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Annual Report 2017
Town of Arlington

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Town of Arlington
Massachusetts
2017 Annual Report

Board of Selectmen

Joseph A. Curro, Jr., Chairman
Steven M. Byrne*, Vice Chairman
Kevin F. Greeley
Diane M. Mahon
Daniel J. Dunn

**Kevin F. Greeley assumed the role of Vice Chairman in December 2017 when Mr. Byrne retired from the Board.*

Town Manager

Adam W. Chapdelaine

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Table of Contents

Executive Services
Board of Selectmen 3
Town Manager 7

Financial Management Services
Finance Committee 13
Office of the Treasurer & Collector of Taxes 13
Comptroller/Telephone 16
Board of Assessors 17
FY2018 Tax Rate Recapitulation 23
FY2017 Budget Revenues/Expeditures 24

Department of Public Works 25

Community Safety
Police Department 30
Fire Department 39
Inspectional Services 43

Central Management Services
Human Resources Department 44
Equal Opportunity 44
Facilities 45
Information Technology 46
Legal Department 48

Health & Human Services
Health and Human Services 50
Board of Health 50
Health Department 51
Council on Aging 53
Veterans' Services 54
Arlington Youth Counseling Center (AYCC) 55
Arlington Youth Health Safety Coalition (AYHSC) 56
Food Pantry 57
Commission on Disability 57
Human Rights Commission 58

Recreation Department
Recreation Department 61
Parks and Recreation Commission 62

Education
Arlington Public Schools 63
Minuteman School District 66

Robbins and Fox Libraries 68

Cultural & Historical Activities
Cultural Council 72
Commission of Arts & Culture 73
Historical Commission 76
Historic District Commission 77
Cyrus E. Dallin Art Museum 77

Community Development
Redevelopment Board 80
Planning & Community Development 80
Permanent Town Building Committee 85
Community Preservation Committee 86
Zoning Board of Appeals 86
Conservation Commission 87
Open Space Committee 89
Transportation Advisory Committee 90
Bicycle Advisory Committee 92
Vision 2020 92
Arlington Housing Authority 95

Legislative
Moderator 98
Town Meeting Members 99
2017 Annual Town Meeting 102

Town Clerk & Elections
Town Clerk 108
Registrars of Voters 108
Annual Town Election: April 1, 2017 110
Town Meeting Member Election: April 1, 2017 111
Special State Primary: June 27, 2017 112
Special State Election: July 25, 2017 112

Town Directory
Town Officials and Committees 113
Telephone Reference Guide 116
Arlington Information 117

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Executive services

Board of Selectmen

The Board is pleased to submit its annual report for 2017 to Arlington residents. The Board of Selectmen is composed of five elected residents who set policy and oversee the management of municipal functions of the Town. In 2017, Diane Mahon and Dan Dunn were re-elected to three-year terms on the Board. Ms. Mahon has served on the board since 1999 and Mr. Dunn since 2011. In 2017, Joseph A. Curro, Jr. was elected by his colleagues as Board Chair, and Steven Byrne was elected Vice Chair. Following Mr. Byrne's resignation from the Board in December, Kevin F. Greeley was elected Vice Chair, and the Board – along with Town Moderator John Leone – appointed former Selectman Clarissa Rowe to serve out Mr. Byrne's term.

Arlington Board of Selectmen clockwise, left to right: Diane M. Mahon, Joseph A. Curro, Jr. (Chair), Steven M. Byrne (Vice-Chair), Daniel J. Dunn, Kevin F. Greeley.

Board members congratulated Mr. Byrne on his recent marriage and his new career responsibilities, and thanked him for his nearly six years of distinguished service as a Selectman. During his time on the Board, Mr. Byrne had the distinction of serving as the youngest Chair in the history of Arlington. He served as liaison to the Master Plan Advisory Committee, the Community Development Block Grant Committee, and the Parking Implementation Governance Committee. Mr. Byrne exhibited particular expertise in navigating the difficult terrain of traffic and parking issues, which dominate so much of the Board's work, and he brought to bear his graduate studies in urban and regional policy and his professional experience on Beacon Hill.

Year in Review

Community Choice Aggregation

In August 2017, the Town of Arlington launched the Arlington Community Choice Aggregation program for residents and businesses (https://arlingtoncca.com). The primary goals of the program are to provide annual savings and rate stability for participating consumers. The program was approved by Arlington Town Meeting, the Massachusetts Department of Public Utilities, and the Board of Selectmen.

According to the latest public participation statistics (October 2017), the Arlington CCA had over 14,408 Arlington Eversource electric accounts participating. Of those 14,400 accounts, the vast majority (13,970) are on the default 5 percent Green Option, which delivers 5 percent more local renewable energy (i.e., MA Class I Renewable Energy Certificates) than what is required by the Commonwealth (a total of 23 percent new local renewable energy, 18 percent required by the Commonwealth in 2018 plus the extra 5 percent provided through the 5 percent Green option). In addition, participants chose to place 72 electric accounts on the 50 percent Green option and 291 on the 100 percent Green option. Conversely, only 75 participants chose the legal minimum renewable energy content and reverted to the "Arlington Traditional" option.

The Arlington CCA also provided significant savings: the "green option" is cheaper than the "less green" Basic Service rate! Currently the Eversource Basic Service rate is $0.12888 per kilowatt hour, while the 5 percent Green option is $0.10756 cents per kWh, an over 16 percent savings. Even the 100 percent Green option was priced at only a slight premium to the Eversource Basic Service rate. While the Basic Service rates are seasonal (with higher rates traditionally during the winter), even this past summer the 5 percent Green option, which is fixed through February 2019 to provide price stability, provided modest savings.

Green Community

Designated as a Green Community in 2010, Arlington continues to move forward in its energy and conservation initiatives and has been awarded $1.3 million in grant funding to date, including $179,698 in 2017 for numerous efficiency upgrades at various elementary schools, the Ottoson Middle School, and Town Hall.

The Board endorsed an environmental initiative to discontinue the use of certain types of plastic bags by retail and other establishments, thereby removing a lit-

ter nuisance and a hazard to wildlife. Following Town Meeting's approval, Arlington becomes one of 64 Massachusetts communities to introduce such measures. Legislation to extend this ban statewide is pending on Beacon Hill.

Following the withdrawal of the United States from the Paris Agreement, the Board of Selectmen resolved to join over 2,600 other municipalities, companies, educational institutions, and other private and public organizations in committing to the goals of the accord within our own community.

The Board of Selectmen continues to take a strong interest in protecting the Mugar Wetlands and in the current efforts of the Zoning Board of Appeals to assert Arlington's "safe harbor" status.

Human Rights

At the behest of this Board, 2017 Town Meeting voted positively to promote human rights with the passing of Article 15 and 59.

Article 15 establishes an LGBTQIA+ Rainbow Commission to promote equality-affirming policies regarding the full spectrum of sexual orientations and gender identities, and to bring greater visibility and empowerment to the LGBTQIA+ population through education, advocacy, and collaboration with other Town agencies, schools, and community groups. This action built upon previous measures taken by the Town, contributing to Arlington being awarded a near-perfect Municipal Equality Index rating by the Human Rights Campaign.

There was extensive discussion of Article 59, a resolution for Arlington to become a Sanctuary Town, which won unanimous support of the Board and endorsement by over 90% of voting Town Meeting Members. With this action, Arlington joins hundreds of jurisdictions nationwide in providing a safe haven and sanctuary for undocumented residents in their town. The resolution aimed to ensure that all immigrants can fully and safely participate in the civic and economic life in Arlington without fear, by resolving to refrain from using Town resources for discriminatory purposes in gathering information regarding citizenship, immigration status, ethnicity, national origin, or religious affiliation. The resolution strongly endorsed Arlington's current community policing practices, while upholding the role of law enforcement in investigating, arresting, or charging individuals for crimes or other legal infractions.

Economic Development

Arlington's vacant storefront registry bylaw came into full effect in 2017. This bylaw, which was initiated by professional staff and the Board of Selectmen and passed by Town Meeting in October 2016, requires registration, upkeep, regular inspection, and good-faith demonstration of efforts to fill empty properties. This initiative was recognized by the Massachusetts Municipal Association for an Innovation Award. The MMA cited a drop in vacant commercial properties in Arlington Center from 17 to 5, which they attributed in part to the bylaw.

The Board of Selectmen adopted a joint goal with the Town Manager to, "Review all board applications for licenses and permits, and update applications and processes across departments." In pursuit of this goal, a working group has been formed, which is looking at the workflow around opening a restaurant. This workflow typically involves multiple departments and licenses (e.g., common victualler, health, alcohol, sidewalk seating, building permits). By eliminating redundant requests for information, clarifying processes, introducing more consistency, and moving toward electronic forms, the Board seeks remove confusion and shorten the time from proposal to viable business.

Transportation and Parking

In their role as traffic and parking commissioners for the Town, the Board of Selectmen have been gratified by the success of parking demand measures in Arlington Center. In the first full year of operation, merchants and residents have reported increased turnover and ease in finding on-street parking spots. The option to park free for 15 minutes to accommodate quick errands was utilized 250,614 in 2017. The creation of a parking benefits district will allow meter revenue to be devoted to infrastructure and maintenance improvements in Arlington Center.

Additionally, the Board was proud to support an expansion of parking spaces for individuals with disabilities, and the Selectmen continue to support additional curb cuts through Community Development Block Grant funding.

The Board was pleased to see the completion of the Arlington Center Safe Travel Project. Selectmen weighed in on some adjustments to signalization following a few months of operating experience and public input.

Important steps were taken toward the development of plans to address the intersection of the Minuteman Bikeway and Lake Street. The Board also endorsed steps aimed at the piloting of dockless bike share in Arlington.

School Facilities and Fiscal Planning

The Board of Selectmen was gratified to see the completion of the Stratton School renovation and the Thompson School addition, as well as projects to expand Hardy School, bring the Gibbs School back online as a dedicated 6th grade, and rebuild Minuteman High School. The Board also applauded the entry of Arlington High School into the Massachusetts School Building Authority feasibility phase of consideration.

As discussions have progressed regarding the funding of the high school rebuild, the Board has also considered the need to go to the voters in the coming years for a general tax override. The timing and scope of any potential ballot questions remain under active discussion. Members of the Board continue to work with Town and School representatives through the Long Range Planning Committee and the Budget and Revenue Task Force to revise assumptions and financial projections

As discussions of potential tax increases progress, the Board has attempted to relieve a portion of the tax burden felt by smaller households and to put more control in the hands of all residents, setting a goal of removing water and sewer debt funding from the tax rate. The Selectmen also successfully advocated for new tax relief measures for seniors, veterans, and disabled individuals at Town Meeting.

Arts and Culture

The Board of Selectmen endorsed the application to the Mass Cultural Council for recognition of an official Cultural District stretching from Arlington Center to East Arlington. This designation was approved by the Commonwealth in August 2017 and has already led to grant funding and free publicity for Arlington on WBUR and through other outlets.

The Board also approved an Arts and Culture Plan, the result of extensive public input and visioning sessions, and gave approval for numerous public art initiatives throughout the year.

Volunteerism

One of the most gratifying jobs of the Board of Selectmen is to appoint and thank the countless people who step forward to do the important work of our town. Arlington's many volunteer committees continue to provide valuable contributions to the community by helping those in need, participating in Town governance, and educating the public on important issues.

A shining example of volunteerism was the inaugural Civics Day at Town Hall. The event provided an opportunity for residents get to know Town employees and the roles they play in civic life. Every department -- including the Board of Selectmen -- set up booths and activities and made themselves available to answer questions and and listen to resident concerns. Exhibits included DPW trucks, Police K-9 unit demonstration, a Tee-Shirt Hackathon, where participants could "upcycle" shirts to make grocery bags, and a planting 101 with the Town's Tree Warden.

Additionally, the Clerk's Office explained the election process, a full complement of Health and Human Services programs were on display, and visitors could take pictures and add them to a special Civics Day app.

Arlington benefits not only from Town committees and organizations, but also from a vibrant and active non-profit sector. The Board is proud to support through Community Development Block Grant Funding many of these organizations and programs, including Operation Success, Arlington Boys and Girls Club, Fidelity House, Housing Corporation of Arlington, and Food Link.

The Board also regularly works with many organizations to facilitate activities and events, including road races and fundraisers at Town Hall and elsewhere. In September 2017, Board members were pleased to sponsor and volunteer at a community dinner with Arlington EATS at the Thompson School.

L-R: Selectmen Joseph A. Curro, Jr. , Diane M. Mahon, and, Kevin F. Greeley at Arlington EATS.

Patriotic Observances

The Arlington Patriots Day Parade has celebrated Arlington's role in America's battle for Independence for more than 100 years. Local re-enactors, veterans, and other celebrants have marched down Massachusetts Avenue year after year, raising our patriotic spirit and uniting the Town in honor of our historic role. The 2017 Patriots Day Parade commenced with a memorial to Senator Ken Donnelly, who passed away in the spring. Korean War veteran and community activist Roly Chaput was posthumously named Grand Marshal. Honorary Grand Marshal was the 2017 Super 8 champion Arlington High School hockey team.

The Board would like to thank our Veterans' Services Director, Jeffrey Chunglo, and the Patriots Day Committee volunteers for their continued effort in presenting this annual event and breathing new life into it. We look forward to continuing this tradition for another 100 years. The Selectmen also congratulate the efforts of Mr. Chunglo and the Veterans Council for all their work to enhance the annual Memorial Day and Veterans Day observances, moving the Memorial Day ceremony indoors and securing special guest speakers. Special thanks are due the Arlington Fire Department for accommodating Veterans Day activities at the headquarters station, in the face of inclement weather.

Board goals include steps to forward beautification efforts, to include patriotic and seasonal displays.

Minuteman march in 2017 Patriots Day Parade.

Town Day

Arlington Town Day was another successful event. Resident and vendor participation was at an all-time high. Again, the Town Day Committee is grateful for the strong community participation that has become well-known as a source for Arlington's strong and thriving community spirit. This past year, the Board of Selectmen supported the creation of a first-ever Beer Garden, the proceeds of which supported public art initiatives.

The Board would like to extend its thanks and congratulations to the Town Day Committee, and especially the Co-chairs, Marie Krepelka and Kathleen Darcy. The Board also expresses gratitude to the many businesses and tireless volunteers whose loyalty, dedication, and hard work made this celebration a success again. All Town Day activities are privately funded, and this event continues without any direct Town funding. We acknowledge the logistical support of Board staff and other Town departments, without whose support Town Day would not be possible. In performing a retrospective of the past year's events, the Board supported the decision of the Town Day Committee to scale back on Town Night activities in the future, prioritizing some events as candidates to be shifted to Town Day itself.

Karen K & the Jitterbugs entertain Town Day attendees in the Robbins Memorial Garden between Town Hall and Robbins Library

Acknowledgments & Recognitions

The Board of Selectmen would like to thank all Town employees for the work they perform to make Arlington a special place to live, work, and enjoy. We also thank the volunteers who spend thousands of hours each year performing a labor of love for their community; Arlington would not be the same without them. We particularly thank the staff of the Selectmen's Office for their tireless and intelligent work on our behalf: Board Administrator Marie Krepelka, Fran Reidy, and Ashley Maher.

We send our best to former Comptroller Richard Viscay, who announced his resignation at the end of the year to accept a position in his own community.

The Board acknowledges former Town Treasurer Stephen Gilligan, who retired in 2017. Mr. Gilligan served four terms as Arlington's Treasurer and Collector of Taxes, as well as ten years as a Selectman, ten years on the Conservation Commission, and forty years as a Town Meeting Member representing Precinct 13. The Board thanks Mr. Gilligan for his service and wishes him well in retirement.

The Board would like to give a special nod to Mary Ann Sullivan, who retired in early 2018, after providing fifteen years of dedicated service to the Town of Arlington. Mary Ann served ably as the Board's Office Manager, with a particular expertise in licensing and permitting. Her dedication, attention to detail, and commitment to customer service will be greatly missed.

EXECUTIVE SERVICES

TOWN MANAGER

I am very pleased to deliver what will now be my sixth Annual Report to the Town of Arlington in the capacity of Town Manager. I am honored to serve the Town of Arlington in this capacity and I am thankful to the Board of Selectmen for continuing to entrust me with this role. Arlington has a long tradition of professional management, and I am proud to be able to continue this tradition. I also feel very fortunate to be working in a Town that is made up of so many dedicated, committed, and talented residents. Without the contributions of volunteers, many of Arlington's successes would not be possible.

My goal in making this report is to provide an overview of the financial, organizational, and community based efforts that took place during 2017.

2017 saw both school capacity expansion and renovation projects working in earnest to address growing enrollment at Arlington Public Schools, while also updating existing infrastructure to meet 21st century educational standards. To meet enrollment demands at the Thompson School, construction of a six class room expansion was constructed and completed in time for fall occupancy. The Stratton Elementary School underwent a renovation that included a new roof, windows, and HVAC on the east side of the building to match prior work on west side; a new Media Center and expanded Food Service and Administration areas; enhanced technology, fire protection, lighting, and accessibility upgrades throughout. This renovation was also completed in time for the beginning of the school year 2017-2018. Renovation of the Gibbs school began in 2017 and is being renovated to accommodate sixth grade students from the overcrowded Ottoson Middle School with an anticipated opening in 2018.

Gibbs School renovation project overview.

In late 2016, the Town of Arlington was invited into the Massachusetts School Building Authority (MSBA) process for the renovation/construction of Arlington High School. Acceptance to the MSBA program does not guarantee state funding. The MSBA approval process must be completed successfully for the state, via the MSBA, to provide significant financial assistance to the project. Local funding must also be assured through passage of a debt exclusion. In February 2017, the MSBA Board of Directors approved Arlington moving into the Feasibility Study phase of the project. The vote allowed to the Town to hire both an Owner's Project Manager and an Architect to begin studying alternatives for the project. Residents can learn more at ahsbuilding.org.

Adam Chapdelaine, Arlington Town Manager

These initiatives and more are included in this report. They are part of the Town's ongoing commitment to seek efficiencies and improvements in service delivery while providing transparency and information that is both relevant and timely. It is my hope that through this report, residents will learn about this commitment. Residents can also receive information about Town activities year-round by visiting the Communications Center at arlingtonma.gov and signing up to one of our many communication methods. Please also note that in several sections of this Annual Report we have included a link to a webpage where more information about a project or effort can be found.

Town's Financial Outlook

FY2018, the current fiscal year, is the fourth year beyond what was initially intended to be a three-year plan that incorporated the Proposition 2 ½ override of 2011 designed to carry the Town's budgets through FY2014. The key commitments along with updates on the status of meeting the commitments of that three-year plan are listed as follows:

1) Override funds will be made to last at least three years (FY2012-FY2014). No general override will be sought during this period. – Current projections have extended the plan to cover FY2012-FY2020.

2) If the override passes there will be no Pay As You Throw (PAYT) fee implemented in FY2012, but the placement of a ballot question regarding a revenue neutral PAYT option will be considered in FY2013.
- This ballot question was not advanced due to the Town's implementation of a mandatory recycling program in FY2013, which has stabilized both hauling and waste disposal costs.

3) Town and School operating budget increases will be capped at 3.5% per year. An additional allowance of up to 7% shall be allowed for documented special education cost increases. Should actual special education cost increases exceed this amount, the remaining School budget shall be decreased by the difference. – This commitment has been maintained and this year's Town operating budget proposes a 3.23% increase. Due to continuing enrollment growth, a school funding increase above 3.5% is proposed and discussed herein.

4) Health care cost increases will be programmed at 7%. Should actual increases exceed this amount, the Town and School budget totals shall be proportionately decreased by the excess amount. Should actual increases be less than this amount as a result of negotiated health care savings, the extra savings will be:

a) Deposited into the override stabilization fund to extend the three year override period;

b) Used to preserve services; and

c) To satisfy any and all negotiated items between the Town Manager, employees, and retirees. – The override period has been extended to nine years from the original three-year period based to a large degree on health care savings and the first year health care savings also supported FY2012 wage settlements with employee bargaining units. For future planning purposes, health care premiums are projected to grow at 5.25%, which more accurately reflects the historical average annual growth of Group Insurance Commission premiums.

5) An additional $600,000 shall be appropriated for the School Department in FY2012 and $400,000 shall be appropriated each year in addition to the amount currently appropriated in the capital budget for road improvements. – This commitment has been met.

6) Reserves shall be maintained in an amount equivalent to at least 5% of the budget. – This commitment is being maintained.

At the time the 2011 override was proposed, the Town was facing a projected deficit of $6 million. Also at that time, the Legislature was discussing giving municipalities more authority to control their health care plans and costs. Optimistically, it was assumed that some changes would be made to allow the Town to save $1 million. The proposed override was then set at $6.49 million, an amount that projected to maintain current service levels for three years.

Approximately a month after the override passed, the State approved a significant health care reform law for municipalities that provided authority to make health care plan designs which matched what the State provides to its employees and also authorized municipalities to join the State's health care plan. As a result, Arlington joined the State's health care plan, the Group Insurance Commission (GIC) and has achieved significant savings, which have enabled the Town to stretch the three-year plan to a nine-year plan. We are mindful of the strong desire of residents to maintain quality services and the sacrifices they have made by supporting the override. We are committed to pursue all appropriate productivity improvements and cost reduction measures in order to sustain these quality services.

For in-depth information about the Town's financial condition please refer to the Town Manager's Annual Budget & Financial Plan online at arlingtonma.gov/budgets.

Planning Locally for a Changing Climate and a Changing World

The FY2019 budget contains several proposals prompted by the local impacts of climate change and rapidly evolving technology. First, it proposes increased funding to address increasing concerns caused by disease vectors, both mosquitoes and rodents. Mosquitoes carry disease and are a threat to public health. As climate change has progressed, we have started to see new species of mosquitos that were previously only considered a threat to southern parts of the North America. The requested funding will allow us to dredge mosquito breeding grounds to reduce their prevalence in Arlington. There has also been an increase in reported rodent activity in Town over the past three years. Part of the problem has been caused by the warmer winters as well. As rodents are also a threat to public health, the requested funding will allow the Town to work with residents on strategies for controlling rodent activity on both public and private property. The FY2019 budget also proposes a significant increase in funding for both tree planting and for tree related planning and management via an increase in the Tree Warden's hours. This request is in response to both resident demand and concern, but also in response to recent data compiled by the Tree Committee, which show an increase in heat islands in Arlington that can be mitigated through a strategic expansion of Arlington's urban canopy.

The Municipal Vulnerability Preparedness Core Group was formed in the spring of 2017 to coordinate a community resilience planning process to address the local impacts of climate change. A $23,000 Municipal Vulnerability Preparedness Grant by the State's Executive Office of Energy and Environmental Affairs helped launch this initiative that has involved community members in the development of a climate change vulnerability assessment and action plan.

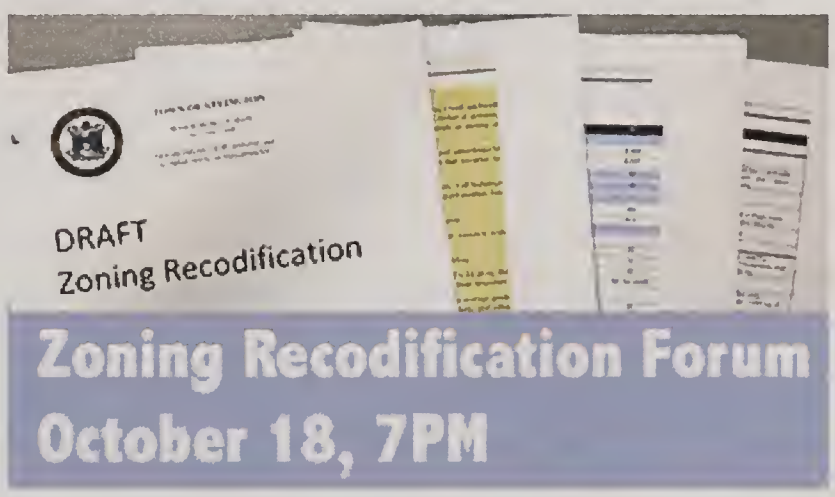
Going further, the addition of Senior Transportation Planner position is partially prompted by the impact that Waze and other navigation apps are impacting traffic on residential streets. This is a matter that communities across the nation are facing and it is caused by the rapidly expanding capabilities of smart phones and their associated apps. The combination of these issues and others has prompted the Town to work to both plan and operate in new and different ways. The Town is committed to this proactive approach to these matters as it works to ensure that Arlington maintain its quality of life and sense of community.

Sustainability/Energy Conservation

In 2010, Arlington was named a Green Community by the State's Green Communities Division in recognition of the work that Arlington has done in the past to reduce energy usage, and the plans it has to further reduce energy use in the future. Arlington has substantially benefited from its cooperation with the Green Communities Division, having received six grant awards over the past seven years, totaling $1,365,419. The most recent grant award of $179,698 came in 2017 and provided funding for LED lighting at the Brackett, Dallin and Ottoson as well as HVAC improvements at the Dallin and the purchase of two electric vehicles for the Town fleet. Also, in 2015, the Town installed solar photovoltaic panels on six school roofs via a power purchase agreement with Ameresco. This installation produced 793,180 kWh in its first year of operation. Over the course of the 20-year agreement, the Town estimates a costs savings of approximately $2,000,000.

Master Plan

The Master Plan Implementation Committee (MPIC) remains active since the Master Plan was adopted in 2015 by the Arlington Redevelopment Board (ARB) and Town Meeting. A highlight of the group's work this year was the Recodification of the Town's Zoning Bylaw. Recodifying the Zoning Bylaw is one of the first recommended steps in implementing the Master Plan, laying the foundation for future policy changes aligned with Master Plan goals. The Town's current Zoning Bylaw was written in 1975 and has been amended many times over the past 40 years, making it more challenging to navigate and out-of-sync with various local, state, and even federal rules and requirements. After much public input, the recodified Zoning Bylaw was passed by Special Town Meeting in early 2018.



New Transportation Initiatives

The Planning Department helped introduce new transportation initiatives in 2017, including continued discussions about bikesharing, self-driving cars, and bus rapid transit (BRT). The Town received a $100,000 grant through the Barr Foundation to pilot BRT. The month-long pilot will take place along portions of Mass. Ave. and aims to improve travel conditions for existing bus users as well as increase the number residents using public transit for their morning commute. The Bikeshare Working Group continues exploring opportunities for bringing bikeshare to Arlington with the goal of ensuring that bikeshare in Arlington is safe, affordable, sustainable, accessible, and dependable. Last fall, the Town hosted a special forum on autonomous vehicles (AV) and the future of this technology in the region. Potential impacts of autonomous vehicles on public infrastructure and land use were discussed as well as the ways autonomous vehicles may influence public revenue sources, including impacts to the state budget, municipal finances, the future of the gas tax, and roadway usage fees. AV discussions will continue as the Town enters into a Memorandum of Understanding with MAPC to continue to study and pilot AVs.

NLC Prescription Drug Card Program Savings

The Town continues periodic outreach on the National League of Cities (NLC) Prescription Drug Card Program (launched Dec. 2009). At the end of calendar year 2017, Arlington leads the state in cumulative savings to residents with $301,272, with $22,203 this year. The free program offers residents an average savings of 30% on non-insured prescriptions. Residents can obtain the free card online at: arlingtonma.gov/prescriptioncards.

Communications & Customer Service

The Board of Selectmen and I continue to make improving public communications and customer service one of our priority goals. This annual report is one such communication vehicle in which we put a great deal of effort to make it informative, easy to read, and attractive. The Town also makes these reports available online at arlingtonma.gov/annualreports.

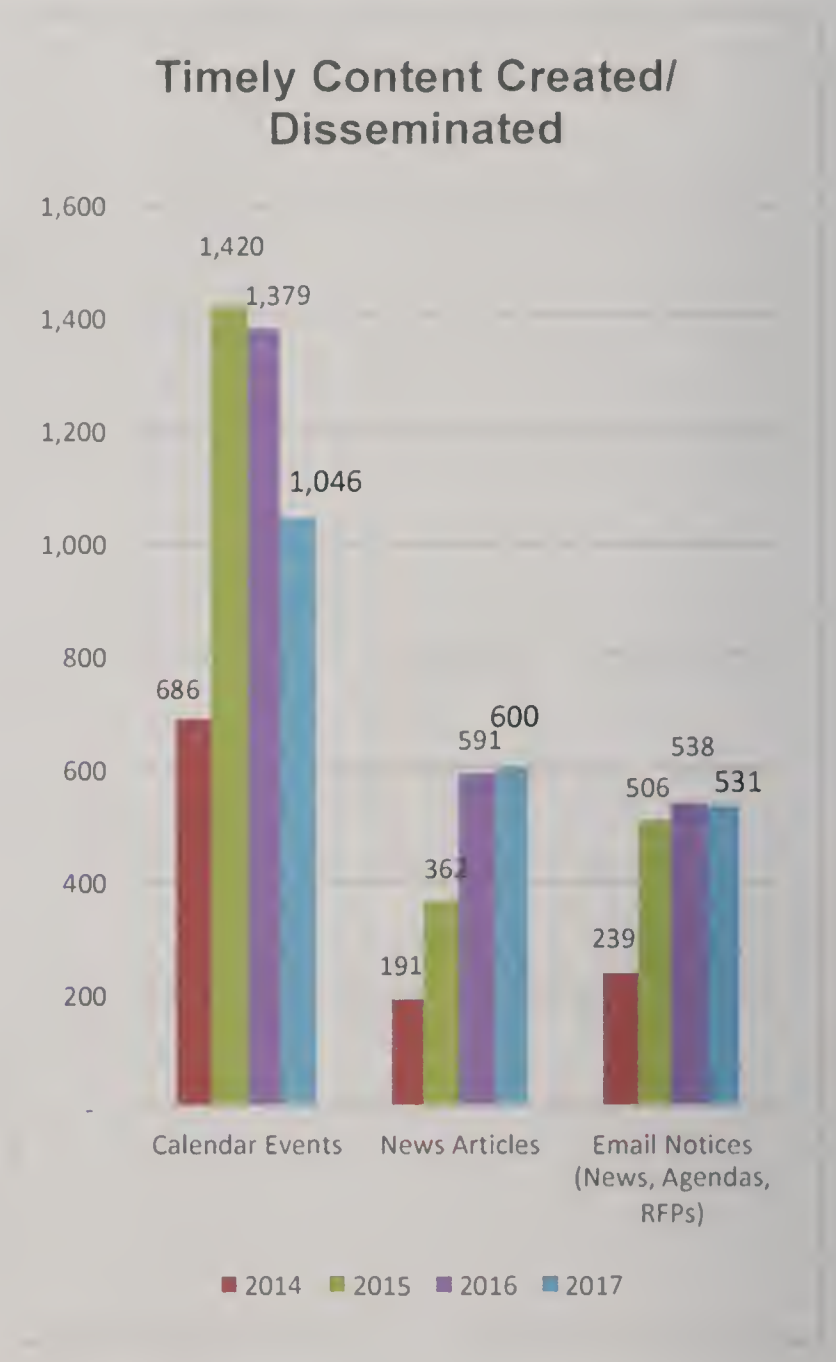
We strive to inform the public about general Town activities and during emergencies. Additionally, we work to build a stronger relationship with our residents and improve efficiencies for our staff. To meet these ever-increasing needs we utilize the following information channels along with local media.

Arlingtonma.gov

Arlingtonma.gov is the Town's communication hub supporting one of the Board of Selectmen's priority goals: enhance public communication and customer service and leverage technology to build staff capacity. The site serves a population of approximately 43,000 residents, surrounding communities, and beyond. The site supports the online communication and outreach activities of fifteen departments, and over seventy boards, committees, and commissions.

The website was updated in July 2014 and allowed content dissemination to be decentralized. In 2017 content output in both news and email notices leveled off, with a decline in calendar event postings. There were 1,499 documents posted, an 8% increase in total documents on the site (15,350). Web pages created are up 3% with a total of 813 pages. A municipal site Arlington's size should generally be around 500 pages. The process of auditing pages to ensure relavence and usefulness will be an ongoing task.

Overall, traffic to arlingtonma.gov was relatively level (see table below). Of note was an 8% increase in user loyalty (Frequency and Recency), which we report those users that have visited the site more than 200 times.



Online Security

The Town's website expanded secure exchanges of data on all online platforms by implementing SSL (secure socket layer) on all pages and documents.

Request/Answer Center

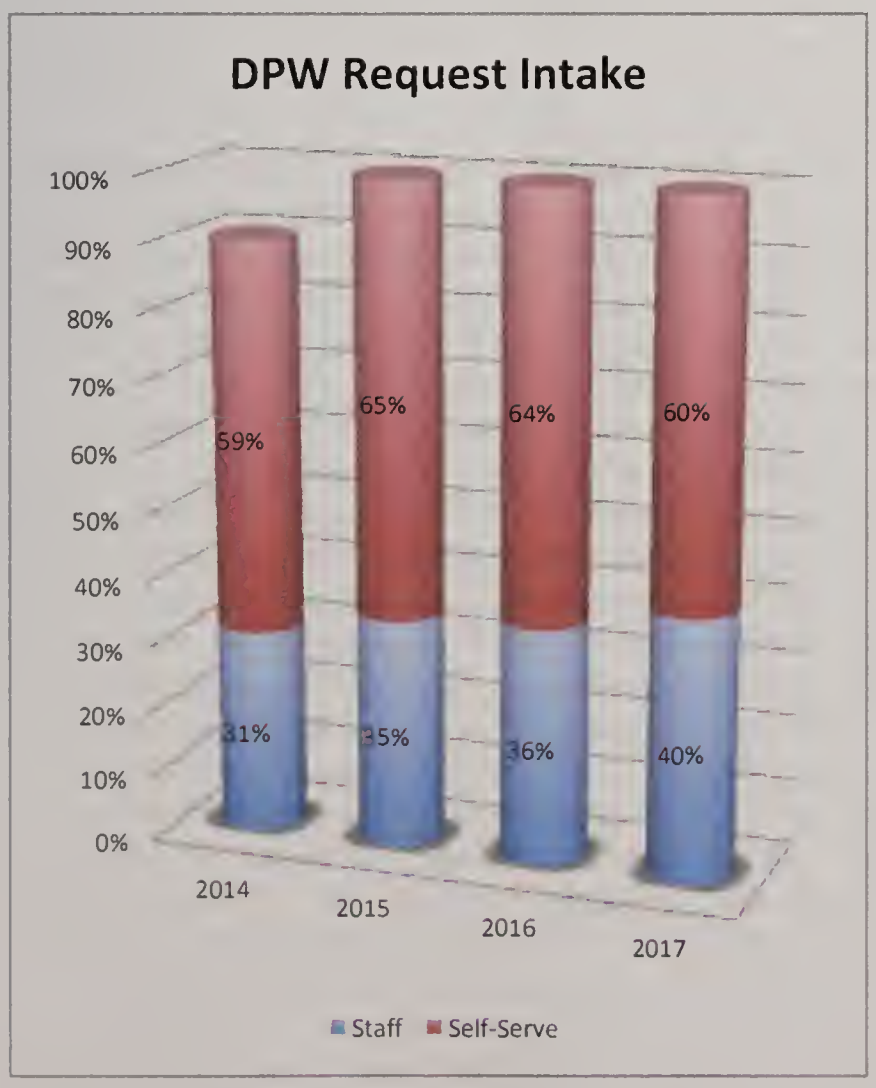
The Request/Answer Center is Arlington's online customer service portal where residents can make requests of Town services (and track them), ask questions, and find answers. 2017 marked the tenth year for the service. In 2015 the service was updated with Responsive Web Design (RWD) and in 2016 the backend system was updated with a new user interface that is more modern and easier for staff to process requests. In 2017 the Answerbase was more closely integrated with the main site in advance of launching the mobile app and in an effort to reduce the site's

Website Traffic (arlingtonma.gov)	2013	2014	2015	2016	2017
Page Views	1,381,574	1,316,919	1,538,050	1,731,811	1,692,233
Visits/Sessions*	586,584	496,936*	558,672	649,723	648,828
Frequency & Recency*: Over 200 visits to website	17,637*	16,992*	19,898	22,625	24,532

Request/Answer Center: System Stats	2013	2014	2015	2016	2017
Answers Viewed on Portal	188,367	267,392	298,054	297,894	165,292
*Productivity Preserved in Hours/Answers Viewed	15,697	22,283	24,838	24,825	13,774
**New Customer Registrations	2,373	2,251	2,067	1,779	1,566
Requests Created	2,772	2,988	3,355	3,222	3,194
Requests Closed	2,811	2,543	3,209	3,231	2,827

page count and improve staff efficiency. More department integration is planned in 2018. The system continues to be heavily utilized by both staff and residents.

A major feature of the service is the ability for residents to easily search an extensive database before calling staff for an answer (Find Answers). If they cannot find the answer online, their question is forwarded to staff for a response. Since launching the service, over one million answers have been viewed, yet less than 1% of Questions are submitted for staff to respond. This service continues to enforce the self-serve method of providing easily accessible information so residents can find the information they need at their convenience. One way to measure how productivity might be preserved in this self-service model is to estimate the time of phone calls to staff members. If an average phone call takes 5 minutes to answer then 13,774 productivity hours were preserved, or the equivalent to 7.5 full-time employees (35 hour work week).



Measuring how requests are submitted (intake), we compared the last four years of DPW requests, comparing staff vs. resident entered requests. Although 60% of requests are entered by residents directly, we are noticing that staff are starting to enter more requests. This is in part by DPW's efforts to enter requests from other intake methods available (online, email, phone, walk-in, etc.). To encourage more direct resident reporting to this system, as well as overall resident engagement and staff ease of use, the Town is developing a mobile app for the Request/Answer Center that is due to launch in early 2018.

Receive time-sensitive notifications
Phone * Text * Email
Arlington Alerts
Register at
www. arlingtonma.gov/subscribe
or call 781-643-1212
Powered by CODERED
Keeping citizens informed.

Since 2012 Arlington Alerts have been notifying residents via phone, text, and email before, during, and after emergencies or to relay important information. The system reaches approximately 19,000 phone connections when making a Town-wide call. In 2017 the system was utilized for APD and AFD ALICE training (2), snow emergency / parking ban (5), Arlington CCA (1), Senator Donnelly Wake (1), and the Patriots Day Parade (1).

Town of Arlington Notices are official notifications sent by the Town via email. This opt-in email distribution list delivers information on Town activities including: public health and public works alerts, election information, and special Town related events. Notices are one of the most helpful and effective tools to communicate to the public.

Subscriptions to Town Notices increased 2%, Arlington Alert email subscribers increased 6%, and text subscribers by 20% (see chart next page). Although the increases are modest, the overall reach to residents via these channels remain strong.

EXECUTIVE SERVICES

Online Communications	2013	2014	2015	2016	2017
Town of Arlington Notices Subscribers	4,422	4,372	4,944	5,103	5,210
% of Growth from previous year	-3%	-1%	13%	3%	2%
% Compared with # of households (19,000)	23%	23%	26%	27%	27%
Arlington Alert Emails Subscribers*	3,795	3,981	4,507	4,710	5,015
% of Growth from previous year	57%	5%	13%	4%	6%
% Compared with # of households (19,000)	20%	21%	24%	25%	26%
Arlington Alert Text Subscribers*	3,310	973	1,875	2,301	2,876
% of Growth from previous year	81%	-340%	93%	19%	20%
% Compared with # of households (19,000)	17%	5%	10%	12%	15%

Cross-department meetings and workshops continue in 2017 and have greatly improved content workflow and quality across-departments on all channels, with an emphasis on News and Social content.

Arlington continues its efforts to improve communications and customer service while cultivating positive relations with residents. The Town also strives to maximize technology for staff efficiencies. We put a lot of effort into making sure we provide accurate and timely communications through these multiple channels. Performance and security of these channels is also of great concern. We constantly evaluate all our channels so we can maximize service delivery and staff efficiency, plus be prepared in an emergency. It is important to note that none of the success can be realized without skillful human intervention and collaboration. From the many content contributions from staff, boards, and committees, to residents utilizing these channels, we continue to help residents get connected and stay connected to Town Hall.

Acknowledgements

Arlington is very fortunate to have so many talented citizens willing to volunteer their time to serve the Town in various capacities, including Town Meeting, Boards, and Committees. Together with our elected leaders, management team, and staff, they make Arlington a special community. I would like to thank the Board of Selectmen for its leadership and support throughout my sixth year as Town Manager. I am also very grateful for the professionalism, knowledge, and support provided by Deputy Town Manager, Sandy Pooler, and Assistant Town Manager, Jim Feeney.

Ruthy Bennett and Laura Wiener left the service of Arlington in 2017. Ruthy Bennett, Facilities Director, came to Arlington as our first Energy Manager and led the charge to develop and implement Arlington's many sustainability initiatives. As Facilities Director, Ms. Bennett led the Department in providing quality custodial services, maintenance, and improvements to its public buildings and facilities, while increasing operating efficiencies of 39 public buildings.

Laura Wiener, Assistant Planning Director/ Director of Housing, provided 17 years of excellent service to the Town. She worked closely with the Housing Corporation of Arlington, to advance initiatives designed to increase housing affordability, implementation of the Master Plan, and transportation planning initiatives.

The Town thanks Ms. Wiener and Ms. Bennett for their service to Arlington.

Arlington is fortunate to have a talented, dedicated, and hard-working management team that is second to none in the Commonwealth, and I feel privileged to be able to work with them day in, and day out. Going further, Arlington is lucky to have a great team of Town employee across all departments.

Finally, I would be remiss if I did not express my warmest appreciation for my office staff, Kristen DeFrancisco, Amy Fidalgo, and Domenic Lanzillotti. They are exceptional public employees dedicated to providing the best possible service to each and every person interacting with the Town Manager's Office. I would like to express my sincere gratitude to Joan Roman for her tremendous efforts serving as the Town's Public Information Officer, and, in particular, for her work on this Annual Report. Joan's passion for communication with the public, attention to detail, and design capabilities make her a great asset to the team. Her efforts lead to the compilation of this report as well as year round excellence in providing information to the public.

FINANCE COMMITTEE

During 2017, Chairman Allan Tosti led the Finance Committee (FinCom), assisted by Vice-Chairs Richard Fanning, Charles Foskett and Alan Jones. Peter Howard served as Secretary. The FinCom has twenty-one positions, one for each precinct. The appointing authority (Moderator, Trust Fund Commissioners Chair, FinCom Chair) acted to reappoint all members whose terms had been completed and to fill 2 vacant positions.

In February, the FinCom began its yearly effort to develop a comprehensive balanced Fiscal Year 2018 (FY18) budget recommendation for the Annual Town Meeting, which begins in April. At least one of the Finance Committee subcommittees reviewed each departmental budget with the corresponding department head. The school budget subcommittee attended School Committee meetings in order to gain a better understanding of the school budget. Hearings were held on all Warrant Articles requiring an appropriation or having a financial impact. Thirteen full committee meetings were held mostly before Town Meeting, and five on Town Meeting nights. These meetings, when combined with numerous subcommittee meetings, made for a busy winter and spring schedule. The Committee's report was distributed electronically and a hard copy was available to Town Meeting members at the first Town Meeting.

FY18 is the seventh year of the current multi-year plan. Working with Town and School leaders, the FinCom presented to Town Meeting a balanced budget that reserved much of the extra income from the last override to balance future years' budgets, thus eliminating the need for an additional override for several more years. Central to this budget is a 3.25% cap on budget increases by the non-school appointing authorities. As in recent years, the School budget included an allowance for enrollment growth based on a percentage of the per pupil cost as determined by the State. As was the case, the percentage was 35%. In addition there was an extra allowance for special education expenses that increased the school appropriation by 6.57%.

This is the second year that the Community Preservation Act Committee (CPAC) was able to recommend funding projects. The FinCom reviewed the proposals and, after some discussion, unanimously supported the CPAC recommendation.

This year there were several requests for funding public art. The FinCom was able, working with the proponents, to consolidate these requests by recommending a single appropriation to the Arlington Commission on Arts and Culture.

In previous years, residents requested funding to maintain the Town's water bodies with emphasis on Spy Pond. This year the Conservation Commission presented a detailed plan that addressed the needs of all the water bodies, including Spy Pond. This plan received unanimous support from the FinCom.

The FinCom also continued to monitor other ongoing activities that could have a large financial impact through regular reports by Town officials. Possible federal spending reductions remain a concern. Other issues include the increasing costs of pensions, funding the liability for retired Town employee health insurance, the cost of maintaining the Town's water bodies, and MBTA assessments. The Finance Committee will continue to work with other Town officials and citizens to deal with these issues and will keep the Town Meeting informed of the Town's progress.

OFFICE OF THE TREASURER & COLLECTOR OF TAXES

The Office of Treasury & Tax Collection is responsible for the billing and collection of all taxes and fees for service (real estate, motor vehicle excise, personal property, water & sewer, parking violations, fees charged by other town departments, etc.); management of the Town's cash and investment strategy; issuance of General Obligation Bonds, preparation and filing of debt service compliance reports and administration of payroll. Through a Memorandum of Agreement established in 2002, Town-wide payroll operations have been consolidated in the School Department.

The office also directly supports the Parking Clerk, Capital Planning Committee, Parking Implementation Governance Committee, and internal mailroom operations.

2017 Accomplishments

- Completed the first phase of the implementation of a new tax and fee collection software, MUNIS, launching the real estate tax module in June 2017.
- Began the process of better coordinating Town-wide financial departments through execution of a Memorandum of Understanding with the Town Manager's Office that better coordinates staffing.
- Successful issuance of $25,660,000 in General Obligation Bonds during FY2017.
- Implemented a paperless billing option for Real Estate and Personal Property.
- Increased investment income from $41,000 in FY16 to $329,266 in FY17.

Town of Arlington, MA
Account Balances as of 6/30/2017
Summary by Bank Account

Checking Accounts

Depository	Century Bank	22,697,046
Lockbox	Century Bank	495,417
Rehab CDBG	Century Bank	41,525
AHS General Fund	Century Bank	107,089
Symmes Taxable	Century Bank	327,020
Vendor	Century Bank	-4,025,086
Payroll	Century Bank	-788,510
Municipal Aid	Belmont Savings	755,842
Single Space Parking Meters	Leader Bank	175,102
Total		**19,785,444**

Certificates of Deposit

Article 75 Stabilization	Bartholomew	5,644,233
Article 75 Stabilization	Cambridge Savings	3,000,000
Article 75 Stabilization	Leader Bank	1,000,000
Article 75 Stabilization	East Boston Savings	3,000,000
Article 75 Stabilization	Mid Country Bank	2,000,000
General	Century Bank	1,000,000
General	Citizens Bank	1,000,000
General	Mid Country Bank	1,000,000
Total		**17,644,233**

Brokerage Accounts

OPEB	Vanguard	11,201,306
Trust Fund & Scholarship Inv.	Fidelity	20,190,010
Stabilization Fund	Fidelity	808
ES Farmer Trust	DWS Core Equity	114,161
ES Farmer Trust	Cambridge Savings	44,354
Total		**31,550,638**

Money Market Accounts

General	Belmont Savings	3,065,917
General	Leader Bank	5,641,002
General	Century Bank	3,269,147
General	Salem Five	1,014,901
General	East Boston Savings	1,010,409
General	TD Bank	173,931
General	Webster Bank	5,006,391
Article 75 Stabilization	Belmont Savings	3,051,440
Article 75 Stabilization	MMDT	5,773,618
General	MMDT	26,085,968
Robbins Library General	MMDT	83,288
Deferred Scholarship	MMDT	22,088
AHS Student Activities	MMDT	20,326
Long Term Stabilization	MMDT	3,119,097
Municipal Building Ins.	MMDT	720,691
MWRA	MMDT	2,733,346
Bishop/Hardy/Brackett School	MMDT	21,366
Escrow Accounts	MMDT	124,012
Mass Ortho	MMDT	5,172
Arlington Community Activites	MMDT	1,340
Special Ed Stabilization	MMDT	337,503
Total		**61,280,953**

TOTAL		**130,261,268**

Town of Arlington, MA
Bonds and Notes Payable Schedule

Project	Maturity Through	Original Loan Amount	Interest Rate (%)	Outstanding at June 30, 2016	Issued	Redeemed	Outstanding at June 30, 2017
GOB Refunding - 2005	2017	$3,100,000	3.00-5.00	$425,000		-$425,000	$0
GOB Refunding - 2005	2017	$2,630,000	3.00-5.00	$265,000		-$265,000	$0
Municipal Purpose - 2006	2017	$3,320,952	4.00-5.50	$300,000		-$300,000	$0
Municipal Purpose - 2007	2018	$3,102,000	3.75-4.75	$450,000		-$225,000	$225,000
GOB Refunding - 2007	2018	$11,690,000	3.75-5.00	$2,215,000		-$1,255,000	$960,000
Municipal Purpose - 2007	2018	$100,000	3.75-4.5	$20,000		-$10,000	$10,000
Municipal Purpose - 2008	2019	$3,875,000	3.00-3.62	$570,000		-$190,000	$380,000
Symmes Property	2022	$5,262,000	2.00-4.00	$2,875,000		-$440,000	$2,435,000
Municipal Purpose - 2009	2020	$2,482,000	2.00-3.00	$860,000		-$215,000	$645,000
Municipal Purpose - 2010	2031	$7,258,000	2.00-4.00	$4,645,000		-$345,000	$4,300,000
Symmes Property - taxable	2019	$840,000	2.00-2.50	$310,000		-$130,000	$180,000
Symmes Property	2022	$470,000	2.00-3.00	$470,000		$-	$470,000
Municipal Purpose - 2012	2022	$1,329,000	2.00-3.00	$425,000		-$170,000	$255,000
GOB Refunding - 2012	2021	$6,311,000	2.00-3.00	$3,370,000		-$705,000	$2,665,000
Municipal Purpose - 2013	2033	$12,132,000	2.00-5.00	$9,255,000		-$835,000	$8,420,000
GOB Refunding - 2013	2024	$2,205,000	2.00-3.00	$1,630,000		-$275,000	$1,355,000
Municipal Purpose - 2014	2034	$5,551,000	3.00-3.75	$4,480,000		-$500,000	$3,980,000
Municipal Purpose - 2015	2035	$11,018,000	2.00-4.00	$9,980,000		-$995,000	$8,985,000
Municipal Purpose - 2016	2030	$4,087,000	2.25-5.00	$4,087,000		-$527,000	$3,560,000
GOB Refunding - 2016	2025	$3,225,000	2.00-4.00	$3,225,000		-$195,000	$3,030,000
Municipal Purpose - 2017	2045	$25,660,000	3.00-4.00	$15,232,000	$10,428,000	$-	$15,232,000
Municipal Purpose - 2018	2038	$3,602,300	3.00-5.00	$-	$3,602,300	$-	$0
	Total Bonds Payable			$65,089,000	$14,030,300	$8,002,000	$71,117,300
	Add: Unamoritized Premium			$2,232,861	$2,050,693	-$509,634	$3,773,920
	Total Bonds Payable, Net			$67,321,861	$16,080,993	$8,511,634	**$74,891,220**

COMPTROLLER

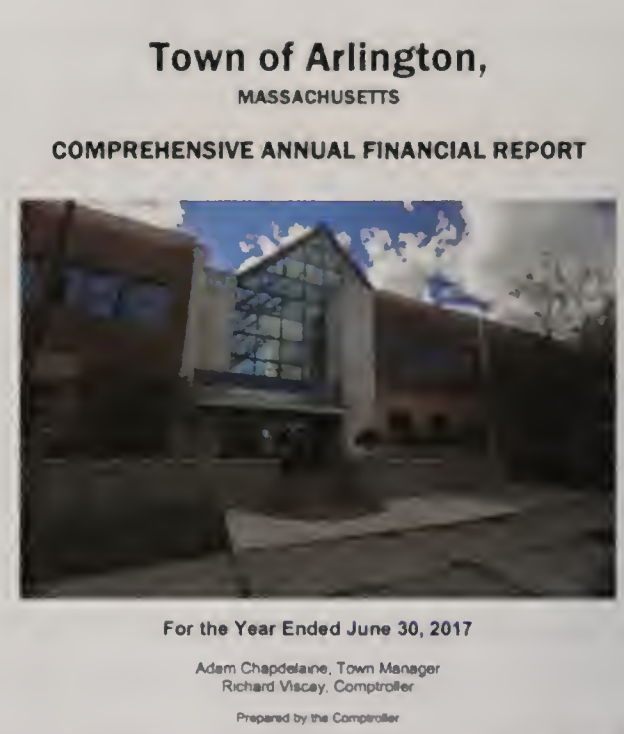
The Comptroller's Office is responsible for the Town's books of accounts and financial records, verifying appropriations for all purchase orders, processing invoices for payment, approval of all payrolls and other warrants, balancing monthly appropriation reports, and other financial reporting as governed by Federal and State government agencies. The Comptroller serves as an ex-officio member of the Arlington Retirement Board.

The Comptroller is responsible for the coordination of the annual independent audit of the Town, and is also responsible for providing quarterly revenue and expenditure reports to the Board of Selectmen, Town Manager, Town Treasurer, and Chairman of the Finance Committee. Whenever applicable, the Comptroller shall make recommendations regarding the Town's financial condition. In late 2017, Rich Viscay, the Town's Comptroller left the position.

Performance Metrics	FY2015	FY2016	FY2017
General Fund -Free Cash certified	9,074,598	9,701,131	9,186,749
Water/Sewer Enterprise Fund – Retained Earnings certified	8,546,621	7,188,427	7,299,399
Youth Services Enterprise Fund – Retained Earnings certified	23,056	37,349	44,349
COA Transportation Enterprise Fund – Retained Earnings certified	63,211	80,209	50,658
Rink – Retained Earnings certified	77,154	78,839	357,573
Recreation – Retained Earnings certified	205,874	381,219	446,480
Account Payable Batches Processed	819	1,110	1,552

2017 Accomplishments

- Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the Town of Arlington's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ending June 30, 2016.
- Closed books on FY2017 and completed and enhanced the Town's independent audit in accordance with the GFOA's Certificate of Achievement of Excellence in Financial Reporting (CAFR) to show that the Town and the Comptroller's office will, for the 2nd year, go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial statements and reports that evidence of the spirit of transparency and full disclosure.



- Coordinated review of Arlington High School's FY2016 student activity fund with Roselli and Clark, CPA, who issued a report on applying agreed-upon procedures in relation to the student activity accounts guidelines for Massachusetts school districts for the School Committee and the Board of Selectmen.
- Assisted in the implementation of new Treasury MUNIS modules as well as the overall upgrade from MUNIS 9.4 to MUNIS 11.2, which has provided the Town efficiencies and strong internal controls as to how the Town handles its cash, accounts receivable, and motor vehicle excise taxes.
- Overhauled payroll warrant process by requiring all departments to sign off on weekly payroll proofs, and created procedures for reconciling signed payroll proofs to final payroll warrant, ensuring proper accounting for compensated absences, overtime, and all personal actions that affect payroll.
- Implemented accounting procedures for the newly adopted Community Preservation Act and assisted in creating policies and procedures as to how approved projects will be administered between the Comptroller's office and the Community Preservation Committee.
- Reviewed and reconciled all balances with the Town Manager's office to ensure all actions of the Community Preservation Committee are recorded and accounted for as voted.

2018 Objectives

- Work with Treasurer's office to implement MUNIS Parking and Utility Billing modules and synergize these operations between the Treasurer's and Comptroller's office.
- Decentralize Accounts Payable process, allowing departments to enter their own invoices into the MUNIS system to eliminate manual processes and to streamline financial operations of the Town.
- Continue to assist in the creation of MUNIS work-flow in the MUNIS financial system to ensure proper controls are in place. Assist in the automation of the processing of personnel action forms using the same work-flow and business rules strategies in order to create efficiencies and eliminate manual processes that are currently used for personnel actions for all new and existing employees.
- Continue to assist the School Committee, Superintendent, and School CFO to establish policies and implement corrective action plans for findings from the FY2016 report on applying agreed-upon procedures in relation to the student activity account guidelines for Massachusetts school districts.
- Perform departmental audits as deemed necessary to help identify, assess, and evaluate internal controls of Town Departments.
- Professionalize governmental financial operations wherever possible.

BOARD OF ASSESSORS

Members of the Board of Assessor's are Chairman Kevin Feeley, Esq., Robert Greeley, and Mary Winstanley O'Connor, Esq.

The Board of Assessors committed 15,372 real estate and personal property tax bills to the Tax Collector for collection for Fiscal Year 2018. These bills raised a total of $117,255,201 in property and personal property taxes. The total assessed value of all taxable real estate and personal property for Fiscal Year 2018 was $9,666,545,866, which resulted in a tax rate of $12.13 per thousand dollars of assessed value. The Board also committed approximately 35,661 automobile excise tax bills for collection of an estimated income of $4,775,000.

Tax Abatement Overlay

State law requires that the Assessors put aside funds from each tax levy in a reserve that is called an Overlay. This account is established in anticipation that a certain percentage of the tax levy may end up being abated. Individual tax abatements are paid out of this fund. The final amount of the overlay account is determined by the Assessors and added to the tax rate without appropriation, and is usually set at anywhere from 1% to 2.5% of the tax levy. In FY2017, the overlay account was set at $1,156,229.00. Any surplus left in an overlay account is appropriated by Town Meeting in much the same manner as free cash. Below is a chart showing the disposition of Overlay funds for the last three years.

Arlington Town Hall, 730 Mass. Ave. Open Monday-Wednesday 8 a.m. - 4 p.m.; Thursday 8 a.m. - 7 p.m.; Friday 8 a.m. - noon.

Tax Abatement Overlay Funds			
	FY2015	FY2016	FY2017
Overlay Amount	$1,534,082	$1,746,720	$1,156,229
Abatements & Exemptions To-Date	$343,828	$329,298	$299,338
Declared Surplus to General Fund	$350,000	$200,000	$200,000
Reserved for Additional Liability	$840,254	$528,748	$656,891

ASSESSMENT DATA

Valuation and Tax Levy			
Fiscal Year	Total Assessed Valuation	Tax Levy	Tax Rate*
2018	$9,666,545,866	$117,255,201	$12.13
2017	$8,952,216,406	$112,439,838	$12.56
2016	$8,513,898,549	$108,977,901	$12.80
2015	$7,770,112,271	$105,285,021	$13.55
2014	$7,377,629,421	$101,737,509	$13.79
2013	$7,201,277,082	$98,009,381	$13.61
2012	$6,954,794,567	$95,002,493	$13.66
2011	$6,926,589,397	$85,958,974	$12.41
2010	$6,892,736,257	$83,471,036	$12.11
2009	$6,790,772,343	$80,946,006	$11.92
2008	$6,883,264,284	$78,813,376	$11.45
2007	$7,011,721,520	$76,778,350	$10.95
2006	$6,483,756,733	$73,578,994	$11.34
2005	$6,007,309,836	$65,719,969	$10.94
2004	$5,990,614,666	$63,740,140	$10.64
2003	$4,500,135,559	$61,246,845	$13.61
2002	$4,266,984,229	$590,97,731	$13.85

** Tax rate expressed in per thousand dollars of assessed value*

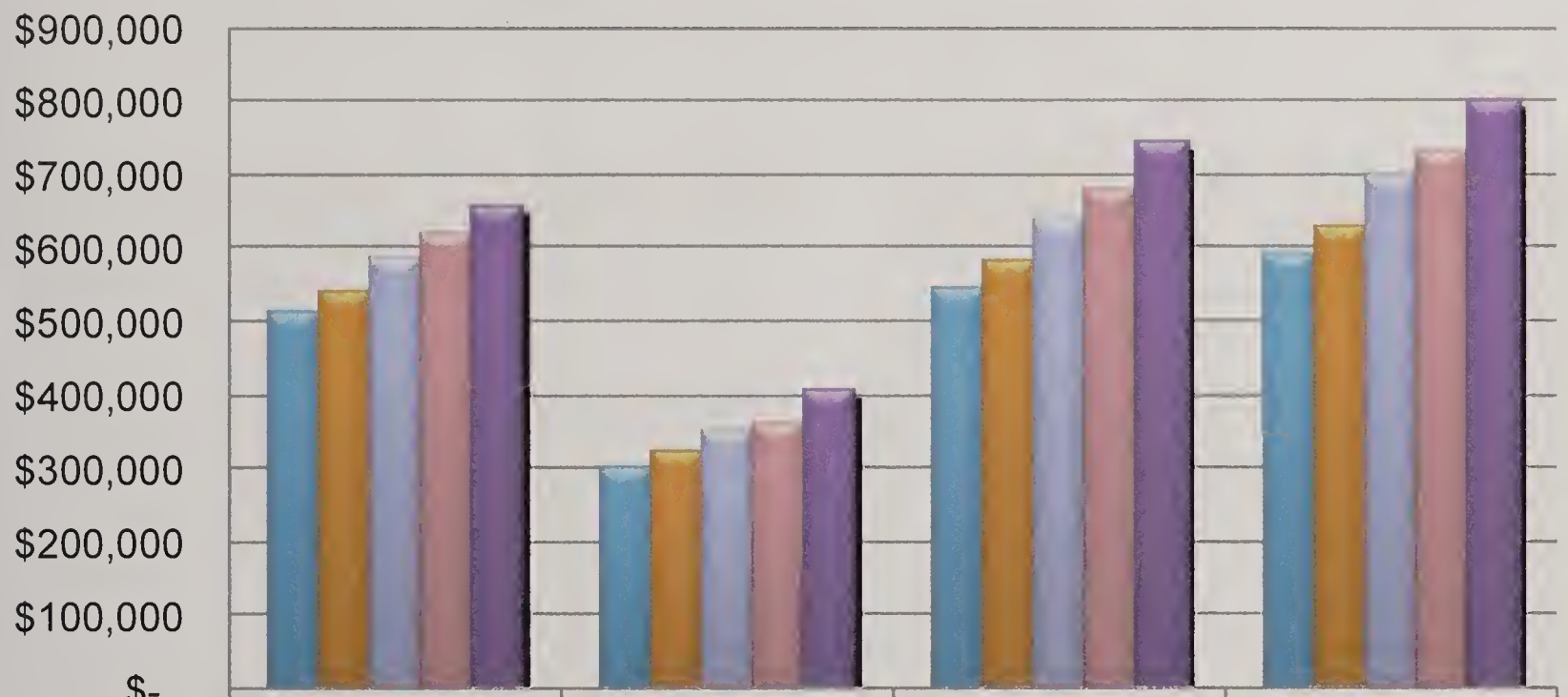
Percent of Tax Levy by Class						
CLASS	TYPE	FY2014	FY2015	FY2016	FY2017	FY2018
I	Residential	93.8614	93.1840	93.9945	94.1390	94.0328
II	Open Space	0	0	0	0	0
III	Commercial	4.4905	4.2729	4.4503	4.315	4.5056
IV	Industrial	0.2189	0.2079	0.2066	0.2242	0.2252
V	Personal Property	1.4292	1.3352	1.3486	1.2850	1.2364
Total		**100**	**100**	**100**	**100**	**100**

Tax Rate Components FY2014 - FY2018					
	2014	2015	2016	2017	2018
Levy Base	$12.37	$12.22	$11.58	$11.43	$10.97
2 1/2%	$0.31	$0.31	$0.29	$0.29	$0.27
Growth	$0.19	$0.16	$0.16	$0.12	$0.13
Override	$0.00	$0.00	$0.00	$0.00	$0.00
W/S Debt Service	$0.72	$0.72	$0.66	$0.62	$0.58
School Debt Exclusion	$0.14	$0.14	$0.12	$0.10	$0.18
Symmes Debt Exclusion	$0.02	$0.04	$0.02	$.0.00	$0.00
Tax Rate*	$13.79	$13.55	$12.80	$12.56	$12.13
*Tax Rate =((Amount To Be Raised)/(Total Taxable Assessed Value))*1000					

Details of Tax Rate Calculation					
	FY2014	FY2015	FY2016	FY2017	FY2018
Max Levy Prior FY	$91,310,473	$94,987,188	$98,617,161	$102,420,256	$106,050,906
2.50%	$2,282,762	$2,374,680	$2,465,429	$2,560,506	$2,651,273
Growth	$1,393,953	$1,255,293	$1,337,666	$1,070,144	$1,263,812
Override	$0	$0	$0	$0	$0
Maximum Levy	$94,987,188	$98,617,161	$102,420,256	$106,050,906	$109,965,991
Levy Inc. %	4.03%	3.68%	3.71%	3.42%	3.56%
Levy Inc. $	$3,676,715	$3,629,973	$3,803,095	$3,630,650	$3,915,085
W/S Debt Service	$5,593,112	$5,593,112	$5,593,112	$5,593,112	$5,593,112
School Debt Exclusion	$1,049,114	$1,111,442	$993,166	$878,800	$1,781,404
Symmes Debt Exclusion	$150,000	$0	$0	$0	$0
Max to be Raised	$101,779,414	$105,321,715	$109,006,534	$112,522,818	$117,340,507
Actual Raised	$101,737,510	$105,285,021	$108,977,901	$112,439,838	$117,255,201
Excess Levy	$41,904	$36,693	$28,632	$82,980	$85,306
Total Taxable Assessed Value		$7,770,112,271	$8,513,898,549		
Total Avg. % Increase	2.45%	5.32%	9.57%	5.15%	7.98%
Tax Rate	$13.79	$13.55	$12.80	$12.56	$12.13
Penny of Tax Rate	$73,776	$77,701	$85,139	$89,522	$96,665
Avg. Assessed Value Single Family	$514,808	$539,152	$585,360	$621,249	$655,985
Avg. Taxes Single Family	$7,099	$7,306	$7,493	$7,802	$7,957
*All numbers subject to rounding and final DOR Certification					

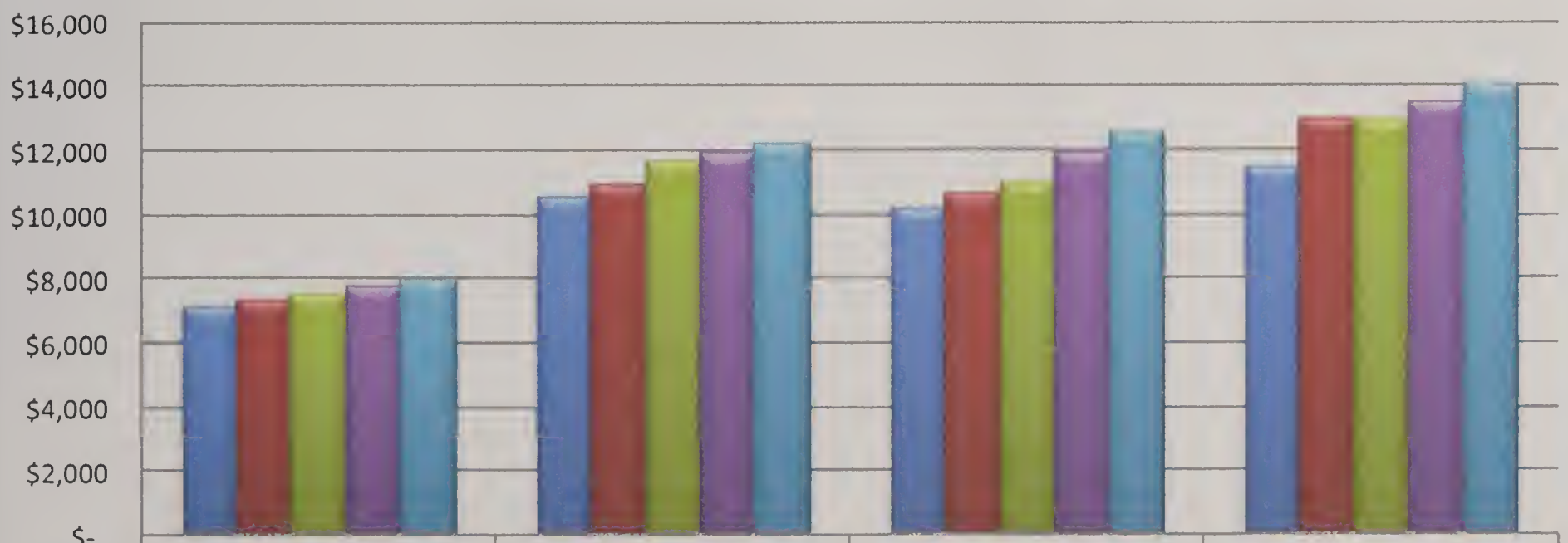
State Class Code FY18-FY17 Comparison									
	FY2018			FY2017			FY18 vs FY17		
Type	Parcels	Assessed Value	Avg. Assessed Value	Parcels	Assessed Value	Avg. Assessed Value	Parcel (+/-)	Percent (+-)	Avg. Assessed Value (+/-)
Single Family	7,994	5,243,940,900	655,985	7,994	4,966,268,100	621,249	0	5.59%	34,736
Condominium	3,662	1,481,045,400	404,436	3,552	1,275,197,300	359,008	110	16.14%	45,428
Misc	13	12,914,100	993,392	13	13,426,600	1,032,815	0	-3.82%	-39,423
2 Family	2,218	1,646,845,660	742,491	2,264	1,538,210,360	679,422	-46	7.06%	63,069
3 Family	190	151,929,900	799,631	193	140,864,700	729,869	-3	7.86%	69,762
Apartments	146	473,765,100	3,244,966	146	420,721,500	2,881,654	0	12.61%	363,312
Res Land	311	31,794,800	102,234	312	28,852,500	92,476	-1	10.20%	9,758
Open Space	0			0			0	0.00%	0
Commercial	383	385,201,110	1,005,747	382	342,809,610	897,407	-1	12.37%	108,304
Industrial	22	21,771,100	989,595	22	20,065,800	912,082	0	8.50%	77,513
Ch Land/61	0			0			0	0.00%	0
Ch Land/61A	0			0			0	0.00%	0
Ch Land/61B	4	1,585,696	396,424	4	1,535,206	383,802	0	3.29%	12,622
Mixed Use(Res)	37	47,488,291	1,283,467	38	43,989,020	1,157,606	-1	7.95%	125,861
Mixed Use(Com)	38	48,751,849	1,282,943	38	45,241,220	1,190,558	0	7.76%	92,385
Per Prop/501	189	5,086,860	26,915	209	5,786,050	27,684	-20	-12.08%	-769
Per Prop/502	148	8,050,320	54,394	157	7,118,030	45,338	-9	13.10%	932,200
Per Prop/503	0	0		0			0	0.00%	0
Per Prop/504,550-2	2	74,862,760	37,431,380	2	71,713,880	35,856,940	0	4.39%	1,574,440
Per Prop/505	8	17,423,400	2,177,925	8	18,412,800	2,301,600	0	-5.37%	-123,675
Per Prop/506	2	12,764,900	6,382,450	2	10,257,700	5,128,850	0	24.44%	1,253,600
Per Prop/508	4	1,323,720	330,930	4	1,746,030	436,508	0	-24.19%	-105,578
Total	**15,371**	**9,666,545,866**		**15,340**	**8,952,216,406**			**7.98%**	

Average Assessed Values FY2014-FY2018



	Single Family	Condominium	2 Family	3 Family
2014	$514,800	$300,700	$543,400	$591,300
2015	$539,200	$322,200	$579,900	$626,600
2016	$585,360	$352,066	$638,816	$699,862
2017	$621,249	$359,008	$679,421	$729,868
2018	$655,985	$404,436	$742,491	$799,631

Average Taxes FY2014-FY2018



	Arlington	Belmont	Winchester	Lexington
2014	$7,099	$10,566	$10,195	$11,481
2015	$7,306	$10,938	$10,588	$12,910
2016	$7,493	$11,656	$10,948	$12,955
2017	$7,802	$11,953	$11,945	$13,515
2018	$7,957	$12,195	$12,590	$14,069

Assessor's Office
Town of Arlington
Tax Rate Per $1,000 of Assessed Value

YEAR	RATE
1929	$30.00
1930	$30.40
1931	$31.40
1932	$30.40
1933	$30.40
1934	$33.00
1935	$33.00
1936	$34.00
1937	$35.60
1938	$35.20
1939	$36.80
1940	$35.80
1941	$34.80
1942	$35.60
1943	$32.00
1944	$32.00
1945	$34.40
1946	$38.00
1947	$42.80
1948	$44.20
1949	$46.20
1950	$50.40
1951	$54.20
1952	$56.40
1953	$57.60

YEAR	RATE
1954	$54.50
1955	$59.20
1956	$69.20
1957	$70.40
1958	$71.20
1959	$74.00
1960	$78.20
1961	$82.60
1962	$85.00
1963	$84.60
1964	$92.60
1965	$97.60
1966	$97.60
1967	$106.00
1968	$124.00
1969	$41.00
1970	$48.20
1971	$51.80
1972	$56.80
1973	$56.80
1973	$28.20
1974	$74.00
F75	$67.20
F76	$67.20
F77	$74.80

YEAR	RATE
F78	$78.00
F79	$84.60
F80	$81.00
F81	$87.00
F82	$73.50
F83	$22.70
F84	$23.43
F85	$23.96
F86	$16.49
F87	$17.24
F88	$17.66
F89	$10.86
F90	$11.25
F91	$12.47
F92	$13.84
F93	$14.52
F94	$15.55
F95	$16.06
F96	$16.54
F97	$17.08
F98	$16.73
F99	$17.17
F00	$17.66
F01	$13.17
F02	$13.85

YEAR	RATE
F03	$13.64
F04	$10.61
F05	$10.94
F06	$11.34
F07	$10.95
F08	$11.45
F09	$11.92
F10	$12.11
F11	$12.41
F12	$13.66
F13	$13.61
F14	$13.79
F15	$13.55
F16	$12.80
F17	$12.56
F18	$12.13

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Arlington
TOWN

TAX RATE RECAPITULATION
Fiscal Year 2018

I. TAX RATE SUMMARY

Ia.	Total amount to be raised (from page 2, IIe)	$ 172,939,767.35
Ib.	Total estimated receipts and other revenue sources (from page 2, IIIe)	55,684,566.00
Ic.	Tax Levy (Ia minus Ib)	$ 117,255,201.35
Id.	Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	94.0328	110,258,348.98	9,089,724,151.00	12.13	110,258,353.95
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	4.5056	5,283,050.35	435,538,655.00	12.13	5,283,083.89
Net of Exempt					
Industrial	0.2252	264,058.71	21,771,100.00	12.13	264,083.44
SUBTOTAL	*98.7636*		*9,547,033,906.00*		*115,805,521.28*
Personal	1.2364	1,449,743.31	119,511,960.00	12.13	1,449,680.07
TOTAL	*100.0000*		*9,666,545,866.00*		*117,255,201.35*

MUST EQUAL 1C

Board of Assessors

Paul Tierney, Director , Arlington , ptierney@town.arlington.ma.us 781-316-3061 I 12/6/2017 10:06 AM

Comment:

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By: Susan Whouley
Date: 12/11/2017
Approved: Thomas Guilfoyle
Director of Accounts: Mary Jane Handy

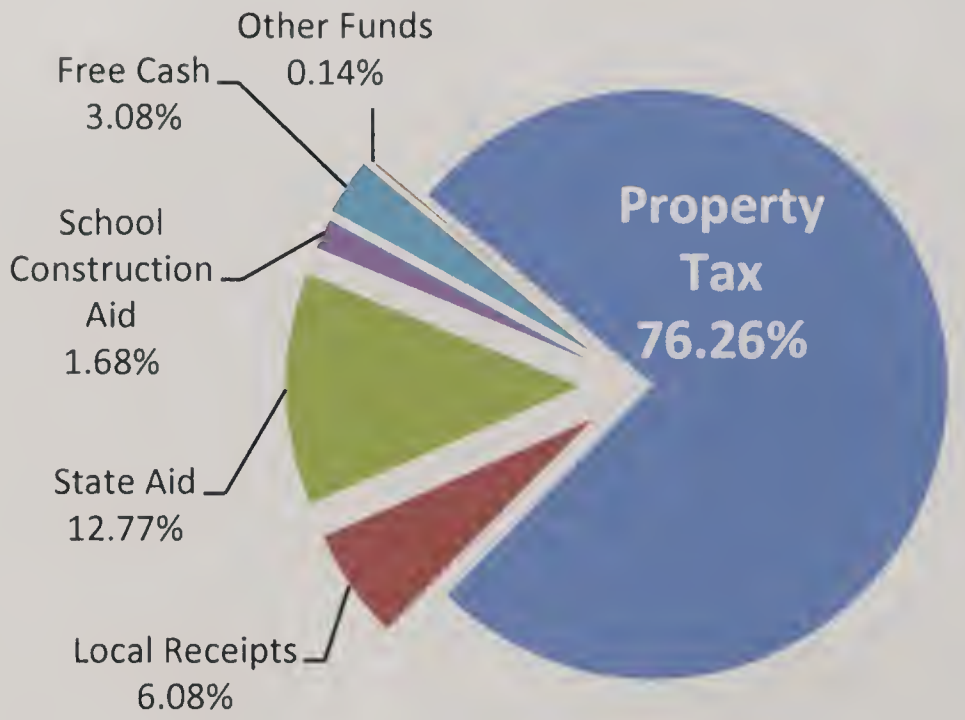
Mary Jane Handy

NOTE : The Information was Approved on 12/11/2017

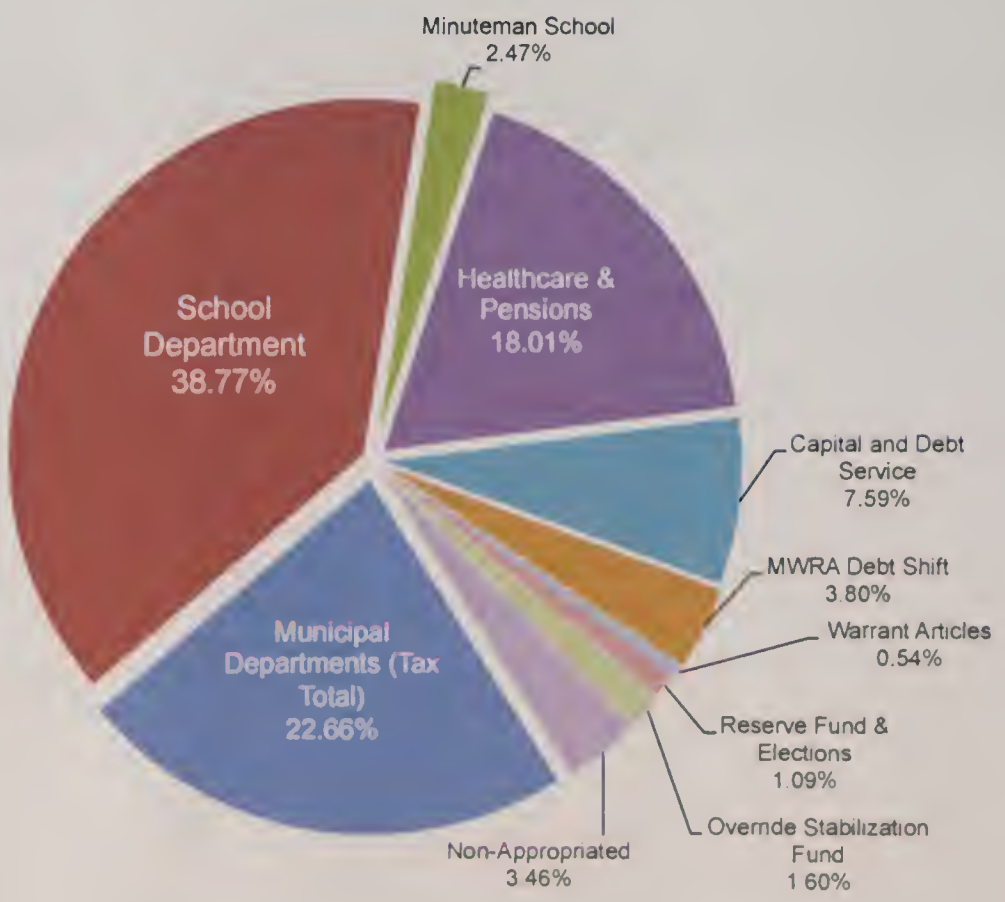
FISCAL YEAR 2017

Total $147,451,456

Revenue



Expenditures



DEPARTMENT OF PUBLIC WORKS

The Arlington Department of Public Works (DPW) is comprised of seven divisions: Administration, Engineering, Highway, Water/Sewer, Motor Equipment Repair, Natural Resources, and Cemeteries. With a staff of 78, it is the goal of the Department to provide residents, boards, commissions, and other Town departments with superior Public Works services and support.

Administration

The Administration Division provides the following services: financial (including budget preparation and administration), invoice payment, invoice billings, grant management, and water/sewer reading-billing, personnel and payroll management, customer service, contract administration, oversight of contracted solid waste/recycling and hazardous waste collection services, supervision of contracted custodial services, and oversight of contracted streetlight maintenance on public ways and parking lots.

Accomplishments

- Expanded monthly recycling center at 51 Grove Street facility along with many volunteers.
- Managed additional volunteer effort to supplement contracted aquatic weed harvesting at the Arlington Reservoir.
- Co-Sponsor Civics Day event at Town Hall.
- Prepared extensive annual reports for DEP and MWRA.
- Continued to monitor playing field conditions (March-November) with regard to weather related usability and communicated via multiple channels (web, email, social).
- Managed contracted curbside collection and disposal of solid waste, recyclables, and yard waste.

Solid Waste Collection

The Town is contracted with waste hauler, JRM Hauling and Recycling. With JRM as our contractor since 2012 the Town is able to provide weekly curbside and dumpster collection of solid waste and bulky items from residential and business locations. We were able to expand our services to included weekly collection of recyclables and yard waste. Solid waste is also collected from the following municipal locations: Town Hall and eight other municipal buildings, Community Safety, three fire stations, two libraries, nine public schools, over twenty municipal parks, and approximately fifty public trash barrels. The bulky item collection program collects large items like couches, tables, and sinks.

The Town also provides contracted dumpster trash collection at schools, municipal buildings, non-profit organizations, apartment complexes, and condominium complexes.

Recycling

With the advent of weekly mandatory recycling in 2012 the Department saw a reduction in the solid waste tonnage and an increase in the amount of materials recycled. The shift in the amount of materials recycled translates to savings for all residents.

The Department hosts monthly Recycling Center events to collect harder-to-recycle materials that cannot be collected as part of our curbside program. At the Recycling Center, residents can drop off bulky rigid plastic items such as broken trash, recycling, and storage bins, packing foam (expanded polystyrene coolers and the like), electronic waste/TVs/CRT computer monitors, scrap metal, clothing, textiles, books, and media such as CDs and DVDs. The Department maintains free electronic waste drop off programs during regular business hours. During the year 1,723 households visited the Recycling Center.

Accomplishments

- Awarded MA DEP Recycling Dividends grant as a result of our recycling activities, which further funds our extended waste diversion reach into the community.
- Provided discounted rain barrel and compost bins sales.
- Received 2017 Hometown Media Award for Government Activities for Recycle Right, a twelve minute educational video produced in partnership with the Recycling Committee and Arlington Community Media, Inc.
- Continuation of Department of Environmental Protection funding for a School Sustainability Coordinator position, providing waste reduction education and technical support for students, teachers, principals, administrators, food service, and facilities staff. This position has led to:
  - Improved recycling signage throughout the school district buildings.
  - Active Green Teams in all school buildings and registered with the state Green Team program.
  - Six of the nine Arlington Public School buildings offer food scrap collection, re-

sulting in lower trash weight, the transition to compostable food service trays, and the continued elimination of foam trays.
- Initiation of a textile recycling bin program that shares revenue with the schools.

Yard Waste Collection

JRM collects yard waste curbside on a weekly schedule from mid-April through the first week of December. Additional recycling information can be found online at arlingtonma.gov/recycle.

Household Hazardous Waste Collection

2017 marked the twentieth year of Arlington's membership in the regional household hazardous waste collection program. Eight monthly collection days were held from April through November. The program continues to collect large quantities of hazardous materials, including pesticides, chemicals, used motor oil, antifreeze, oil based paints and solvents, and household cleaning products. There were 622 carloads from Arlington collected in 2017.

Engineering Division

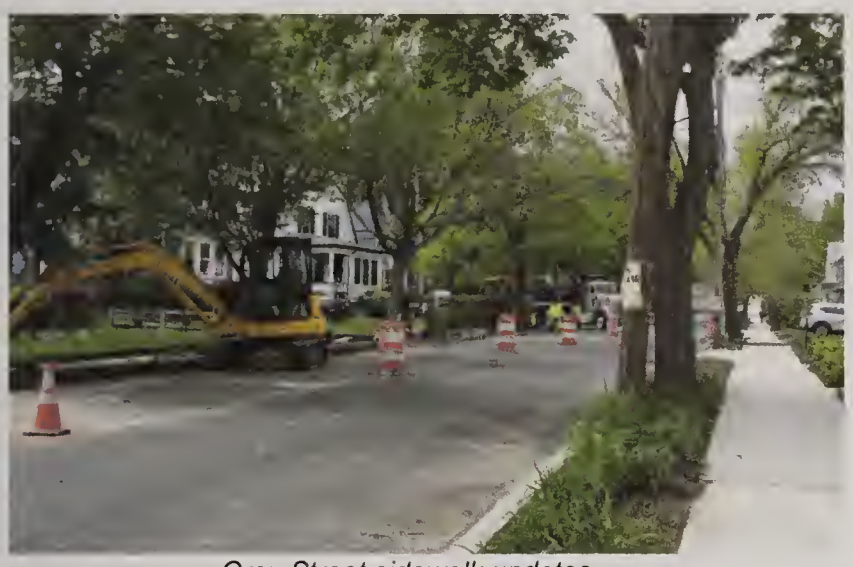
The Engineering Division continues to provide a wide variety of support services to other DPW divisions, various Town departments, commissions, contractors, public utilities, and to the general public. The Engineering Division works closely with the Highway, Water, and Sewer Divisions, upgrading and improving the infrastructure of the Town by providing surveys, engineering design, construction plans, field layouts, and field inspection services. The Engineering Division also provides technical design and specification for municipal infrastructure improvements, oversees contracted maintenance of the Town's traffic signals, reviews and makes recommendations on the impacts of planned private construction projects, reviews and provides regulation on proposed private way projects and improvements.

Accomplishments

- Performed oversight and project closeout requirements for Massachusetts Avenue Rebuild Project (East End) as liaison with MassDOT for Town related and other pertinent issues and served as liaison with MassDOT for Town related and other pertinent issues.
- Performed oversight of project completion for the Arlington Center Safe Travel Project and monitoring and evaluation of project including improvements and updates to Mass/Swan intersection and additional project improvements.
- Monitored, coordinated, or completed these miscellaneous projects: Gray Street Complete Streets Sidewalk, Westminster Wall Reconstruction, and Mystic Bank Drain Line.
- Monitored ongoing utility construction projects by major utility providers in Town right of ways including Eversource and National Grid in conjunction with the Water Division and Police Department, reviewing and administering work conditions and requirements including outreach, traffic management and trench repairs.
- Administered Arlington, Belmont, and Cambridge Tri-Community Stormwater Flooding Group, including meeting agenda and presentation considerations.
- Administered and managed the planning, design development, and utility coordination requirements for the Mystic Street/Mill Brook Bridge Project.
- Administered and coordinated the Lake Street and Bike Path Traffic Signal Design Review Committee to develop goals, plans, and outreach requirements for the preparation and plan development of a new multimodal signalized intersection.
- Coordinated planning for curb and walk construction using prioritization planning in accordance with ADA Transition Plan and Town Complete Streets Policy.
- Provided technical resource and necessary project and plan review to assist Water Division, including DEP sanitary survey, site plan reviews, unidirectional flushing program, capital water planning and transfer to GIS data collection of cross-connection inspection program.

Recycling, Solid Waste, and Hazardous Waste Statistics (in tons unless specified)*

Materials	FY2015	FY2016	FY2017
Solid Waste	12,603	12,943	12,540
Single-Stream Recycling	5,297	5,452	5,224
Yard Waste	3,505	3,190	2,578
TV/CRT/Laptops	1,688 (units)	2,006 (units)	1,849
Appliances	332 (units)	552 (units)	495



Gray Street sidewalk updates

- Coordinated and assisted the preparation of the following administrative and regulatory requirements:
  - Updated EPA NPDES Municipal Separate Storm Sewer System (MS4) permit.
  - Annual Arlington Reservoir Dam Emergency Action Plan.
  - MWRA Municipal Discharge Permit.
  - DEP Sanitary Survey for water distribution system.
- Worked with Conservation Commission to prepare plans, specifications, and administer procurement requirements and construction inspection of the Mystic 35 Project and a DEP Grant funded stormwater improvement project at the Mystic River Reservation.
- Coordinated and liaised with the Mystic River Water Shed Association to implement a stormwater pilot project at Egerton Road and Herbert Road Intersection for watershed and water quality improvements.
- Coordinated annual High School Internship project.

Highway Division

The Highway Division of the Public Works Department maintains 102 miles of roads, 175 miles of sidewalks, 175 miles of curbing, eight parking lots; along with numerous guardrails, stairs, walls, and fences. The Division oversees solid waste services including trash/recycling collections, bulky items collection/disposal, waste fill disposal, and hazardous waste programs. The division also performs street sweeping services and maintains traffic lines, signs, and drainage systems (culverts, pipes, manholes, catch basins and drain channels).

Street Sweeping – Swept all streets two times (spring and fall).

- Sweeping on main streets done weekly (twenty-eight times).

Snow and Ice Control – There were 24 snow and ice events.

- Private contractors used for 10 events.
- 72.5 inches total snow for season (2016/17).

Performance Measurements

- Repaired or replaced 34 catch basins.
- Cleaned 575 catch basins.
- Removed and installed 7,758 l.f. of sidewalk.
- Patched potholes using 1,295 tons of asphalt.

Special Projects

- Constructed 24' x 24' stage for Town Day event.
- Installed Accessible Parking Space signage as part of the effort to greatly increase HP parking along Mass Avenue.
- Delivered tax bills to post office for Treasurer's Office.
- Assisted with DPW Community Collection Days.
- Placed 150 sand barrels Town-wide for winter season.
- Set up and break down for Patriot's Day parade.
- Assisted in delivering 35 canoes to the Arlington Reservoir to support volunteer cleanup of water chestnuts.
- Assisted with Feast of the East and Summer Arts Block Party.

Town Day main stage from Town Hall

Water/Sewer Division

The Water and Sewer Division continues to maintain 131 miles of water mains, 117 miles of sewer mains, 9 Sewer Lift Stations, 1,414 hydrants, and numerous valves, and service connections/shut offs. Additionally, the Division reads usage meters and prepares quarterly bills on approximately 12,500 accounts.

Performance Measurements

- Replaced 2,447 water meters.
- Provided water use data to the Town Treasurer for billing.
- Repaired water main leaks at 81 locations.
- Repaired water service lines at 60 locations.

- Replaced 18 hydrants.
- Flushed over 144 locations to clear blockages from sewer mains and services.
- Sampled 14 locations weekly for water quality.
- Provided over 418 mark outs for underground excavation work.

Motor Equipment Repair Division

The Motor Equipment Repair Division continues to maintain 105 over-the-road vehicles, including three front end loaders, five backhoes, one mini-excavator, two tractors, nine heavy-duty dump trucks, nine small dump trucks, twenty-two pickup trucks, six utility body trucks, ten snow fighters, nine school buses, two street sweepers, two sewer-flushing trucks, one rubbish packer, one compressor truck, one generator truck, two welding trucks, six sedans, three vans, one heavy-duty crane, one -rack body, one small, multi-use tractor, and one flat bed.

Major Accomplishments

- Funding for new fleet management software was successfully secured through MIIA grant and the software (Fleetmate) was purchased and installed on the Town's computer network system.
- Began training on the new software specifically with regard to:
  - Importing the Town's fleet data into software.
  - Identifying the appropriate preventative maintenance services that are required for each vehicle in accordance with manufacturer recommendations and entered them into the software.

Performance Measurements

- Provided preventative maintenance and repairs on 150 motor vehicles, including vehicles assigned to the other Town departments.
- Maintained snow and ice vehicles during events.

Natural Resources Division

The Natural Resources Division consists of the Forestry and Parks sections and is responsible for the proper management, care, and maintenance of Arlington's public trees.

Forestry

During the year the Division maintains Town trees, including those along the Minuteman Trail that runs from the Cambridge line to the Lexington line. The Division is responsible for the execution of the holiday lights program. The Division also cleans and maintains traffic islands around Town, and on Massachusetts Avenue takes care of installing event banners. Staff of the division maintains the extensive grounds between the Town Hall and the Robbins Memorial Library.

Performance Measurements

- Planted 221 trees.
- Removed 130 trees.
- Maintained "Tree City USA" designation from the National Arbor Day foundation.
- Began contracted tree work program to greatly reduce backlog of maintenance work.
- Substantially completed Town Tree Survey in cooperation with the Tree Committee.

Thompson Elementary students plant a tree on Arbor Day with the help of Arlington Public Works

Park Maintenance

The Division maintains thirty parks, twenty-six playgrounds, nineteen athletic field infrastructure open spaces, and public lands including: the Reservoir forested trails and beach facility, North Union Spray Pool, the Town Hall Gardens, the Donald R. Marquis/Minuteman Trail, Broadway Plaza, the Robbins House gardens, and twenty-one traffic islands.

Performance Measurements

- Maintained all Town fields to accommodate various sports leagues.
- Continued to put a priority on prompt graffiti removal.
- Maintained Town sidewalks throughout the winter.
- Began program of Sunday trash removal from Town parks.

Arlington Reservoir in winter.

Cemeteries Division

The Cemeteries Division maintains the sixty-two acre Mt. Pleasant Cemetery and the Old Burying Grounds. Lawn mowing, raking, and tree trimming are done by contracted services. Maintenance of gravestones, tombs, walls, fences, roadways, trees, and the Chapel is provided by four staff members.

Mt. Pleasant Cemetery is expected to run out of space for new gravesites within the next few years and planning for future interments is a major priority. The new columbarium was completed in 2017. The Town is now able to provide niches for cremain burial on a preneed basis. The cemetery also has space available for green cremain burials. Chapel improvements for increased functionality were completed.

Mount Pleasant Cemetery Revenues in 2017	Number	Revenues Invoiced
New Earth Grave Site Sales	44	91,000
New Urn Grave Sales	0	0
Perpetual Care Sales	44	22,000
Grave Site Buy-backs	0	0
Earth Burials	155	155,000
Cremain Burials	63	18,900
Columbarium Sales	13	20,600
Columbarium Fees	12	1,125
Public Lot	1	150
Non-Resident Burials	84	42,000
Overtime, Holiday Surcharges	37	25,700
Mock Burial	1	200
Foundation Charge	54	10,800
Disinterments	0	0
Veteran Graves – earth/urn	2	700
Recording Fee	3	300
Chapel Use, Misc.	4	310
Total Gross Revenues		**388,785**

Performance Measurements

- Completed construction of the columbarium project.
- Completed renovation to chapel.
- Continued program of cleaning old stones and monuments in Mt. Pleasant Cemetery and the Old Burying Grounds.

Recognitions

The following Public Works Employee completed service to the Town and its residents in 2017 with over twenty-five years of service: Norman Stanford, Motor Equipment Operator, 32 years of service. The Town is grateful for his dedicated and loyal service.

In conclusion we would like to extend heartfelt thanks to our dedicated Public Works employees who keep our roads repaired and plowed, water flowing, our sewers running, our trash picked up, and our parks attractive. Their efforts are an important part of the high quality of life that we enjoy in our community.

ARLINGTON POLICE DEPARTMENT

Department Overview

The Arlington Police Department (APD) continues to evolve in an effort to meet the changing needs of our community. During 2017 the APD implemented new technologies and improved its social media capacities, improving communication to the citizens of Arlington. The Department operates under a community policing philosophy that encourages the use of procedural justice and citizen participation in solving problems of crime, fear of crime, and quality of life issues. In 2017 we continued to improve community partnerships, intelligence led policing initiatives, and refined training to maximize the effectiveness of our organization, all while continuing our commitment to ensure the safety of all members of our community.

In 2017 the APD continued to expand upon its ability to proactively serve the community. After rolling out a Plan of Action to Combat Opiate Addiction in response to the recent heroin epidemic, the Department remained dedicated in providing outreach activities to known substance users and to provide support/resources to their families and loved ones. We have shared our program with over 100 police departments throughout the United States and Mexico and have presented our program at conferences and events from Portsmouth, New Hampshire to Port Angeles, Washington. The APD has been honored to present our program in Washington D.C. to the Director of National Drug Control and to a U.S. Senate Opioid Roundtable.

The Department has expanded services in relation to the prosecution of crimes within the community. Offering a Restorative Justice Option is a unique way of looking at harm that meets victim needs and asks those responsible for the harm to make repair. Partnering with Communities for Restorative Justice (C4RJ), a regional nonprofit, we are able to provide a confidential process that is voluntary and involves the support of family, community members, and police. Within the Restorative Justice Option, police partners set referral criteria and typically refer adults and youth who are facing criminal charges.

The Department is segmented into three distinct functions: operations, investigations, and support services. The command staff assists Chief Frederick Ryan in the management, administration, and strategic planning for the Department. The Department maintains three divisions: The Community Services Division led by Captain James Curran, the Investigative Services and Professional Standards Division led by Captain Richard Flynn, and the Support Services and Logistics Division led by Captain Juliann Flaherty.

The Community Services Division is responsible for uniformed patrol operations. This Division is tasked with effectively deploying all uniformed patrol personnel, including the Patrol Division, Community Services Officer, Traffic Unit, Canine Unit, Bicycle Unit, and Animal Control. The Patrol Division's primary responsibility is to provide quality uniformed law enforcement services to the community. Not only does the Patrol Division answer calls for service to the community, but it also performs other specific assignments. These assignments include wide-ranging quality of life issues in Arlington. These proactive assignments vary between enforcing traffic and parking laws, preserving the peace, protecting life and property, school safety, special event planning, and grants coordination. Through the Crime Analysis Unit, we continue to track crime trends and patterns deploying police officers to specific locations to maximize police resources.

The Investigative Services & Professional Standards Division administers the Criminal Investigation Bureau (CIB) and the Professional Standards/Accreditation Office. The CIB is responsible for the follow-up investigation of all crimes, the sex offender registry, police prosecutions at district and juvenile court, the School Resource Officer, drug task forces, family services, and code enforcement. The Professional Standards/Accreditation Office is tasked with developing policies and procedures, working to maintain State Accreditation, investigating citizen complaints, and proactively addressing issues of professional standards and accountability within the Department.

The Support Services Division is responsible for providing logistical support to all work units in the Department as well as overseeing the administrative functions. The Division is responsible for training, new officer recruitment and hiring, information systems management, firearm/hackney licensing, police scheduling, departmental fleet, building maintenance, issuance of departmental records, and E-911 dispatch functions.

As in all departments, the APD is challenged to achieve its mission with extremely limited resources. The Department has historically been underfunded and has been unable to proactively staff assignments to meet the needs of the community. As a result, the Department may necessitate a reassignment of, and probable reduction in, services it provides. These reductions have already been realized in the Criminal Investigation Bureau, Traffic Unit, and Patrol Division. These reduc-

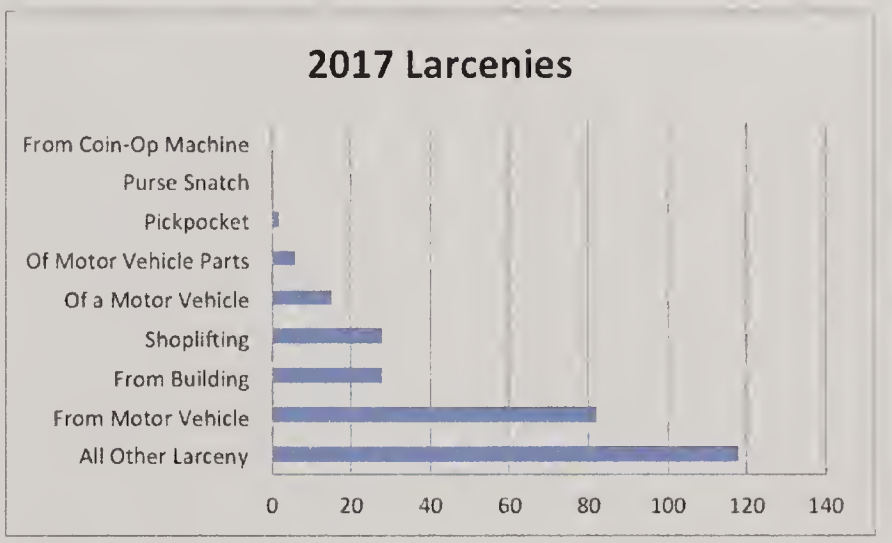
tions will not deter the Department from its core mission of providing quality policing to the citizens of Arlington.

Crime

The Department collects incident information using a system called the National Incident-Based Reporting System or NIBRS. NIBRS is an improvement on the summary based system known as the Uniform Crime Reporting Program, or UCR. Since 1930 the FBI has administered the UCR Program using statistics supplied by law enforcement agencies across the country. At the present time, the FBI is encouraging law enforcement agencies to transition to NIBRS because it provides a more accurate reflection of crime in a given community.

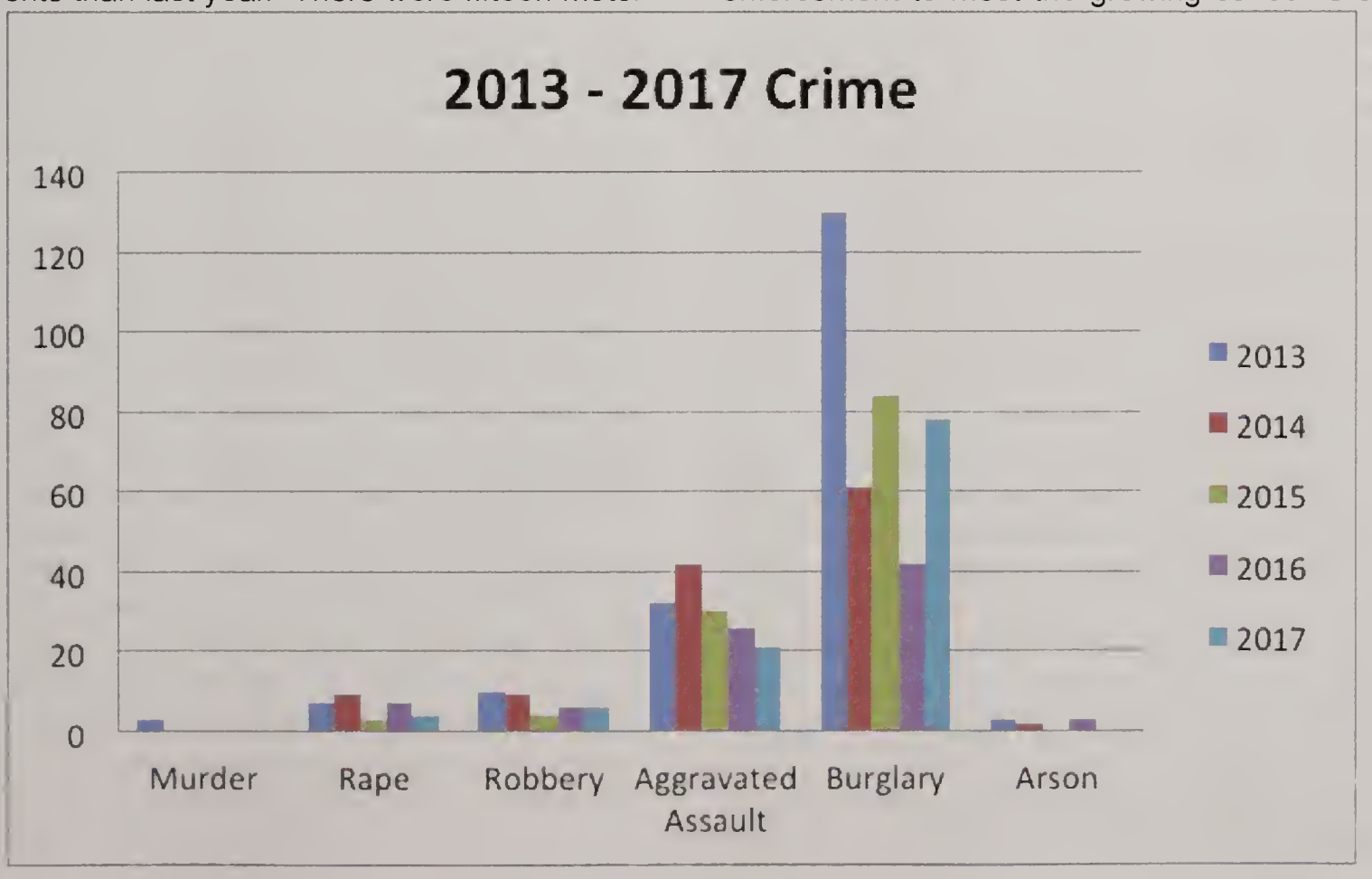
The following is a summary of Part I Crimes in Arlington in 2017. Part I Crimes are crimes designated by the Federal Bureau of Investigation (FBI) to be the most serious crimes affecting a community, they include: murder/nonnegligent homicide, rape, robbery, aggravated assault, burglary, larceny, arson, and motor vehicle theft. In 2017 there were a total of 389 Part I Crimes reported in Arlington, up 5% from 370 Part I Crimes in 2016.

There were no murders in Arlington in 2017. There were four reported rapes, three less than last year. Arlington had six robberies, the same amount as last year. Of the six robberies committed, suspects were armed in two incidents and unarmed in four incidents. Arlington experienced twenty-one aggravated assaults; seventeen involved weapons and nine involved domestic violence. Of the incidents involving weapons, six involved knives, five involved various blunt objects, four involved a shod foot and two involved motor vehicles. Arlington had seventy-eight reported burglaries in 2017, thirty-six more incidents than last year. There were fifteen motor vehicles stolen, a decrease of one incident from 2016. There were no arsons reported this year. In 2017, there were 280 reported larcenies, which is a decrease of six incidents from 2016.



Calls for Service

The Police Department logged 31,707 calls for service. Officers filed 4,156 incident reports as compared to 4,023 in 2016. In 2017, 138 people were arrested, an increase of sixteen. Seven people were taken into protective custody. Protective custody is a statute that allows police officers to take into custody a person who, due to ingestion of alcohol, is incapacitated or a danger to himself or others. Although authority gives the police the option of taking a person to his residence or a treatment facility, the police station is often the most viable option. In 2017, 3,120 motor vehicle citations and 19,258 parking tickets were issued. The Department continues increased traffic and parking education and enforcement to meet the growing concerns of citizens.



Traffic issues continue to be one of the greatest areas of complaints to the Department.

Calls for Service	2014	2015	2016	2017
Emergency Calls	28,629	29,405	31,412	31,707
Police Reports	3,267	3,616	4,023	4,156
Arrests	179	188	122	138
Protective Custody	17	10	11	7
Summons	124	103	90	92
Motor Vehicle Citations	2,855	2,351	2,527	3,120

Community Services

Patrol

The Community Services (Patrol) Division responded to 31,707 calls for service during 2017. The majority of calls involve services other than responding to crimes. For instance, the Department responded to a total of 1,044 alarms (residential, business and municipal), 535 disturbance calls, 499 reports of suspicious activity, 206 traffic complaints and 514 animal control calls. The Community Service Division also investigated 815 reports of missing persons.

Community Policing

APD is committed to the philosophy of community policing. Community Policing is a philosophy that every officer in the Department embraces. The concept of partnering with the community to solve problems of crime, fear of crime, and quality of life issues has been institutionalized in the Department. During 2017 the Department continued to offer a number of community policing programs to the public designed to provide citizens with tools, information, and skills useful in solving those problems.

Arlington Police partnered with Youth Villages and the Department of Child and Family Services as (JDAI) Juvenile Detention Alternatives Initiative Collaboration to address the exploitation of child runaways and missing persons from our group homes.

During the month of May, APD conducted a Rape Aggression Defense class for high school students. The R.A.D. system develops and enhances the options of self-defense through lecture, discussion and hands-on self-defense techniques. The R.A.D. system is a comprehensive, women only course that begins with awareness, prevention, risk-reduction and risk-avoidance, while progressing to the basics of hands-on defensive training.

In June, Arlington Police partnered with the Health and Recreation Department to run our 8th annual HRC camp for youths in Arlington. In July, the Department joined efforts with the Middlesex Sheriffs to run a Youth Public Safety Academy.

In September, APD hosted its second Citizens Police Academy in over a decade. The program is designed to give citizens a better understanding about law enforcement and how police officers work with the community. The classes in law enforcement provide a way to educate and develop positive relations with the citizens. The program is an ongoing initiative to build community cooperation, understanding, and goodwill. This 8 week class was a success with 19 Arlington residents attending and graduating.

During 2017, the Department started a Coffee with A Cop program. Coffee with a Cop brings police officers and the community members they serve together–over coffee–to discuss issues and learn more about each other. Our first event occurred on October 4th, our second event on November 21st, and our third event on December 19th. All were well attended.

From the last few weeks of December, into the first week of January, the Patrol Division utilized members of the platoons to conduct "holiday strolls" in the business areas of East Arlington, the Center area and Arlington Heights. The walking routes were met with a lot of praise and appreciation from the business community. It gave the Department an opportunity to receive valuable feedback about the services we offer. We also were provided emergency contact numbers from new businesses and were able to address any concerns from our business partners in the community.

Canine

During 2017 K9 Officer Hogan was able to certify a new police K9, Eiko, in Patrol and Narcotics. K9 Eiko received his certification in Patrol in January 2017 from The Boston Police Canine Academy. He then returned to Boston and was certified in Narcotics in June 2017. K9 Dasty and K9 Eiko worked side by side until K9 Dasty passed away June 18th after a short battle with cancer. K9 Dasty served the Department for 11 years and made numerous finds and apprehensions which were highlighted during his memorial, which was held in August. K9 Teams from around the state came to pay their respects, along with a hundred Arlington Residents and children from town. Dasty touched the lives of many children of Arlington during his long career.

During the past year, K9 Dasty and K9 Eiko responded to 54 calls for service. They assisted in the apprehension of a violent felon in a domestic violence case where the suspect was armed with a knife and came out without incident. Dasty and Eiko were responsible for 3 Narcotic finds. The K9 Unit assisted many local departments, including Cambridge, Somerville, Lexington, Belmont and many other communities.

One of the most rewarding parts of the K9 Program

is being able to conduct K9 Demonstrations for area students in our school systems, and forming a great community policing relationship with the residents of Arlington. During the past year, the K9 unit provided over 30 K9 Demonstrations.

The K9 unit plans to continue with the hard work and training to make sure that the K9 Program has continued success, as has been shown over the past 11 years.

Animal Control

The Animal Control Officer (ACO)/Animal Inspector, Katie Kozikowski, enforces all Town By Laws and Massachusetts General Laws relative to the control and care of animals. The ACO investigates reports of animal cruelty, facilitates conflict resolution pertaining to animal complaints, investigates animal bites, quarantines (animals that have bitten or have been bitten by an unknown source), and provides education assistance for domestic and wild animals to residents and the schools.

In 2017, the ACO responded to a combined total of 514 animal complaints, 138 deceased animal calls, issued 77 citations, responded to 35 found or running at-large pet calls and reunited 29 of them with their rightful owners. Animal Control received a total of 123 lost/found animal reports, of that number, 77 were reported to have been reunited with their rightful owner. The ACO, acting in her Animal Inspector capacity, issued 82 quarantines, inspected 11 barns (chicken coops) and inspected 5 kennel licensed facilities. The Town issued 2,274 dog licenses and 5 kennel licenses in 2017.

The ACO presented safe animal handling techniques and animal education for Boy Scout troops, Girl Scout troops and children/young adult groups in Arlington. She also mentored Arlington Animal Control's first student intern from the Arlington High School.

With the assistance of volunteer veterinarians and veterinary technicians, Arlington Animal Control held the Town's first 2 low-cost rabies vaccination clinics in over 10 years for both residents and non-residents in June and October of 2017.

The ACO attends social media meetings and works with ACMi to create public service announcements regarding domestic pets and wild life. In additional to media education, she also contributes to the Department's Facebook page with animal related postings that increase awareness, educate, and assist in reuniting lost and found pets.

Throughout the year, the ACO attended several trainings on the proper handling of wild life and domestic animals. In 2017, she joined the board for both the New England Federation of Humane Societies and the Massachusetts Animal Coalition as the sole Animal Control Officer for both Boards.

Support Services

APD unveiled its new Community Crime Map in 2017. The new mapping system tracks and analyzes crime data, alerts Arlington residents about crimes in their neighborhood, and allows APD to quickly alert the public about crimes as they occur. This new service will help prevent crime, improve public safety, and further enhance our community-police partnerships.

The APD Licensing Office processed 38 solicitors' licenses, 15 hackney licenses, and 207 Firearms licenses and renewals. The Department also responded to over 2,000 requests for public records. Through the Department's growing social media sites such as Twitter, Facebook, and Nextdoor, we were able to keep our commitment to transparency and keeping the community informed through constant information sharing.

The Department partnered with Massachusetts Civil Service Human Resources to host an informational session on becoming a police officer. The session was held at Town Hall and brought in over 100 attendees. The Department welcomed two new public safety dispatchers in 2017. Both dispatchers completed several months of required training at The Massachusetts State 911 Academy and were certified as Emergency 911 Operators in August.

The Department's training office conducted several department wide trainings in 2017. Several department members attended ALERRT Active Shooter Training, a 16 hour course designed to prepare the first responder to isolate, neutralize, and distract an active shooter. The Department partnered with The Middlesex County Sherriff's Department to provide training using simulated situational scenarios. All Arlington Police Officers also received extensive training on Massachusetts law including Marijuana Law updates, Protective Custody, and Bicycle Law.

Traffic Unit

During 2017, APD responded to 756 motor vehicle crashes. That represents a decrease of 6% from the crashes responded to during 2016. In comparison, 105 were hit and runs (+22%), 524 were crashes without injuries (-12%), and 121 were crashes with injuries (+26%).

There were no motor vehicle crashes that resulted in a fatality during 2017.

Over 3,000 motor vehicles were stopped by the Department during 2017, resulting in 3,243 citations. The most common violations cited were for speeding, failure to stop at red lights/stop signs, crosswalk violations, and restricted access (like those on Lake Street, Venner Road, etc.), Also, more than double the amount of bicycle violations were issued compared to the same time frame last year.

During the year, the Traffic Unit continued to work with Town Manager's Office and The Board of Selectmen's Office to address parking, traffic, and other quality of life issues affecting the community. A member of

the Traffic Unit continued to serve on the Transportation Advisory Committee (TAC) as well as on the Parking Implementation Governance Committee (PIGC). This member also served on several new committees: one to assist with the design of a traffic signal at the Lake Street Bicycle Crossing; another to help with the policy development for a bicycle sharing program in Arlington; one to assist with developing a traffic plan around the soon to be re-opened Crosby School; and one to help evaluate and make recommendations to improve the recently completed Arlington Center Safe Travel Project. Some of the major accomplishments achieved thus far in 2017 through these collaborations include:

The approval by Town Meeting to establish a Parking Benefits District in Arlington Center. Having this District will allow significant portions of the funds collected from the recently installed meters to be directly allocated towards the improvement of travel and quality of life in Arlington Center. Current project under consideration for the first phase of improvements include the redesign of the Russell Commons Municipal Lot as well as adding benches, bicycle racks, new trash receptacles, etc.

Significant progress was also made with the design of the Lake Street traffic signal. Two well-attended public meetings were held at Town Hall to present and receive comments at both the 25% and 75% design level.

Proposed changes were accepted made in early December of 2017 to remove the confusing Pedestrian Hybrid Beacon that was installed at Mass Ave and Swan Place as part of the Arlington Center Safe Travel Project. It was replaced with a full traffic signal that was coordinated with the recently upgraded signals at Mass Ave and Mystic/Pleasant Streets, where additional bicycle signal heads will also be added as a result of this review process.

The Traffic Unit continued working with the School Department and their Human Resources staff to train and oversee the Traffic Supervisors deployed around the various schools to assist with student crossing. Regular meetings were also held with the Engineering Department, MassDOT, and various utility companies to develop traffic safety plans around multiple major construction sites throughout town.

Additional grant money from the Executive Office of Public Safety and Security (EOPSS) was applied for as in past years, but no award notifications have been delivered by EOPSS as of the date of this report. Other achievements for the Traffic Unit included:

- Giving a presentation at the Arlington Senior Center on Pedestrian Safety in response to the national increase of senior pedestrian being involved in motor vehicle crashes.
- Hosting the statewide Safe Routes to School Fall Forum.
- Attending the Northeast Transportation Safety Conference in Connecticut.
- Teaching another class on Traffic Safety at the Citizens Police Academy.
- Continuing to work with AAA on projects such as the School Safety Patrol and testifying at the State House in support of various traffic-related legislative bills.
- Continuing to assist the Board of Selectmen with special alcohol licensing.

Criminal Investigation Bureau

The Criminal Investigation Bureau has remained busy during the past year investigating various crimes. Detectives have conducted over 1500 criminal investigations, followed up on over 450 Missing Person reports, conducted both Spring and Fall ALICE Drills at all public schools in Town, investigated over 250 domestic violence related incidents, and conducted Alcohol Compliance Checks at all of the various restaurants and liquor store establishments.

U.S. Attorney's Office Annual Recognition Ceremony on 5/16/17

Spelling Bee Bandit

In October 2016, APD responded to the TD Bank, 880 Massachusetts Ave. for a report of a robbery. A Chelsea man dubbed the "Spelling Bee Bandit" was identified and apprehended. In November 2017, Jason S. Englen, 34, plead guilty in Boston Federal District Court to robbing four banks. These included banks in Arlington, Burlington, Reading, and Peabody. Englen faces up to 20 years in prison. Sentencing is set for Feb. 28, 2018.

Investigative Achievement Award

On May 16, Inspector James Smith, along with members of the Federal Bureau of Investigation (Violent Crimes Task Force), Boston, Revere, Woburn Police Departments, and the Massachusetts State Police were recognized for their investigation into the exploitation of minors. The case involved postings to the website "Backpage.com". As a result of this investigation, co-defendants Tyrell Gorham, Lee Young, and Chelanje Greene each plead guilty in Boston Federal District Court and each received various jail sentences.

AHS Principal Jenga, 4 AHS Students, Captain Richard Flynn & Inspector Stephen Porciello

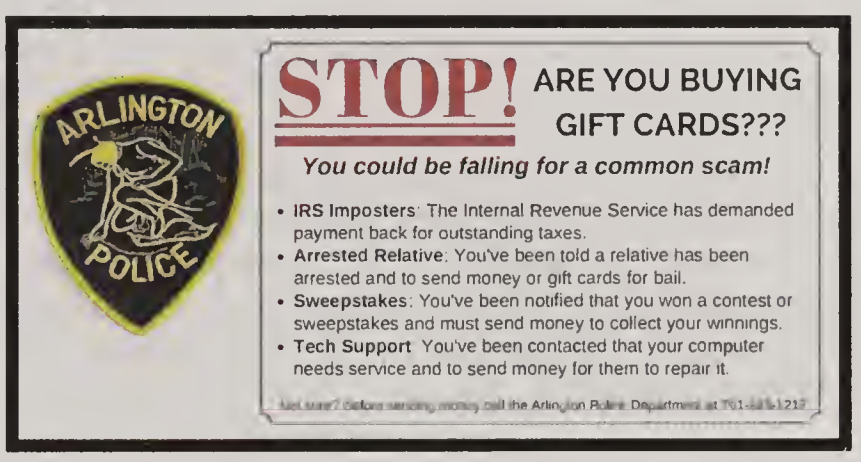
Child Pornography Investigation

As a result of an investigation by Arlington Police Detectives, a Lancaster Road man was arrested and charged with possessing and distributing child pornography. Mason Lister was charged with various charges, including Possession of Visual Material of a Child in the State of Nudity or Sexual Conduct, Subsequent Offense.

Scams

Whether it is calling someone on the telephone and claiming to be an Internal Revenue Service Agent threatening to issue an Arrest Warrant against someone for nonpayment of Income Taxes, or someone calling an elderly resident and claiming that their grandchild is in jail and needs bail money, the common thread in all of these frauds is the desire to steal money.

Many of the scams we have been encountering



lately are requiring victims to obtain gift cards and read the redemption numbers on the back of the card over the phone to pay for IRS back taxes, pay for bail for a relative, or a variety of other situations. These entities will NEVER call you on the phone or require you to pay via gift cards. Please share this with family and friends to protect them from falling for this scam. As a general rule, if it sounds too good to be true, it probably is.

School Resource Officer

Inspector Stephen Porciello works every day handling those incidents that require police involvement in Arlington schools. During the past year, Inspector Stephen Porciello has worked with the schools, Fire and Town personnel to train and coordinate ALICE Drills at the various Public and Private Schools.

In May, APD awarded five Arlington High School students with fully-funded grants to attend "In Control" Crash Prevention Training. The grant recipients were chosen from a large pool of applicants and presented with certificates and vouchers Wednesday morning during a ceremony at Arlington High School.

Drug Take Back Program

Over the course of 2017 over 900 pounds of assorted prescription medications were dropped off at the Police Department for destruction. The various prescription medications were discarded in the Drug Take Back Kiosk. The drug kiosk is located in the Police Headquarters Lobby and is available 24/7.

On numerous occasions throughout the year, Inspector Edward Defrancisco and Captain Richard Flynn along with members of Arlington Youth Health and Safety Coalition (AYHSC) and the Arlington Health and Human Services (H&HS) took part in the National Drug Take Back Day, sponsored by the Drug Enforcement Agency. During this event, over 240 pounds of assorted prescription medication was turned in for destruction.

National Drug Take Back Day is a free and anonymous event coordinated by the DEA and police departments. The designated day gives the public an opportunity to prevent substance abuse by disposing of

potentially dangerous, expired, unused, or unwanted prescription drugs in their possession.

Alcohol Compliance Checks

During February, detectives, along with members of AYHSC, conducted Alcohol Compliance Checks of all the restaurants and establishments with licenses to serve alcohol in Arlington. APD utilized two undercover agents who were under 21 years of age. As a result of these checks, Licensing violations were noted at four establishments.

Domestic Violence

We have resources in Arlington, including our own Family Services Unit here at APD, as well as First Step Domestic Violence Program, which is located in Town. Detectives help victims of domestic abuse safety plan and identify support options in the community. First Step can assist in accessing public benefits and programs specific to survivors of Domestic Violence.

In April, Brandon Fraser, 30, of Arlington was Indicted by a Middlesex Grand Jury and charged with strangulation causing serious bodily injury, strangulation, assault and battery causing serious bodily injury, three counts of assault and battery, stalking, animal cruelty, and threatening to commit a crime. Fraser was arraigned in Middlesex Superior Court and in June, Fraser plead guilty in Middlesex Superior Court.

October is Domestic Violence Awareness Month. It was created to raise awareness, promote education and encourage victims to let their voices be heard. This issue is one that affects all walks of life, in every community. In addition, every year millions of children are exposed to domestic violence in the home. This exposure can have long-term effects on children's emotional well-being and psychological health. This is an issue that affects all walks of life, in every community.

In October, APD partnered with True Story Theater, First Step, the Arlington Youth Consultation Center (AYCC), and the Ottoson Middle School to host Encouraging your Teen to Have a Safe and Loving Relationship.

Detectives participated in the National Family Violence Apprehension Day. This event involves various law enforcement agencies across the country serving Domestic Violence Arrest Warrants across their jurisdictions.

Teenager Arrested for Manslaughter

On August 29, Tenzin Kunkhyen, 16, was found suffering from a gunshot wound to the chest when Somerville police responded to a report of a shooting on Farragut Avenue just off Broadway.

On September 5, APD investigators, working in conjunction with Somerville and State Police detectives, located and arrested the suspect sought in connection with the fatal shooting of a 16-year-old boy in Somerville.

A second individual, Keith Harlow, 31, was also taken into the custody at the same apartment. Harlow is being held on three outstanding warrants, including possession of heroin and resisting arrest.

Records

The Records Room processes all requests for public records and police reports.

Records Processed	2014	2015	2016	2017
Calls	28,629	29,405	31,412	31,707
Arrests	179	188	122	138
Citations	2,855	2,351	2,527	3,120
Parking	13,939	13,055	15,498	19,258
Accidents	778	804	710	626
Hackney	38	35	25	15

Grant Funding

In 2010, APD, in partnership with the Edinburg Center, was awarded a grant from the Massachusetts Department of Mental Health (DMH) for a Jail Diversion Program (JDP). The goal of the program is to divert individuals with mental illness, substance use disorder, and developmental disabilities from the criminal justice system to appropriate treatment options. The program model was collaboratively developed by members of APD, the Edinburg Center, Arlington Health and Human Services Department, and other community stakeholders.

The Department-based clinician accompanies police officers on calls for service and provides an immediate evaluation on scene. In the case of non-violent or misdemeanor offenses, the goal of the program is to provide linkage to mental health and substance abuse services as alternatives to arrest. In addition to immediate intervention, the clinician provides follow-up contact with individuals in an effort to focus on prevention and reduce future repeat calls to the same location. Successful engagement in treatment is the key to breaking the cycle of "revolving-door" police contact for citizens with mental health problems. Approximately 95% of JDP crisis evaluations resulted in treatment instead of arrest.

The Arlington Police Jail Diversion Program (JDP) clinician averaged thirty-eight contact calls per month in 2017. In addition to co-responding with the police officers on crisis calls, the clinician does follow-up work with families, community treatment providers, hospitals, schools, DCF, DMH, Advocates Psychiatric Emergency Services, Minuteman Senior Services, and other essential persons and agencies involved in a person's care. Linkages to treatment and intra-agency communication

are essential pieces of the JDP program.

In 2015 APD formed a partnership with Mike Duggan of Wicked Sober and created the Opiate Overdose Outreach Initiative. This program takes a two-pronged approach. The first is a follow-up after an overdose or referral to offer treatment options etc. and the second includes education, community awareness, and treatment referrals/assistance. The initiative hosts community education events and Naloxone is distributed as needed. We have shared our program with over one hundred police departments and communities.

The Hoarding Response Team (HRT), comprised of the JDP clinician, APD, the Health Department, and other Town agencies, worked with five Arlington families in 2017. Due to this effort, the Health Department has been able to close a number of these cases. The HRT presented at the Crisis Intervention Training (CIT) in Brookline, which was attended by fifty-eight police officers from seven local departments.

Accreditation/Professional Standards

The Police Accreditation process is an ongoing daily function of APD. During the fall of 2017, the Department was successfully re-accredited after achieving its original accreditation status in 2014. The Department was initially certified as an accredited Law Enforcement Agency by the Massachusetts Police Accreditation Commission in 2008, at which time the Department was one of the first few police departments across the Commonwealth to achieve this prestigious award. This accomplishment demonstrates the Department's commitment to delivering the highest possible standards of police services to the community. With a commitment to excellence, the Department will maintain its accreditation status in compliance with criteria set forth by the Commission on Accreditation for Law Enforcement Agencies, Inc.

Regional Police Initiatives

North Eastern Massachusetts Law Enforcement Council (NEMLEC)

APD is a member of the North Eastern Massachusetts Law Enforcement Council (NEMLEC). The Council is a consortium of fifty-one police departments in Middlesex and Essex County as well as the Middlesex and Essex County Sheriff's Offices. The members of the organization operate pursuant to an inter-agency mutual aid and assistance agreement to share resources and personnel to enhance public safety in a fiscally responsible manner. As part of the agreement, each member commits resources from its law enforcement agency to assist other members in an effort to increase and improve their capabilities and capacities.

NEMLEC is comprised of a Regional Response Team (RRT), which includes a Tactical Unit, Special Weapons and Tactics Unit (SWAT), K-9 Unit, and School Threat Assessment and Response System (STARS), Motor Unit, Bicycle Unit, Accident Reconstruction Unit, and a Crime Scene Unit. Officers associated with the various Units receive specialized training in crowd/riot control, crisis negotiations, response to school violence, use of specialized weapons, drug interdiction, and many other areas of specialization within the law enforcement profession.

Currently, we have officers assigned to the RRT Unit, SWAT Unit, Motor Unit, STARS, and Drug Interdiction Unit. Chief Frederick Ryan is commanding officer of the Motor Unit for NEMLEC.

STARS

The School Resource Officer is assigned to Arlington High School. The officer utilizes The School Threat Assessment and Response System (STARS), a comprehensive program to prepare, assess, respond, and strive to prevent threats of violence in schools. This initiative is accomplished through mobilizing regional resources that recognize the individual uniqueness and integrity of Arlington Schools.

This multi-tiered assessment and response system is designed to provide municipal officials in Arlington access to specialized resources developed through a collaborative effort. Utilizing the STARS' Protocol, incidents and threats are addressed through response classifications involving varying degrees of consultation, readiness, and intervention.

Once STARS is initiated, local responses are augmented by NEMLEC's regionally coordinated resources, including access to personnel and experts with specialized skills, planning and training opportunities, communications systems, equipment and advanced technologies, and protocols for program and techniques evaluation.

As with all NEMLEC programs, STARS provides a mechanism to ensure communication, coordination, and interaction between member agencies in an efficient and cost effective manner. This is done with a focus on the need to maintain control at the local level.

BAPERN

The Greater Boston Police Council (GBPC) has developed and maintained the Boston Area Police Emergency Radio Network (BAPERN) system since the early 1970's. BAPERN was originally conceived as a system to allow police departments in the greater Boston area to be able to communicate with each other, while at the same time having discrete local operating frequencies. The system has been expanded and modernized over the years and today acts as a national model for public safety communications.

In addition to radio communications, the GBPC serves its member communities through its cooperative purchasing program. Most member agencies use

the GBPC purchasing contracts to acquire fleet vehicles (police, DPW, etc.) and associated municipal equipment.

Awards and Recognitions

In February 2017 the Department held its annual Employee Recognition Awards Ceremony. Officer Robert Smith was carefully chosen as Officer of the Year for 2016. As a four year veteran of APD, Officer Smith has consistently displayed the highest quality of service while representing the Department.

As a Patrol Officer assigned to the Operations Division, Officer Smith truly stands out. He consistently performs his duties pro-actively and at a level that exceeds the expectations of his supervisors. His preparation, knowledge, willingness to volunteer, and ability to discover criminal activity is a direct reflection on his commitment to the Department and the community.

Officer Smith takes great pride in his police work, appearance, and the police profession. His skills and tactics are outstanding and have proven valuable on numerous calls for service. Professional and polite in dealing with the public, he serves as an ambassador for the APD. Officer Smith is committed to the Community Policing principles that the Department prides itself on, and in doing so make him a role model for other Patrol Officers.

Chief Frederick Ryan with Officer of the Year Robert Smith

The Department awarded eleven Meritorious Service Ribbons and eleven Certificates of Commendation at its ceremony. Those employees receiving ribbons were: Sergeants James Kiernan and Gregory Flavin, Officers Michael Hogan, Jennifer McGurl, Paul Collins, Dennis Mahoney, Scott Urquhart, Thomas Kelly, Brendan Flynn, Nicholas Stotik, and Robert Smith.

Those employees receiving certificates were: Sergeants Brian Fennelly, Bryan Gallagher, Scott Paradis and Michael Flynn and Inspectors Gina Bassett and James Smith. Officers receiving certificates included Robert Smith, William Milner, Brett Blanciforti, Neil Simard and Dispatcher Courtney Giannetti. Sergeant David Martin received the Department's Top Gun Award and Officer Brandon Wenz was recognized with the Excellence in Leadership Award.

The Department awarded seven Life Saving Ribbons for various life saving measures taken in 2016. Those employees receiving ribbons were: Sergeants Bryan Gallagher and David Martin and Officers Scott Urquhart, Nicholas Stotik, Thomas Kelly, Michael Foley and Alexander Stotik.

Special Projects Clerk Jessica Walsh was awarded with the Department's Employee of the Year award. Although she has only been with APD for two years, in that time she has proven to be a confident and knowledgeable employee who has quickly become a vital member of the organization. As a civilian employee tasked with special projects, Jessica has demonstrated commitment and dedication to the goals of the Department. She possesses exceptional customer service skills along with an empathetic and caring nature that makes each customer feel welcomed regardless of the situation.

In her role as Social Media Coordinator for the APD, Jessica has advanced our program to one of the best in the state among law enforcement. In 2016, she worked tirelessly with staff to resurrect the Arlington Citizens Police Academy. During that time, she coordinated scheduling, arranged numerous trainings, and worked diligently to make the academy a great success. Additionally, Jessica is a dedicated team member of the Arlington Police Opiate Outreach Program, which has been active in working to combat the heroin epidemic that has spread across Middlesex County and beyond.

Chief Frederick Ryan with Employee of the Year Jessica Walsh

Retirements/Promotions/Appointments

In 2017 Office Manager/Administrative Assistant Linda Bernier and Senior Records Clerk Maria Biasella retired from the Department after 18 and 16 years of service, respectively. Their efforts were greatly appreciated by the Department and by those that interacted with them. APD wishes them both well in retirement.

ARLINGTON FIRE DEPARTMENT

Mission Statement

The Arlington Fire Department (AFD) strives for excellence in the performance of duty and service to the community and the customers it serves. The Department is committed to finding better ways to protect the lives and property of its citizens from the ravages of fire, and other disasters, and to contribute to the physical wellness of the community through emergency medical service.

Ethics and Values

Knowing that firefighters are held to a higher standard of conduct, the firefighters of the AFD will make every effort to uphold those standards that are entrusted to us and to take an active role in maintaining a professional image of the Fire Service through promptness, efficiency, and dedication to duty.

Communicating with the Public

The Department will serve the public with courtesy and respect, providing assistance wherever professional skills and talents are needed and be ever vigilant in promoting awareness of fire hazards and in educating citizens of all ages.

Fire Department Role

The AFD continues its evolution from a strictly fire prevention and suppression organization to one that incorporates all hazards mitigation into its service to the community. A significant portion of time and training is spent on preparation for disasters, both man made and natural.

The Fire Department also provides pre-hospital emergency medical services (EMS), building inspections on a regular basis for code enforcement and familiarization, public education projects, training, and performs a number of related tasks including annual hose testing and hydrant inspections.

Almost 61% of the calls by the AFD are for medical emergencies. Maintaining Emergency Medical Technician status for the majority of the Department is the responsibility of the EMS Officer. New equipment and techniques are consistently introduced requiring hours of additional training. The Operations Division provides these services to fire department personnel in house, minimizing the expense to the Arlington taxpayers.

During 2017 the AFD responded to 5,273 calls for assistance. While only an increase of 1% from 2016 this is the fifth straight year that call volume has increased. Reported dollar loss for 2017 totaled $3,186,677. These losses include structure fires, motor vehicle accidents, water hazard incidents, and hazardous condition incidents. Of these 5,273 calls, 3,374 were for medical emergencies, a 10% increase, and 64% of all Fire Department responses. Medical emergencies include emergency medical responses and emergency medical assists. Rescue 1, the AFD ambulance, transported 1,792 patients to area hospitals. This is consistent with the amount of transports in 2016.

Responses Fire Call Type	2014	2015	2016	2017
Fire	96	126	129	91
Carbon Monoxide Activations	67	118	111	95
Water Hazards	80	61	75	72
Mutual Aid	35	52	31	70
Lock Out/In	63	70	44	53
Electrical Hazards/ Down Lines	188	190	218	294
Motor Vehicle Accidents	148	160	174	168
Smoke Scares	70	42	44	38
Natural Gas Emergencies	109	112	107	77
Flammable Liquid Hazards	22	22	36	13
Hazardous Conditions	59	59	77	20
Other	329	46	235	66
Emergency Medicals	2,601	3,143	3,068	3,374
Medical Assists	244	126	109	175
Alarms Sounding	697	816	747	667
Total Calls for Assistance	**4,808**	**5,143**	**5,205**	**5,273**

Operations Division

Inspections/Fire Investigation Unit (FIU)

Fire prevention inspections continue to be a major focus of the Department. The Deputy Chief oversees that inspections by our well-trained officers and firefighters have continued to make Arlington one of the most fire-safe communities in the metro Boston area. Fire prevention inspections, combined with an aggressive interior attack by its suppression teams when necessary, accounts for these positive statistics. The amount of money saved by building owners and insurance compa-

nies through prevention and aggressive firefighting are impossible to calculate, but substantial. The Operations Division of the Arlington Fire Department issued 928 permits in the year 2017 totaling $48,070. Certificates of Compliance for Smoke Detectors and Carbon Monoxide Alarms accounted for 627 permits and 68% of all permits issued. The Arlington Fire Department completed 1685 inspections for license and life safety during the past year. We have continued our goal towards our ISO Class 2 certification. One of the biggest achievements toward this goal is to inspect every mercantile property within the Town's borders.

Fire Permits and Revenue			
2014	**2015**	**2016**	**2017**
1,066	972	1099	928
$56,777	$50,780	$54,943	$48,070

The Fire Investigation Unit (FIU) responds to all fires within the Town and is responsible for determining their cause and origin. A thorough investigation of the cause, origin, and circumstances of how a fire occurred will often prevent similar incidents from happening again.

The experience, knowledge, and continuous training of the members of the FIU, working in conjunction with the State Fire Marshal's Office and the Attorney Generals Office allows for numerous resources to successfully investigate and prosecute all fire related crimes. The FIU consist of Team Coordinator Captain Melly and a staff of two.

The FIU was activated 83 times this past year to investigate various incidents, including structure fires, vehicle fires, dumpster fires, and grass fires.

FIU Fire Investigations	2017
Structures	21
Cooking	28
Motor Vehicle	4
Outside	24
Other	6

In terms of fire prevention for the Town of Arlington, public education is a key component. Without question the most influential group of citizens reached are children. The program, Student Awareness of Fire Education (SAFE), has been an extremely successful curriculum that has been presented to the grammar school children since 1996. Our instructors continued to teach selected topics from the "Every Second Counts, Plan 2 Ways Out!" curriculum produced by the National Fire Protection Association and to teach the key Fire Safety Behaviors in the Massachusetts Fire and Life Safety Education Curriculum Planning. This theme was stressed during the AFD's annual visit to elementary schools where 5,622 students were taught fire safety during their regular school day. The SAFE instructors also participated in Town Day by using the "Smoke House" to demonstrate to both adults and children different fire safety tips. The SAFE Program also continued to roll out Senior Safe targeting the elderly. The AFD started this program in 2014 in an attempt to reach a broader range of our citizens by providing fire safety education at elderly housing units, nursing homes, and the Council on Aging. The head of our SAFE program, Lt. Paone, estimates that this year his team has gotten their message out to over 12,000 residents of all ages.

The Juvenile Fire Setter Intervention Program (JFIP), run by Deputy Chief James Bailey, counseled young, potential fire setters of the dangers of playing with fire. The JFIP, partnering for the thirteenth consecutive year with the Youth Villages at the Germaine Lawrence Campus, educated students who were identified as fire setters.

SAFE and JFIP are the only two programs that Arlington Firefighters volunteer to be trained in to protect and educate their community.

Training

The Operations Division is responsible for managing a comprehensive training program designed to meet the needs of all members of the Department. The primary focus is to prepare firefighters for the tactics and tasks that they need to complete in order to mitigate daily hazards in town. Firefighters are constantly evaluated and tested by the division to ensure proficiency in skills and retention of knowledge. This training includes inspections, classroom sessions, practical applications and actual calls for service.

Every firefighter's career with the AFD begins at the Mass Fire Academy (MFA). The MFA's fire instructors hone their knowledge, ability and instincts during a rigorous schedule of training evolutions and a challenging curriculum. All firefighters graduate with the NFPA certification of Firefighter I/II. The final result is a group of highly trained individuals, prepared to work as Firefighters in one of three fire stations on one of four 24-hour shifts.

The Operations Division strives to offer fire service personnel complete and progressive training required to perform the job to which they are trusted, the protection of the lives and property of the citizens of Arlington. Courses have been hosted internally, bringing in Mass. Fire Academy professionals as instructors. Private sector representatives delivered training to all members of the Department. The Department EMS coordinator delivered all emergency medical service training in-house.

The Operations Division handles the development and delivery of all company-level drills, department-level training initiatives, as well as new recruit indoctrination and training. Operations are also responsible for continuing education and re-certification of EMT's.

In 2017 AFD members received training in such areas as emergency vehicle operations, HIPPA, subway operations/ safety, burns, infectious diseases, Rapid Intervention Team tactics, and the National Registry of EMTs National Continued Competency Program. The Department was able to obtain hands-on training when its members were allowed access to several homes that were scheduled for demolition. Firefighters were able to practice apparatus placement, hose line advancement, forcible entry, roof ventilation, roof operations, and search and rescue techniques.

Emergency Medical Services

The Arlington Fire Department staffs a Class 1 Rescue/Ambulance with two EMT-Basics, 24 hours a day, seven days a week. The Department currently has seventy-seven EMT's. When staffing allows, Rescue 2 is placed in service as a second transporting vehicle.

EMS Staff	2014	2015	2016	2017
EMTs	74	71	75	77
First Responders	2	1	1	0

In response to a 2014 change at the Office of Emergency Medical Services (OEMS), all EMTS are now being certified as Nationally Registered EMT (NREMT). This transition by OEMS had a significant local impact as well. The Arlington Fire Dept is responsible for keeping records on all EMT training under the oversight of both Region 4 of OEMS and Medical control at Mt. Auburn Hospital. The Department is now the training center for all of its EMT's. Capt. Al Sharpe is assigned to the Operations Division as the full time EMS Coordinator. The EMS Coordinator is responsible for all medical training, recertification, ordering medical supplies, and keeping all EMT's and first responders updated with the latest information from the Office of Emergency Medical Services (OEMS), Department of Public Health. Additional duties include patient follow up, quality assurance of patient care reports, auditing call volumes, compliance with HIPPA laws, communicating with medical control, records keeping on both ambulances and assisting with the routine operations of the Department. Another role assigned to the EMS Coordinator is acting as a liaison with the Board of Health, Council on Aging, and the police clinician to recognize and assist at risk citizens in an effort to provide a safe home environment.

Each EMT recertification requires 40 hours of continuing education every 2 years, the majority of which is taught by the EMS Coordinator. All Department EMT's have an obligation to provide pre-hospital patient care in accordance with the Massachusetts statewide treatment protocols, Department of Public Health. In 2017 the Department responded to 3,169 medical emergencies. Of those emergencies, 777 were for advanced life support and 1,164 for basic life support. These emergencies were transported to the appropriate facility by the Town operated ambulance, Rescue 1. There were 567 medical emergencies where Rescue 1 was at another emergency medical call and another agency assisted with patient care and transport. 661 medical emergency responses occurred where no transport to a hospital was needed based on a variety of circumstances.

In September, the Department took delivery of a 2017 Horton ambulance on a Ford F550 chassis. A new feature that was purchased with this ambulance is a Stryker power stretcher. The stretcher provides safer patient transport and reduces the risk or provider injury. The former Rescue 1 was re-designated Rescue 2 and is used as our back up unit. The former Rescue 2 was traded in as part of the purchase.

Ambulance Response	2014	2015	2016	2017
Advance Life	780	760	644	777
Basic Life	1,036	1,090	1,204	1,164
Patient refused transport/ NO EMS	554	556	538	661
Transports Missed Because R1 was on Other Call	632	737	632	567
Total Medical Emergencies	3,061	3,143	3,068	31,69

2017 Highlights

- Researched and designed new water rescue equipment including new boat, ice sled, and protective gear to improve water and ice rescue incidents.
- Continued moving all inspections, fire prevention, hydrant operations (shoveling and testing) and fire pre-plans onto a digital format.
- Continued a program to formally inspect all occupancies in town with the exception of 1-4 families for Fire and Life Safety Hazards. The Department reached 85% inspection rate.
- Expanded our Training program to include and utilize surrounding Metro communities for both practical and classroom scenarios.
- Ordered new Fire Engine Pumper to replace aging equipment as listed in FY18 Capital Plan.
- Took delivery of a 2017 Ford F550 Horton Ambulance replacing a 2008 Ford ambulance. This new ambulance is outfitted with

our first power stretcher, which should prevent patient accidents and reduce personnel injuries.
- Training and implementation of new procedures and medications for responses to

AFD out on Spy Pond this week training with ice rescue equipment.

Opioid overdoses and fentanyl usage.

Retirements/Promotions/Appointments

Captain Daniel Kerr was awarded the Arlington Firefighter of the Year award at this year's banquet. Captain Kerr has worked tirelessly on and off duty in the past year to improve the overall safety of the Department through the Training Division.

Citizen Malcolm Keljkian of Mal's Towing was given the Extraordinary Citizen of the Year award at the banquet. Mr. Keljkian has helped out the Department this year and many years in the past with his company. He has always dropped everything to give us a hand whether it was for emergency towing, bodywork, and everything else we called him for.

Captain Paul McPhail retired May 26th. He was appointed on April 6, 1997, promoted to Lieutenant on August 29, 2004, and promoted to Captain on June 28, 2009.

Lieutenant Robert Largenton retired February 21st. He was appointed on April 24, 1983 and promoted to Lieutenant on July 12, 1992.

Lieutenant Keith Day retired January 8th. He was appointed April 24, 1983 and promoted to Lieutenant on May 29, 1994.

Firefighter William Grenier retired on January 8th. He was appointed on October 27, 1985.

Probationary Firefighters Alex Caterino, Robert Marshall, and Michael Curran were appointed on July 9th and assigned to the Massachusetts Firefighting Academy for Recruit Training.

Probationary Firefighters Christopher Conroy and Catherine Weber were appointed on September 24th and were assigned to the Massachusetts Firefighting Academy for Firefighter Recruit Training.

Acknowledgment

In October 2017 Deputy Chief Stephen Porciello died of occupational lung cancer. His death was a tremendous loss to the Department and the community. Deputy Chief Porciello, an Arlington resident, served the Town of Arlington for 32 years with distinction since first being appointed a firefighter in 1985. In 1989 he was promoted to Lieutenant, in 1992 to Captain, and in 1995 to Deputy Chief. His contributions are too numerous to list, but throughout his career, Deputy Chief Porciello supported the Department and the community through his leadership, dedication, and professionalism, leaving a rich legacy in which we all benefit.

2018 Goals

- Continue to provide ancillary programs such as the Fire Investigation Unit, FIU, Junior Firesetter Intervention Program, JFIP, Vial of Life, and Student Awareness Fire Education (SAFE), within the limited resources and funding available.
- Follow through with Fire and Life Safety Inspections, with the goal of reaching 100% of occupancies in town with the exception of 1-4 families. Ensure that the process can continue on an annual basis.
- Collaborate with Arlington High School to implement a volunteer afterschool program to teach students first aid and CPR.
- Upgrade our portable and mobile radio system to be compliant with new FCC regulations.
- Implement a training program, coordinated by the Fire Prevention Division, using both classroom and hands on training for the components of Fire Protection Systems.
- Increase the use of newly purchased tablets to improve inspections, pre-fire planning, and responses electronically on the street.
- Increase and improve Department readiness for responding to new threats, including terrorism, mass casualty, and hazardous substances through local and regional training.

Inspectional Services

The Inspectional Services Department is responsible for enforcement of the Commonwealth of Massachusetts Building, Electrical, and Plumbing & Gas Codes, as well as all related regulations, standards, and Town Bylaws. Additionally, the Inspectional Services Department implements strategic projects as assigned by the Town Manager.

2017 Accomplishments

- Inspection and issuance of Certificate of Occupancy for newly reconstructed Stratton School.
- Permit issuance and inspection of MassSave initiatives such as window replacement, air sealing, and insulation projects.
- Permit issuance and inspections of Gibbs School.
- Occupancy issued for Thompson School addition.
- Continued review and inspection of Solarize Arlington and MassSave initiatives.
- Permits were issued for 17 new single-family homes and 6 new two-family homes.
- Occupancy issued for Arizona Ranch rebuild project.
- Assisting ZBA with appeals process.
- Participated in Master Plan Implementation Committee, Zoning Bylaw Law Working Group, Residential Study Group.

2018 Goals

- Assist Zoning Board of Appeals in their consideration of proposed 40B project.
- Continued participation in zoning recodification project, including MPIC, ZBRC, and RSG.
- With the Planning Department, implementing and enforcing new Vacant Storefront Registry.
- Education and enforcement of the "Good Neighbor Agreement" our communities' new local construction regulations.
- Continuous goal to maintain and improve transparency with information including plans and permits for active projects.

In 2017 the Inspectional Services Department issued a total of 5,286 permits, of which 2,558 were Building permits, 898 were Plumbing permits, 732 were Gas permits, and 1,130 were Wiring permits. Total fees collected by the Inspectional Services Department were $1,663,523, with an estimated construction value of $91,794,783.

New windows at Gibbs School

HUMAN RESOURCES DEPARTMENT

The Human Resources (HR) Department serves all of the employees of the Town that are appointed by the Board of Selectmen, the Town Manager, the Comptroller, the Town Treasurer, the Town Clerk, and the Board of Assessors. The purpose of the Department is to administer the Town's compensation and benefits programs. Additionally, the Department deals with a wide variety of issues relative to quality of life in the workplace and seeks to improve the effectiveness of Town services by recruiting the best employees and reviewing and improving the Departments' organizational structure.

The Department handled over one-hundred personnel transactions relating to a myriad of positions. This includes retirements, resignations, promotions, vacancy postings and advertisements, interviewing, selection, and enrollment of new employees. The Town had over 38 new hires in the year 2017.

Among the searches the Director facilitated over the course of the year were recruitments for Energy and Project Manager and Deputy and Assistant Director of IT. These searches utilized assessment center style evaluations and talented professionals from across Town departments and from within the community. The result is the successful recruitment of highly talented and well-qualified individuals to these positions.

In early 2017 the Department successfully navigated its second year of reporting under the Affordable Care Act. This involved distribution of a W-2 type form to every benefit eligible employee and electronic transmittal to the IRS. Successful compliance with the law protects the Town from liability and fines.

Over the course of 2017 the Director facilitated meetings with Union and Retiree leadership to consider whether or not the Town should continue to receive health insurance benefits through the Group Insurance Commission (GIC). The Town would have needed to notify the GIC by December 1, 2017 if it intended to withdraw from the GIC effective July 1, 2018. The decision to remain in the GIC commits the Town to the Commonwealth's plans for a minimum of another two fiscal years (FY19 and FY20).

The Department successfully updated comprehensive Town and School Benchmark Survey and initiated successor bargaining discussions with Town unions for agreements to commence July 1, 2018. In the summer of 2017 the Town engaged in the update to the salary study of 100 Town and 100 School positions in relationship to our comparable communities. The list of comparable communities (Belmont, Brookline, Medford, Melrose, Milton, Natick, Needham, North Andover, Reading, Stoneham, Watertown and Winchester) was developed in 2012 in partnership with Town, School, and Union elected and appointed officials.

The HR Department believes strongly that crucial to the successful delivery of Town services is a rigorous Human Resources program. In 2017 the Department worked closely with Department Heads to successfully facilitate a number of labor relations issues, disciplinary matters, and workplace investigations.

2018 Objectives

The Department will continue to assist all departments in the recruitment and retention of high caliber employees committed to excellent public service.

The Department plans to facilitate Department Head level diversity and inclusion training on unconscious bias in the hiring process and managing and hiring a diverse and inclusive workforce. We also look forward to enhancing our use of technology as it relates to the streamlining of Human Resource Functions. We intend to fully transition to digital management of all personnel actions and successfully support other Town personnel in the implementation of MUNIS payroll functions.

The Department will strive to provide quality service and support to all employees and retirees who may have questions about their insurance plans. The Department will also continue to audit our policies and practices to ensure compliance to various collective bargaining agreements and employments laws.

EQUAL OPPORTUNITY

The Town of Arlington has established the following mission statement relative to Equal Opportunity:

"The Town of Arlington recognizes its legal obligation and moral responsibility to provide Equal Employment Opportunity to its employees and potential employees. The Equal Opportunity Advisory Committee, a volunteer committee appointed by the Town Manager, is committed to the Equal Opportunity program to prevent discriminatory employment practices. The Committee assists the Town in implementing its Equal Opportunity Plan which creates the mechanism and sets the standards by which Equal Opportunity will be assured."

The Equal Opportunity Advisory Committee (EOAC) meets monthly, on the 2nd Wednesday, in the Town Hall Annex. The Committee meetings are open to the public and public attendance is encouraged.

Throughout 2017 the Committee reviewed monthly reports from the Human Resources Director/Equal Opportunity Officer regarding employment opportunities for the Town. The principal focus of the Committee is to ensure that people of all race, gender, and ethnic backgrounds are given equal opportunity to apply for and receive positions of employment here in Arlington.

The Committee is dedicated to increasing the number of minority and female applicants for positions

of employment. For the past three years, nearly 13% of candidates interviewed for Town Positions identified as a minority applicant. This is a 5% decrease from 2014 and 2013 (18%). The Committee continues the ongoing process of strategizing new and inventive ways to attract a qualified and diverse applicant pool.

Early in 2017 the Human Resources Director/ Equal Opportunity Officer partnered with the Arlington Police and Massachusetts Human Resources Division to host a regional information session on the state-wide entry level police officer examination. The session was part of an effort to increase the diversity of candidates taking the exam making them eligible for hire.

The Committee monitors all Town-funded construction projects exceeding a $200,000 budget. In 2017 these projects included the expansion of the Thompson School and the renovation of the Stratton School. In order to help promote equal opportunity and diversity on construction projects in Arlington, the Committee developed a detailed Contractor Certification requiring Contractors to disclose specific efforts being made to diversify their workforce. Additionally, the Committee took a proactive stance in communicating with the Minuteman School Building Committee about the female and minority business participation goals for the reconstruction of the Regional Technical Vocational High School slated for 2018.

In April the Committee completed its review and update of the Town's Equal Opportunity Plan. Among the updates to the plan is the expansion of non-discrimination language to expressly prohibit discrimination based on gender identity or expression in hiring or the provision of Town services.

Through their membership in the School Superintendent's Diversity Task Force, members Barbara Boltz and Lori Lennon participated in a long term and ultimately successful effort to make cultural competency training mandatory for staff of the Arlington Public Schools. The first teacher training took place in the fall of 2017 and was very well received by staff. The Committee plans to initiate the expansion of training to Town staff in 2018.

Any person interested in this issue of Equal Opportunity is encouraged to contact the Equal Opportunity Officer at 781-316-3121 or email cmalloy@town.arlington.ma.us.

FACILITIES DEPARTMENT

The Facilities Department provides the Town with quality custodial services, maintenance, and improvements to its public buildings and facilities. The Department also focuses on a long-term preventive maintenance schedule for all buildings in order to support the life cycle of the Town's assets and to increase the operating efficiency of the buildings. The Department is responsible for the maintenance of thirty-nine individual public buildings listed in the table below. In late 2017 Facilities Director, Ruthy Bennett, left the position. A new Facilities Director will begin in March.

Performance Measurements

- Successfully applied for, received and completed $179,698 Green Communities grant for sustainable projects including the following:
  - Brackett School - LED Lighting Upgrades.
  - Dallin School - Gym Air Handler VFD and Control.
  - Ottoson School - LED Lighting Upgrades.
  - Town - Purchased two Electric Vehicles.
- AHS - Worked on request for proposal and selection process for Owner's Project Manager (OPM), Skanska.
- DPW - Worked on request for proposal and selection process for Owner's Project Manager (OPM), KV Associates.
- Bishop School parking lot storm water retention tank project - Worked on proposal and bid specs.
- Robbins Library - Selected design team and worked on requests for proposal for building envelope repairs.
- Completed multiple roofing projects at the Department of Public Works.
- Ottoson Middle School - Replaced failing roof top heating/cooling unit.
- Ottoson Middle School - Remodeled front vestibule, with security upgrades.
- Arlington High School completed major repairs to elevator.
- DPW Cemetery Chapel - Ongoing repairs and upgrades; completed roofing, heating and cooling systems, and masonry work.
- Brackett School– Installed new domestic hot water system.
- Hardy School repairs to roof top unit heating/ cooling unit.
- Preventive Maintenance on all HVAC equipment throughout the Town's buildings.
- Decreased phone calls for work orders to close to 0% by using the online work order system, SchoolDude.

Arlington Schools
Arlington High School
Athletic Field Snack Shack
Ottoson Middle School
Peirce Elementary School
Dallin Elementary School
Bracket Elementary School
Bishop Elementary School
Hardy Elementary
Thompson Elementary
Stratton Elementary
Gibbs (6th grade academy 2018)

Non-Public Schools
Parmenter (private use)

Library
Robbins Library
Fox Library

Central Services
Town Hall
Town Hall Annex

Recreation
Recreation Ice Rink
Spy Pond Fieldhouse
Reservoir Bath House
Reservoir Pump House

Public Works
Administration Hall
Director/Engineering/ Inspection
Snow Fighting Garage
Maintenance Garage
Salt Sheds (2)
Cemetery Chapel
Cemetery Garage

Public Safety
Community Safety Building
Central Fire Station HQ
Park Circle Fire Station
Highland Fire Station

Miscellaneous
Robbins House
Robbins Cottage
Jarvis House (Legal Dept.)
Jefferson Cutter House
Mount Gilboa
23 Maple Street (Senior Center)
27 Maple Street (House)

39 Buildings

Sustainability Initiatives

In 2010, Arlington was named a Green Community by the State's Green Communities Division in recognition of the work that Arlington performed in the past to reduce energy usage, and the plans it has to further reduce energy use in the future. In 2013, based on significant fulfillment of these plans, the State's Department of Energy Resources (DOER) honored Arlington with the "Leading By Example" award. This award is given to only four municipalities on an annual basis, and Arlington was proud to have earned the designation.

More recently in 2014, Arlington was one of only seven communities statewide that was honored by the Green Communities Division for having reached its 20% energy reduction goal within a five-year time span. Arlington has substantially benefited from its cooperation with the Green Communities Division, having received six grant awards over the past five years, totaling over $1.3M. The most recent grant award of $179,698 was awarded in 2017 and provided funding for numerous lighting and efficiency upgrades at schools and Town buildings. Looking forward, the Town is preparing to apply for another round of Green Communities grant funding in 2018 for further energy efficiency upgrades including continued lighting upgrades and HVAC upgrades. The solar panels on 6 school roofs started to deliver power in late December 2015 and have been producing power without issues since that time.

Recognitions

We would like to offer our thanks to the custodial and maintenance staff for the Town and School buildings for their extraordinary efforts over the last year. They have worked tirelessly to clean and maintain the Town's physical assets to a high standard. These employees play a critical role in keeping our buildings functioning and operating at an efficient and effective level and providing a safe and secure place to live, learn, and play.

INFORMATION TECHNOLOGY

Overview

The Information Technology (IT) Department is responsible for supporting, implementing, and upgrading over 1,000 personal computers, 100 PDA's, over 300 printers, 5,000 Tablets, and twenty servers, across Town and School Departments. Also under the purview of IT is the Town and School network infrastructure, ACMi building and network switch management, 600 wireless access points, electronic communication systems, the Munis financial software system, PowerSchool (student information system), Teacher and student evaluation systems, Special Education system, Electronic Security systems, Energy Management systems, ESRI, PeopleGIS, Open Checkbook, Integrated Collection System, Automated Meter Reading System, Police and Fire Applications (FireHouse, QED, Digital Headquarters, and COPLINK), and numerous Town and School websites.

Initiative Overview

In 2017 IT continued to upgrade the Town and School information technology infrastructures, and improved the systems performance and security, while accommodating various departmental requests. IT supports the Town and School's files, applications, websites, database servers, data, voice, and security networks, and hosted services environments. IT is also responsible for testing and evaluating new equipment and systems while consolidating systems as needed.

We continue to execute Phase 2 of the IT Strategic Plan.

Ongoing improvements are being made to the security infrastructure by continually upgrading anti-virus, anti-spyware, content filters, firewalls, and spam protection services. We continue to upgrade and re-configure Town network switches with the capability to support wireless connectivity, Voice Over Internet Protocol (VOIP), gigabit speeds and to provide better performance and greater security. Wireless Network capability is installed in all of our Town and School buildings. Our Systems Analyst, in conjunction with the IT staff, has spearheaded an initiative to better enable IT to support its users and also enable users to be more self-sufficient.

Renovation and Construction projects required a wide variety of IT services this past year. The Stratton and Thompson renovation Projects were completed and some IT services were relocated from the modular classrooms. The Gibbs renovation is on schedule and plans for IT services are being designed.

Strategic Initiatives

- Continued to upgrade Town and School Network infrastructure to support the growing increase in the use of VOIP, Wireless Networking, Security systems and Energy Management systems.
- Installed 1,200 new tablets and re-distributed 1,800 tablets in a number of schools across the District.
- Design and build IT Infrastructure for the Gibbs Sixth Grade school renovation project.
- AHS Building Project Feasibility Study (includes review of existing conditions, educational use, preliminary evaluation of alternatives).
- Completed Town Network and Systems Security Audit and are implementing recommendations.
- Completed IT service upgrades and installs in the newly renovated Thompson and Stratton Schools. Relocated AHS Millbrook program and installed wireless network, telephone services.
- Real estate tax and motor vehicle excise tax, formerly maintained in ICS, was converted to MUNIS, providing a single source for tax bill processing and general ledger accounting. The conversion of tax data to MUNIS was complex with implementation spanning twelve months. The conversion of motor vehicle excise tax is especially timely as the Registry of Motor Vehicles is converting to a new registry system in 2018.

Infrastructure/Instructional/Operational and Application Development Initiatives

- Replaced Town and School Spam, Malware, and Virus Protection System.
- With the goal of reducing paper processes, a number of workflows were implemented in 2017. Workflows for requisitions, purchase orders, payment entry, and invoice processing eliminate duplications of efforts between departments entering information, reduces the amount of paper transferred between departments, and expedites the entry of receivables and payables into MUNIS, all while maintaining proper controls.
- A MUNIS cashiering product, Tyler Cashiering, was also implemented. The new system allows the Treasurer's office the ability to quickly and efficiently retrieve resident tax account information, process payments, scan checks, and print receipts.
- Accounts Receivable (AR) Processing – a new schema for AR accounting was created in MUNIS allowing the decentralization of accounts receivable entries. Previously, the receivable process was largely manual and included several duplications of effort where individual departments manually created deposit forms, the information of which was entered by the Treasurer into a customized tracking system, ICS, and then entered into MUNIS by the Comptroller. Now deposit entry is done at the department level, with workflow approvals by the Treasurer and Comptroller, providing proper controls without the duplication of effort.
- Online application development for department requests: Public Records Requests, Vacant Storefront Registrations, APS Student Flu Vaccine Registrations.
- Develop workflows and implement digital meeting management using Novus Agenda for Arlington Redevelopment Board for Planning and Town Meeting for Town Moderator.
- Replace Open Checkbook online in support of Town Manager's Office.
- Migrate Point of Sale system from RecTrac to MyRec for Recreation Department in the Rink and in conjunction with wifi initiative at the Arlington Reservoir.
- Increased the size of both of the School Internet Circuits from 500mb to 1Gig each
- Relocated Telephony infrastructure along with iPad, Chromebook carts and all teacher and administrative laptops, Apple TV's and printers from the modular classrooms and into the newly renovated Stratton classrooms

for September opening of School.
- Installed two portable video security cameras at AHS.
- Moved Classroom Technology infrastructure (Wireless, Apple TV's. iPads and Carts from Thompson temporary classrooms into the newly constructed Thompson Classrooms.
- Built data and voice infrastructure for the relocated AHS MillBrook program.
- Tested and implemented "Follow Me" printing system to enable teachers and school administrators to print documents anywhere in the district with the use of a secure card access module for 47 Richoh Fax, Printer and Scanner devices throughout the Arlington Public School System.
- Provided Infrastructure, Audio Visual and Technical Support of Town Meeting and Special Town Meeting that enables the integration of presentation material, electronic voting, cable television and wireless coverage.
- Continue to add multiple building Energy Management Systems to network infrastructure.
- School Interoperability Framework implemented for all State Reporting, SIMS, SCS, EPIMS, SSDR.
- Implementation of Standard Based Report Cards for the Elementary Schools.
- MCAS electronic testing be this year for grade 4 at 5 elementary schools, grades 3, 4, 5 at 2 elementary schools and the entire Ottoson middles school (6, 7, 8). Electronic MCAS and ELL testing will increase to all Elementary Grades next year.
- Setup pilot for Science (STE) electronic testing grade 8 and 5 (Brackett).
- Managed logistical movement and supported network wiring drops needed for Ottoson front office re-design.
- Rolling out new cloud hosted Town Helpdesk tool.
- Integrated a number of new billing applications with new electronic payments provider, Invoice Cloud.

FY2018 Objectives
- Perform School Network Security Audit, Choose vendor, run tests.
- Issue VOIP RFP, Choose Vendor, and begin implementation.
- Complete Implementation of Munis Tax Collection's System as well as Munis Employee Self Service.
- Move instructional technology and IT Infrastructure into newly renovated Gibbs School.
- Investigate, choose, and implement new Enterprise Wide Messaging System.
- Complete Feasibility Study for AHS Building Project and finish design of IT infrastructure.

LEGAL DEPARTMENT

The Legal Department functions as a full-service law office that furnishes legal opinions and legal advice on a daily basis concerning matters referred to it by the Board of Selectmen, Town Manager, School Department, and all other Town departments and the various boards and commissions. The Department provides legal advice to all Town officials, boards, committees and employees concerning their legal responsibilities and prerogatives, attends meetings, and counsels Town Departments on operational and project-related legal issues. The Town Counsel researches, drafts, and prepares warrant articles and votes for Town Meeting. The Department investigates all claims made against the Town and advises and monitors Town regulatory compliance in order to coordinate all legal affairs of local government. The Legal Department commences, prosecutes, and defends all legal actions and other matters on behalf of the Town in all state and federal and administrative proceedings.

Performance / Workload Indicators ***Legal/Line-of-Duty***	**FY2016 Actual**	**FY2017 Actual**	**FY2018 Estimated**
MGL Chapter 84 Claims - *Personal injury/property damage as a result of a claimed defect in a public way*			
Total	30	31	42
Claims closed	9	9	10
New claims	17	9	15
MGL Chapter 258 Claims- *Massachusetts Tort Claims Act*			
Total	46	43	43
Claims Closed	14	18	18
New claims	13	16	15
Fire - Injured on Duty Claims	33	12	20
Police - Injured on Duty Claims	10	9	15

As with any corporation, The Town of Arlington has constant involvement in development of policies, as well as contractual and other legal instruments with public, private, and governmental agencies. These include, but are not limited to, the purchase of properties and materials, rendering of services, awarding of grants, drafting of applications, contracts, leases, deeds, and other legally binding instruments. Moreover, the Legal Department is charged with drafting and reviewing a further array of legal instruments such as licenses, releases, easements, and a multitude of other documents as re-

quired for protection of the Town's interests in increasingly complex legal matters.

The Legal Department is responsible for the management of the Town of Arlington's Workers' Compensation Self-Insurance program. From the timely processing of claims through the vigorous investigation of accidents, the Department aims to protect workers from the economic consequences of injury, promote safe work environments, and assist injured employees in both their medical recovery and return to work, with the overall goal of limiting the Town's liability while focusing on the fair treatment of injured workers. The Legal Department is prepared to, and does, litigate all contested Workers' Compensation cases before the Department of Industrial Accidents as well as tracking and commenting on any pending legislation affecting the Town's Workers' Compensation program.

The Legal Department oversees line-of-duty injury claims administration for all police and fire personnel and provides complete claims management for any injured on-duty uniformed employee of the police and fire divisions consistent with appropriate provisions of law, fairness to affected employees, and prudent financial practices.

The Legal Department appeared regularly in the District, Superior, and Appellate Courts of the Commonwealth as well as administrative legal bodies for hearings on motions, including many significant dispositive motions, as well as many successful hearings and trials.

Future Objectives

- Defend and pursue the Town's interests in active and potential litigation matters, including following the directives of Town Boards and Commissions to assert the Town's rights and policies regarding land use and development.
- Work with Town Departments on efforts to recover and protect Town financial resources from contracted entities and other parties.
- Develop and promulgate requested legal and policy positions in a variety of substantive areas, including assisting various stakeholders in evaluating future policies for land use, zoning, and emerging issues.
- Foster increased collaboration with other municipalities and State offices to best leverage the Town's legal positions.
- Develop a workers' compensation risk management skills cross-training program.
- Work with the Town's first point of medical contact facility for injured employees with the goal of providing quality care in a more convenient and timely manner.
- Utilize effective case management and medical case management to the greatest extent practicable to reduce costs and exposures associated with accidents and asset losses.
- Work with Town departments to identify and control potential workplace hazards and help improve worker safety.

A winter view of Town Hall from the Robbins Memorial Garden.

HEALTH AND HUMAN SERVICES

The Arlington Department of Health and Human Services (HHS) consists of the following divisions:

- Health Department
- Council on Aging
- Veterans Services
- Youth Health and Safety Coalition
- Youth Counseling Center
- Food Pantry

The Department also coordinates the activities of the following boards and commissions:

- Board of Health
- Council on Aging
- Veterans Council
- Board of Youth Services
- Disability Commission
- Human Rights Commission
- Widows Trust Fund Commission
- Health and Human Services Charitable Corporation

The mission of the Department of Health and Human Services is to protect the health of the public and assist residents with accessing services to meet basic human needs. In order to accomplish the mission of the Department of Health and Human Services, the department relies on many different sources of funding including town, state and federal funds, grants, foundation funding and donations. Additionally, hundreds of volunteers assist with carrying out the department mission.

In 2017, the Department of Health and Human Services looked at hunger as a top concern facing residents. As a result, the Department rolled out the "Closing the SNAP Gap," campaign focused on enrolling residents in the federal food stamp program that are eligible. The Council on Aging received a grant from the state to serve as a site to enroll residents in SNAP. The Department also continued to conduct outreach to the public through Social Media.

HEALTH AND HUMAN SERVICES BY THE NUMBERS 2017

NUMBER OF DIVISIONS

6

NUMBER OF STAFF

48

NUMBER OF VOLUNTEERS

682

2017 HHS BUDGET

$2.6M

PERCENTAGE OF DEPARTMENT BUDGET FROM ALTERNATIVE SOURCES OF FUNDS

50%

NUMBER OF BOARD AND COMMISSION MEMBERS

58

BOARD OF HEALTH

The three member Board of Health meets on a regular basis. At the meetings, environmental health concerns are addressed, public hearings are held, and policy review is performed.

Public Health
Prevent Promote Protect

HEALTH DEPARTMENT

The Health Department is located at 27 Maple Street in the Arlington Senior Center. The Department is required by State statutes and regulations to perform many duties relative to the protection of public health and safety, the control of disease, the promotion of safe and sanitary living conditions, and the protection of the environment from damage and pollution. These mandated requirements are fulfilled by environmental health and public health nursing staff within the Health Department. This year the Health Department underwent a re-organization which allowed for the re-instatement of the Public Health Director Position. The Department is now comprised of a Public Health Director, two Health Compliance Officers, one Administrative Assistant (which is shared with Human Services), a part-time Public Health Nurse and a part-time Sealer of Weights and Measures.

Environmental Health Permitting and Inspections

Staff annually permits and regularly inspects restaurants, tobacco retailers, tanning establishments, body art establishments, swimming pools, chicken coops, camps, the ice-skating rink and three bathing beaches. Inspectors from the Department also investigate numerous resident complaints related to any health issue within the community, ranging from trash and dumpster complaints to housing code violations, pest activity, as well as noise and odor concerns. In 2017 the environmental health division was comprised of two full time inspectors and hosted a public health associate from Northeastern University from January to August. The Department also contracts with two food safety consultants to conduct a portion of mandated food establishment inspections. Highlights from 2017 include:

- Co-sponsored two animal rabies vaccination clinics with Animal Control.
- Staff investigated fourteen food complaints and held five administrative meetings to discuss food safety issues.
- Twenty new food establishments opened or changed ownership, including four residential kitchens, and thirteen establishments closed.
- Staff conducted 160 housing inspections, condemned two properties and referred five cases to the Attorney General's Abandoned Housing Initiative Program.
- The Hoarding response team received eighteen referrals and identified five new hoarding cases, while conducting follow-up on eight ongoing cases.

Permits Issued	2014	2015	2016	2017
Food	357	365	341	349
Tobacco	20	19	19	19
Waste Hauler	15	16	18	19
Funeral Director	8	9	8	7
Tanning Establishment	1	1	1	1
Public Pool	9	7	8	8
Public Beach	3	3	3	3
Ice Rink	1	1	1	1
Keeping of Hens	8	12	13	12
Camps	6	7	6	6
Body Art Establishment	1	1	1	1
Body Art Practitioner	2	2	2	2
Total	**431**	**443**	**421**	**428**

***Bodywork regulations were implemented on November 1, 2013*

Inspection Type	2014	2015	2016	2017
Food Establishment &Temporary Food Event*	642	549	490	459
Tobacco Compliance Check	58	38	38	38
Housing	205	220	185	160
Demolition Inspection	17	27	18	26
Nuisance Inspection	297	318	609	417
Keeping of Hens	12	12	19	11
Bodywork Establishment	10	10	4	0
Total	**1,241**	**1,174**	**1,363**	**1,105**

Type of Food Permits Issued	2014	2015	2016	2017
Food Establishment Permits	187	187	183	193
Mobile Food Permits	3	1	2	3
Residential Kitchen Permits	15	14	11	11
Farmers Market Permits	14	15	11	13
Temporary Event Food Permit	138	148	134	126

**Temporary food event inspections include: Farmer's Market, Feast of the East, Town Day, and other various public health events throughout the year.*

Inspector Kylee Sullivan conducting a food inspection.

Public Health Nursing

The primary responsibility of the Public Health Nurse is to prevent the spread of disease in our community. The roles and responsibilities of this position include communicable disease surveillance, investigation, and monitoring, as well as, health promotion, education and emergency preparedness planning.

Communicable Disease Surveillance

To the right is a list of communicable diseases that have been investigated and monitored by the public health nurse over the years.

Medical Reserve Corps Volunteers and Public Health Nurse gearing up to vaccinate seniors at Millbrook Apartments against influenza Left to Right Janet Kim, Jessica Kerr, Patricia Falwell

Communicable Disease	2015	2016	2017
Babesiosis	4	1	3
Calcivirus/norovirus	--	1	2
Campylobactor Enteritis	11	6	8
Clostridium Perfringens	2	--	--
Cryptosporidiosis	--	--	1
Enterovirus	1	--	--
Giardia	3	5	2
Group A strep	1	3	--
Group B Strep	--	--	1
Haemophilus influenza	--	1	--
Hepetitis A	--	--	2
Hepatitis B	12	12	13
Hepatitis C	30	10	20
Hepatitis E	--	--	1
Human Granulocytic Anaplasmosis	1	3	4
Influenza	154	79	104
Invasive Bacterial Infection	1	--	--
Legionellosis	3	1	1
Lyme Disease	32	45	37
Malaria	--	1	1
Mumps	--	1	2
Pertussis	1	1	3
Q fever	--	--	1
Salmonella	6	6	9
Shigatoxin	3	3	1
Shigellosis	1	--	--
Strep pneumonia -invasive	1	3	3
Tickborne	--	--	1
Tuberculosis *contact, and suspected cases in addition to probable and confirmed cases*	38	36	40
Varicella	8	2	7
Vibrio	--	--	1
Viral Hemorrhagic Fever (suspect contacts)	4	--	--
West Nile Virus	--	3	--
Yersiniosis	--	2	--
Zika	--	--	1
Total	**317**	**225**	**269**

-- Denotes disease not tracked/present in those years

Health Promotion

Each year the Health Department plans and holds flu vaccination clinics for our residents. In 2017, the Department partnered with the Council on Aging, Arlington Housing Authority, Public Schools, and the Arlington

Fire Department to hold over twenty clinics throughout the community. Clinic locations included all of the public schools, all public housing buildings, and the Arlington Senior Center. This year the Department relied on over forty Medical Reserve Corps (MRC) volunteers to help run the clinics. As a result, over 1,100 residents were vaccinated. In addition to immunizations, the Public Health Nurse participated in a community-wide drug take-back event and numerous emergency preparedness exercises and drills.

Kevin Huang, Intern, provides Mandarin Chinese translation services during a flu clinic at Millbrook Square Apartments

Weights and Measures

To ensure compliance with the Consumer and Merchant Protection Act, the Sealer of Weights and Measures conducts inspections of scales, scanners, and dispensing equipment. This includes retail stores, gas stations, oil trucks, taxi cabs, and food establishments. The Sealer responds to all consumer complaints to ensure fairness and accuracy.

As merchants are inspected annually, compliance with standards and accuracy of merchant measuring devices has increased steadily. The Sealer of Weights and Measures determines the amount of savings by computing the amount of fuel pumped each year from a particular measuring device, such as a gas pump.

Since 2010 the Department has contracted with the Town of Belmont to provide sealing services as Belmont does not fund a sealer position. Below is a table of devices sealed in Arlington and Belmont in 2017.

Device Sealed	Arlington	Belmont
Scales 10lbs and under	10	6
Scales 100lbs and under	65	51
Gasoline pump meters	126	98
Vehicle tank meters (heating oil trucks)	23	10
Taxi Cab Meters	13	0
Bulk heating oil tank meters	3	0
Bottle and can return dispensers	2	3
Individual Weights	0	56
Other devices	2	3
Total	**271**	**227**

COUNCIL ON AGING

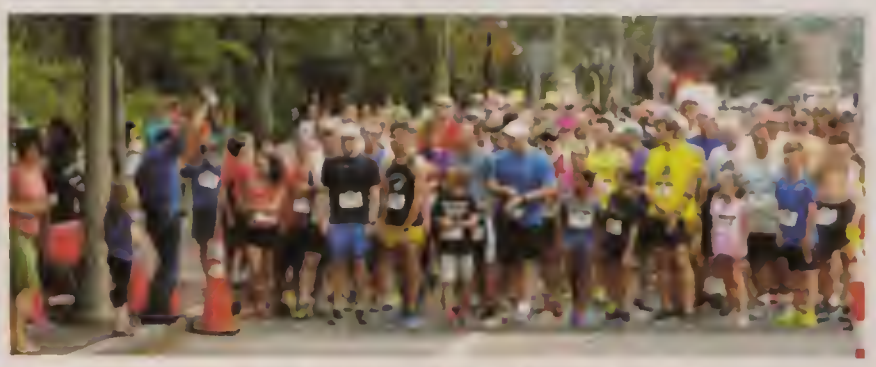
The Council on Aging (COA), a division of the Department of Health & Human Services, primary responsibilities are, to identify the needs of Arlington's elder population, and to design, promote, and implement services and programs to address such needs. In addition, the COA coordinates existing services in the community on behalf of the senior, as well as providing various town offices vital information factoring in the needs of the elder population making Arlington a dignified and livable community for its older community members.

Arlington Police Department presentation on pedestrian safety.

COA Highlights for 2017:

- Raised $17,000 through the Arlington For All Ages 5K Race for the benefit of Arlington seniors.
- Awarded $5,000 from the National Council on Aging for the Flu Shot competition in partnership with the Health Department.
- Received a $34,500 grant from the Elizabeth and George L. Sanborn Foundation for the Treatment and Cure for Cancer, Inc. to provide rides to seniors for cancer treatments.
- Received a $13,000 grant from the Symmes Hospital Funding for Medical Transportation to supplement the COA Van budget to provide seniors rides to medical appointments.
- Awarded a partnership with the Department of Transitional Assistance, becoming a host site for SNAP intake and provides for partial salary reimbursement for newly approved SNAP applications and recertification's.
- Designated an Age Friendly Community by the American Association of Retired People's (AARP).

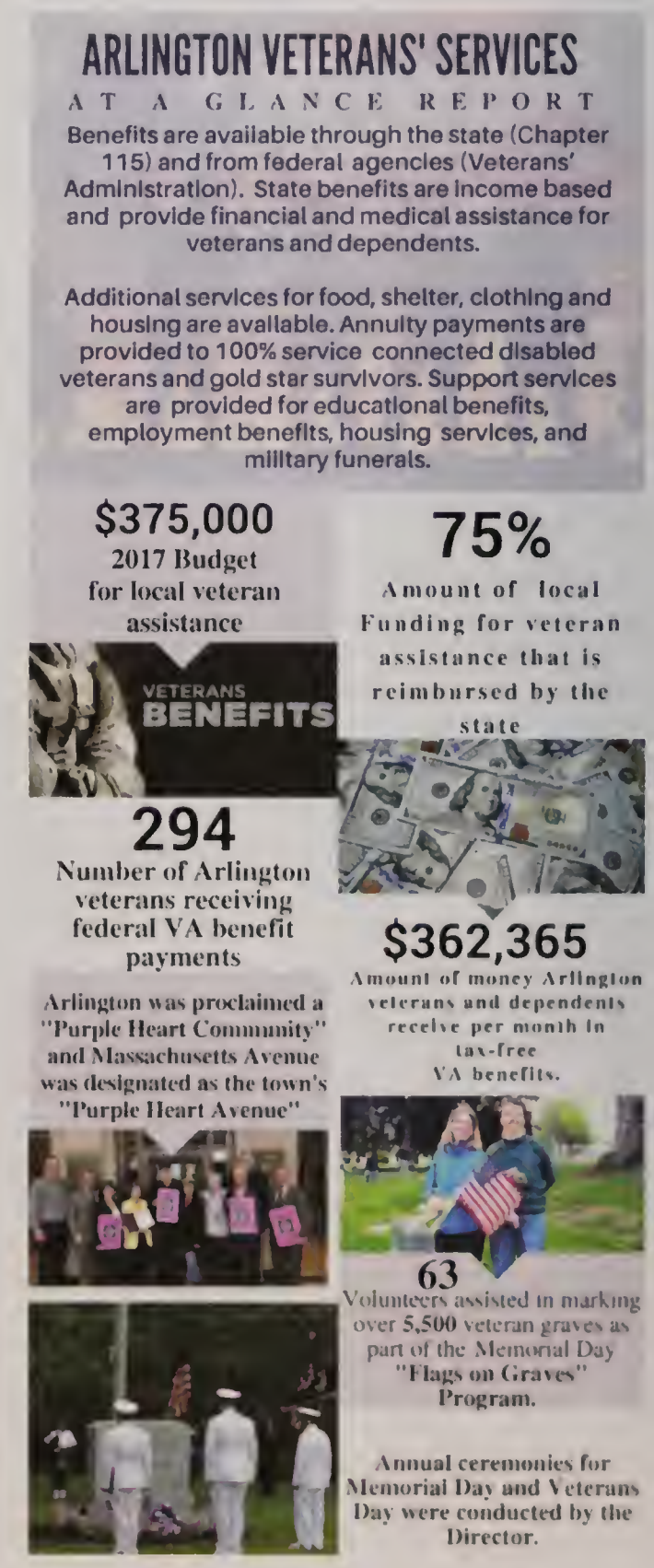
Arlington High School Football Team assisting with fall clean-up for seniors.



Annual Arlington for All Ages 5K Road Race

Veterans' Services

Veterans' Services is a division of Health and Human Services. The Director of Veterans' Services works with Veterans living in Arlington to assist with accessing basic needs. Through Massachusetts General Law, Chapter 115, direct financial assistance is provided to veterans who qualify. Additionally, the Director assists veterans with accessing federal financial assistance.



2017 Veterans Services Highlights

- The Director serves as the Chairman of the Veterans Council along with six other members. The Council focuses on addressing current issues related to veteran memori-

als, the review and development of policies pertaining to Arlington veterans, and new projects to promote Arlington and veterans.
- The Memorial Day ceremony was conducted in the Town Hall. This is a permanent change of location from Monument Square to the Town Hall, enabling a larger number of veterans to attend, providing shelter from the weather and seating for all veterans and attendees. The Veterans Day parade and ceremony was conducted at Monument Square.
- The Director implemented a new computer database (VetraSpec) used to file federal VA claims. This new program allows the Director to establish and maintain a comprehensive database for all VA claims. Since this is a secure electronic system,it has reduced claims processing times, eliminating previously required printing and mailing of claims.
- The Director was elected as President for the Massachusetts Veterans Service Officers Association. He works with the state Department of Veterans' Services, legislative representatives, various state agencies, and other veteran organizations to ensure veterans and dependents are receiving the quality services they deserve.

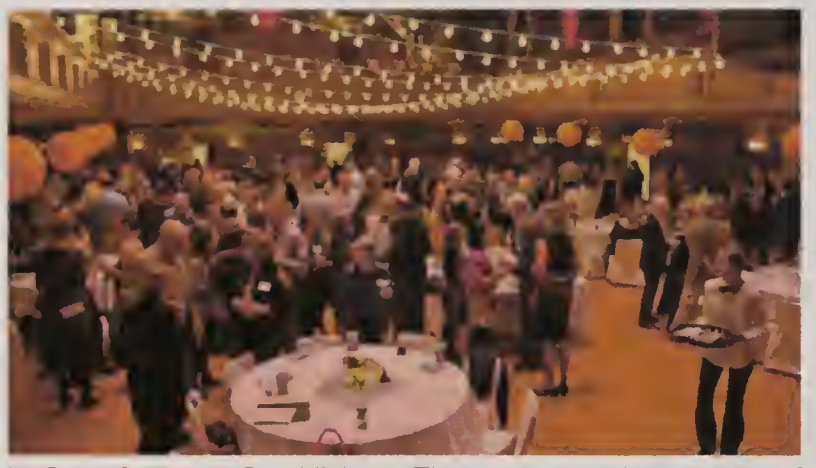
aycc
Arlington Youth Counseling Center

ARLINGTON YOUTH COUNSELING CENTER

The Arlington Youth Counseling Center (AYCC), a division of Arlington Health and Human Services, is a community-based and DPH-licensed mental health counseling center serving Arlington youth (ages 3-21) and their families. AYCC is the leading provider of outpatient and school-based child and adolescent mental health services in Arlington. It is also one of the only providers in the area that accepts youth with public health insurance. AYCC strives to make high quality mental health care accessible and affordable for all youth and families, at a time when child and adolescent mental health resources are scarce, wait times unbearably long, and the cost of treatment unaffordable for many families. Each year, AYCC provides thousands of dollars of free and reduced-fee care to families who are uninsured, under-insured, or who otherwise cannot afford the cost of deductibles and copayments. With support from local grants and other fundraising initiatives, AYCC also provides case management services to residents with basic resource needs (housing, food, fuel assistance, health insurance coverage etc.), and oversees the First Step Group and other support services for survivors of domestic violence.

The following list captures some of AYCC's highlights from 2017:
- AYCC received $33,000 in its third and final year of a three year grant from the Cummings Foundation to support school-based counseling and mental health consultation services in Arlington Public Schools. Through "Project Success," AYCC clinicians provided weekly, individual counseling to students in all Arlington elementary schools and the Ottoson Middle School. AYCC provided the same support to Arlington High School students as well, through a contract with Arlington Public Schools.
- Partnered with Harvard University on a study looking at a new approach to evidence-based treatment on students' mental health and school related outcomes, as compared to standard school-based counseling services offered by AYCC's Project Success clinicians. Three AYCC clinicians received extensive training in the new approach by the Harvard research team.
- Partnered with Mount Auburn Hospital to offer a Youth Mental Health First Aid training to 25 members of the community, including parents, teachers, and other Town employees.
- Conducted nearly 6,000 outpatient and school-based counseling sessions (including psychotherapy, psychiatric evaluation, and medication management) to over 360 children, teens, and their adult family members.
- Facilitated five therapeutic groups throughout the course of the year, both grant-funded and insurance based, for Ottoson and AHS students. Groups included a DBT group for adolescents with personality or mood disorders, social skills group for middle school students on the autism spectrum, and Cognitive Behavioral Therapy (CBT) groups for middle schools students experiencing depression/anxiety.
- Assisted over 100 community members in accessing needed resources, including housing, food, health insurance, and fuel assistance.
- Facilitated weekly therapeutic groups for survivors of Domestic Violence.

- Gathered a team of 40 runners and walkers to participate in the Cause and Event Boston 5K in support of AYCC. AYCC team members, and many other race participants who chose AYCC as their charity, helped to raise over $8,000 for AYCC.
- Honored the beloved Dr. Michael Thompson at the 7th Annual Out on the Town Gala, a great community event and successful fundraiser, which drew over 250 guests and raised nearly $30,000.



2017 Gala featured Dr. Michael Thompson as the honoree for decades of support to Arlington.

ARLINGTON YOUTH HEALTH & SAFETY COALITION (AYHSC)

Arlington Youth Health & Safety Coalition (AYHSC) is a federally funded, community-based coalition with a mission to prevent and reduce substance abuse and other risk behaviors that adversely affect youth in Arlington.

The past year marked year eight of the ten-year federal Drug Free Communities Program (DFC) grant. AYHSC also received grant funding from the Sanborn Foundation and MA Department of Public Health's Bureau of Substance Abuse Services.

Highlights from 2017

- Implementation of LifeSkills at the Ottoson with a $19,000 grant from the Symmes Foundation
- Modified the language of the tobacco use policy and procedures at the high school to address an increase in vaping.
- Three funeral homes adopted a new policy to give prescription drug drop box information in funeral arrangement folders.
- Formation of an Arlington Catholic Student branch of the Coalition.
- Formation of a Parent Advisory branch of the Coalition with 6 Parent Advisors.
- First annual state funded SAPC (Substance Abuse Prevention Coalition) Youth Summit (collaboration with Cambridge, Everett and Somerville) collectively advocated for underage drinking prevention.
- SBIRT (Screening, Brief Intervention, Referral to Treatment) administered at the Ottoson for the first time.
- Coordinated a Youth Mental Health First Aid Training for 20 APS school nurses and social workers to learn how to appropriately respond to youth who are experiencing a mental health crisis.
- Hosted the 8th annual HRC (Health, Rec, Cops) Summer Experience.
- Organized and sponsored two sessions of the Guiding Good Choices workshop (a parenting program) to improve family management and communication, and reduce risk factors for youth substance abuse.
- Co-hosted a parent/child forum screening of the film, Screenagers
- Partnered with the Police to conduct regular alcohol retail compliance checks, host the DEA's National Drug Take-Back Initiative, and monitor the 24-hour police drug disposal kiosk.
- AHS's Club 84 anti-tobacco student club participated in the national Great American Smoke Out day, attended the annual Kick Butts Day at MA State House, and was honored as the #1 club in the state for their prevention activities.

AYHSC Parent Advisors

ARLINGTON FOOD PANTRY

The Arlington Food Pantry continued its mission of providing food for all Arlington residents in need. In 2017, the Food Pantry expanded hours to include two weekly distributions, providing greater access to food. As a result, the Pantry had almost 6,000 visits in 2017, a 125% increase over the previous year. Volunteers distributed over 250,000 pounds of food.

Additionally, Arlington EATS, a program providing 22,000 meals to Arlington students and their families during vacation weeks and the summer, merged with the Arlington Food Pantry in July. Working under one administrative umbrella has helped facilitate operational and financial efficiencies and has enabled both programs to strengthen hunger relief efforts and grow innovative programming.

Food access for all residents has been an ongoing department goal. In 2017, the Food Pantry partnered with the Council on Aging and the Greater Boston Food Bank to provide monthly groceries to seniors.

The Food Pantry received federal non-profit status in 2017 allowing for more funding opportunities in order to increase agency capacity.

COMMISSION ON DISABILITY

In its twenty-fourth year of service the Commission on Disability continued to provide information, referral, guidance, and technical assistance to Arlington officials, residents, public and private agencies, and others to ensure that people with physical, sensory, cognitive, mental illness and other disabilities have equal access to town facilities, services and programs. The Commissioners are all volunteers. As mandated by State law, the majority of Commissioners have a disability. The mandate brings an intimate and informed understanding of disabilities to the Commission's agenda and ultimate decisions. The Commission continues to bring awareness to Arlington policy makers and other residents as to the legal rights of people with disabilities, enforcing those rights and working towards community inclusion to make Arlington a stronger town by capitalizing on the strengths that each person living and working here has to offer.

The following are Commission on Disability activities that took place during 2017.

- In response to requests from the business community and people with disabilities, and in recognition of the 2,200 Arlington residents with Handicap Placards (HP), the Commission on Disability with input from the businesses community developed a plan to increase the number of HP spaces in the business districts of Arlington to at least 5% of all parking spaces.
- The plan to add HP spaces was endorsed by Town Meeting and approved by the Board of Selectmen in 2016 which resulted in 27 new HP spaces added during a 9-month period, from October 2016 through June 2017. As of July 2017, the total number of on-street HP spaces in the business districts was 50.
- The Commission co-sponsored the ninth annual Diversity Career Fair at Arlington Town Hall. Thirty employers from health care, government, financial, retail, and non-profit organizations participated in the career fair.
- The Commission reviewed and issued recommendations on four variance requests that had been submitted by developers to the Massachusetts Architectural Access Board.
- The Commission had two booths at Town Day 2017. One booth was available to answer questions and provide information about disability legislation. The other booth provided an educational puppet troupe for the purpose of teaching children about various disabilities and educational and medical differences. The puppet troupe used frank and often humorous communication of facts and feelings between the puppet characters and individuals.
- The Commission continued to meet with Town Officials to discuss the rights of people with disabilities in order to work towards full community inclusion with in the Town of Arlington.
- The Commission worked with the True Story Theatre, which promotes social healing by inviting individuals to share their stories and then spontaneously transforming them into theatre. Commission members at their first retreat told stories from their lives and watched them enacted on the spot by True Story Theatre performers. The Commission also worked with the True Story Theatre to discuss and identify through theatre, challenges faced by individuals with visible and

invisible disabilities.
- The Commission reviewed nine applications for accessibility compliance, submitted from restaurants requesting outside dining permits.
- The Commission continued its curb cut ramp project by funding the installation of 12 curb cut ramps that totaled $31,928.23 with Community Development Block Grant Funds.

The following are Commission on Disability goals for 2018 that will continue to revolve around the very clear parameters of the Americans with Disability Act.

- The Commission will continue to advocate for and ensure the rights of Arlington residents living with disabilities.
- The Commission plans to co-sponsor at the Arlington Town Hall, with the Massachusetts Rehabilitation Commission, the tenth Annual Diversity Career Fair.
- The Commission will continue to advocate for safer sidewalk surfaces and for full curb cut ramp compliance.
- The Commission plans to designate members of the Commission to meet with other Town Commissions / Town Committees for the purpose of sharing information.
- The Commission plans to work with the Town's Environmental Planner / Conservation Administrator regarding accessibility improvements at Spy Pond Field and also with the Recreation Director on accessibility improvements to Town play fields.

The Commission would like to thank Susan James, Beverley Bevilacqua, and Susan Savage Tenant all whom left the Commission during 2017, for their many contributions to the Commission. Their presence on the Commission will be greatly missed.

The Commission meets on the third Wednesday of each month at 4:00 P.M. in the conference room of the Housing and Disability Program Office located in Ste. # 203, 20 Academy Street (Senior Center Building). Meetings are open to the public. All interested residents are encouraged to attend to either observe or voice their opinion.

HUMAN RIGHTS COMMISSION

The Arlington Human Rights Commission (AHRC) was created by Town Meeting in 1993 to advance issues related to the fair and equal treatment of individuals and to create a mechanism for addressing complaints arising out of these issues. The mission of the AHRC is to work individually and collaboratively with other groups in our community to celebrate the ever-changing tapestry of our Town, and to emphasize, through educational outreach, the danger of intolerance at every level. The Town Manager, School Committee, and the Town Moderator have appointing authority for thirteen members of the Commission.

The AHRC began the year by electing Christine Carney and Mel Goldsipe to Co-chair the Commission. The AHRC met monthly throughout the year with three additional special meetings (in February, March and October).

The AHRC collaborated with, cosponsored events with or publicized events for many Town government and community groups, including: Arlington Public Schools, Health & Human Services, Tourism & Economic Development, Vision 2020's Diversity Task Group, Disability Commission, Council on Aging, Robbins Library, Police Department, ACMi, Arlington International Film Festival, True Story Theater, Mystic LGBTQ+ Youth Support Network, Arlington EATS, Housing Corporation of Arlington, Arlington-Teosinte Sister City Project, Massachusetts Immigration & Refugee Coalition, Massachusetts Transgender Political Coalition, All Hands In, and human rights groups in several neighboring towns.

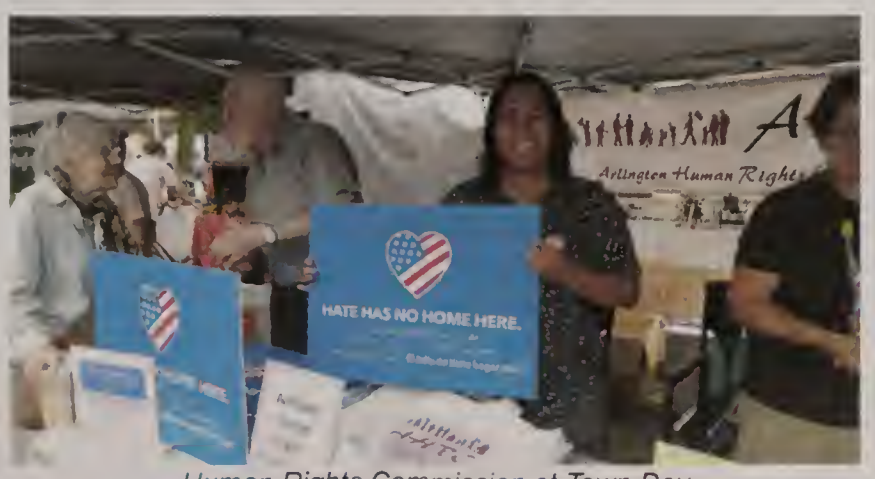
Arlington For All sets up at Town Hall at Double Take event

Community Outreach
- Continued to offer a citizen's forum at the beginning of each monthly meeting to give residents the opportunity to address the Commission on matters relating to equality and fairness. This year, at least 28 citizens took advantage of this opportunity. Citizens attended 9 of the Commission's 15 meetings.
- Spearheaded the Arlington for All project (#arl4all), bringing together many relevant town organizations, nonprofit groups, schools, faith communities and individuals to celebrate diversity in a wide-ranging series of events and projects (resulting from the July 2016 meeting attended by a large group of individuals concerned about hate incidents

in town). The project launched when a group representing many different residents in town marched in April's Patriots Day Parade.
- Continued a multiyear collaboration with local nonprofit organizations True Story Theater and Mystic LGBTQ+ Youth Support Network to host events focusing on LGBTQIA+ issues, such as "Queer Aspirations: An Evening of Story Sharing."

Alan Kaufman at the inaugural Double-Take event at Town Hall.

- Inaugurated the "Double-Take" storytelling event, which was undertaken by a Commissioner who worked with residents of diverse backgrounds to tell personal 5-minute stories. The Commissioner worked with interested participants by providing an interview workshop, rehearsal assistance, and an audition of their personal 5-minute story. Ultimately, nine stories were selected for a November Town Hall event, which was attended by well over 100 individuals and was also broadcast on ACMi.
- Appointed a subcommittee to explore ways to collaborate with the Anti-Defamation League, which is willing to partner with the Commission to arrange a series of programs in Arlington focused on hate issues.
- Continued cosponsorship of the Town's Martin Luther King, Jr. Celebration.



Human Rights Commission at Town Day

- Hosted a booth at Town Day that received many visitors and allowed us to distribute more than 100 "Hate Has No Home Here" signs in a single day.
- Implemented a cost-effective email list to disseminate information to residents and interested individuals who have opted-in to receive the AHRC newsletter. Our list is now at almost 400 subscribers and our open rate is 45%, which is more than double the average of 19% for nonprofits.
- Increased the use of social media to communicate events and matters of interest to the public as a cost-effective way to reach a broad segment of the public on matters relating to the Commission and to promote events that celebrate the diversity of Arlington. Followers on Facebook and Twitter have grown by over 65% and 47%, respectively.

Arlington for All marches in Arlingtn's Patriots' Day Parade

Collaboration with Arlington Public Schools
- Continued the liaison program between the Commission and each of Arlington's public schools plus METCO.
- Continued sending a commissioner to the regular meetings of the Superintendent's Diversity Advisory Committee.
- Worked with Arlington High School art students to develop a logo for the Commission's new "Arlington for All" project. Another entry was selected as a potential new logo for the Commission as a whole.

Working with Town Government
- Continued to spearhead the Response Coordination Team (RCT), which has developed a protocol to be used in the event of a hate incident or hate crime. This year, an Incident Response Final Report was completed which includes, among other things, an Event Protocol and Checklist following a hate incident.
- Worked with interested citizens to submit

a Warrant Article for Town Meeting for the Arlington Trust Act. The Commission sponsored a public information session for residents about the warrant article that included a panel discussion, which included the Arlington Police Department, the ACLU, the Town Manager and an immigration attorney. The event took place at Town Hall in February, with over 100 individuals attending. The Warrant Article overwhelmingly passed.

- Worked with the Town Manager to submit a Warrant Article for Town Meeting to establish a Pride Commission, which will focus on LGBTQIA+ issues. The Warrant Article overwhelmingly passed.
- Worked with the Director of Health and Human Services to address areas in need of improvement identified in the Human Rights Campaign's Municipal Equality Index Survey (MEI). The MEI provides cities and towns with a score indicating the "quality of life" for the LGBTQIA+ community in a given city or town. Arlington received a score of 94 out of 100 in 2017, up from 81 in 2016.
- Appointed a representative to serve on the Town's Surveillance Study Committee.
- Issued a joint public statement with the Police Department published in the Arlington Advocate regarding the increase in hate incidents throughout the U.S. and in Arlington in 2016 and 2017.

Incidents and Complaints

The Commission received no formal complaints this year. However, the Town and Commission received information on a number of hate incidents (see below). The Commission formed a subcommittee to review its process of following up on incidents that do not become formal complaints.

The Commission collected information regarding hate incidents occurring in Arlington from citizens and the APD, as follows:

- Complaints of Tagging/Graffiti of hate messages: 12
- Other Hate Incidents: 19

Hate incidents in Arlington have increased rapidly over the past few years. The number of hate incidents 2017 were nearly double those in 2016 (and five times as many as in 2015).

The AHRC continues to work with the APD and APS to learn of, track and, where necessary, address incidents involving graffiti, texting, racist speech, anti-Semitic speech and threats, and racial profiling. The Commission is collaborating with APD and APS to develop uniform guidelines for responding to hate incidents in any of the Town's public schools.

This year, the Commission reached out to the Commonwealth's Attorney General to coordinate information about any hate incidents reported on the AG's hate crimes hotline.

Housing Corporation of Arlington gives Human Rights Commission its Deacon Frank Mandosa Community Service Award.

Other

- Received the Housing Corporation of Arlington's Deacon Frank Mandosa Community Service Award, which is given to groups and individuals who possess "a commitment to unite the community around affordable housing issues." The Housing Corporation commended the Commission's "long history of fair housing actions and brave stand on Sanctuary City."
- Cosponsored the legislative forum The Politics of Justice: Comprehensive Criminal Justice Reform in Massachusetts, organized by the First Parish Unitarian Universalist Association in Arlington.
- Worked with Belmont residents who were interested in using the AHRC as a model for establishing a Commission in their town and who were also requesting information about the Trust Act process.
- Disseminated about 300 signs for display around town that say "Hate Has No Home Here" in English, Urdu, Korean, Hebrew, Arabic, Spanish.

2018 Goals

- Continue to foster the school liaison program.
- Sponsor dialogues on issues of interest to Arlington residents.
- Participate in Town Day.
- Continue collaboration with relevant Town groups.
- Further develop the Arlington for All project
- Increase outreach to other community groups.
- Increase use of social media.

RECREATION

RECREATION DEPARTMENT

The Arlington Recreation Department continued to offer a variety of programs and facilities for the residents of Arlington in 2017. The Department operates as a self-supporting department in the Town and does not utilize general fund dollars to support the staff, programs, or Ed Burns Arena.

The Ed Burns Arena had a strong year in 2017. The chart below gives you an overview of the usage at the rink for the previous 5 years.

Skaters at Ed Burns Arena

Ed Burns Arena	FY2013	FY2014	FY2015	FY2016	FY2017
Ice Rental Hours	1,934	2,010	2,055	2,032	1,795*
Public Skate #'s-Adult	4,708	5,023	4,567	4,795	6,288
Public Skate Passes #'s-Adult	31	98	116	107	65
Public Skate #'s-Child/Sen	8,115	8,195	7,091	7,643	4,805
Public Skate Passes #'s-Child/Sen	67	174	148	140	109
Skate Rentals	3,378	3,931	3,621	3,325	3,386
Skate Sharpening	691	914	785	845	528
Stick and Puck	1,137	1,749	1,005	1,377	1,425

**In FY17 Program Software Changed, ice now tracked by time v. slot used*

2017 was the first full year of using new program software for the rink. All information for the rink is now tracked using MyRec recreational software. Ice Rentals, programs, and special events are now all managed in this one system.

The Department has been committed to providing quality programs and special events. The chart below gives you an overview of the Department's participation numbers for the past 5 years.

Overall the participation numbers in recreational programs has fluctuated over the past five years. Over the last two years program numbers have been steady around 9,000 participants. However there will be a number of factors that will impact these numbers in 2018 and moving forward.

The access to a primary recreational program space has the biggest impact on the Department's ability to maintain the same level of programming. The Department used the Gibbs Gymnasium until the summer of 2017 for a total of 2,400 hours for programs and rentals annually. Without a primary space it will be difficult to maintain the same level of programming moving forward. Continued access to school gymnasiums will be critical in the Department's ability to maintain its level of programming.

The numbers at the Reservoir have fluctuated a bit over the past 5 years. The chart below represents the number of beach goers over the past 5 years.

Supply and demand continues to be a challenge with the parks and playing fields in town. The Department works closely with Public Works to try and balance usage with conditions. The number of fields has remained constant over the years, but the influx in the school age population has increased the demand. There is also a growing request for new leagues and pick-up adult usage. The Department will continue to work with the various user groups, friends groups, and residents to address these challenges.

Season	FY2013	FY2014	FY2015	FY2016	FY2017
Summer	1,165	2,915	2,403	3,806	3,600
Fall	1,862	1,731	1,097	1,370	1,055
Winter	1,236	1,860	2,299	2,333	2,354
Spring	2,826	2,413	1,184	1,529	1,840
Kids Care Memberships	42	85	148	163	119
Total	**7,131**	**9,004**	**7,131**	**9,201**	**8,964**

Reservoir Tags	FY2013	FY2014	FY2015	FY2016	FY2017
Adult Resident	423	426	363	279	215
Child Resident	376	364	374	339	198
Senior Citizen	60	59	74	68	53
Non Resident	6	3	0	0	0
Resident Family	511	470	459	325	272
Non Resident Family	30	0	0	0	0
Resident Family Plus 1	74	109	11	79	66
Total Tags Sold	**1,480**	**1,431**	**1,281**	**1,090**	**804**
Total Daily Passes	**5,375**	**6,172**	**9,565**	**8,806**	**11,782**

Park and Recreation Commission

Arlington Recreation continues to manage the capital improvement projects for the Park and Recreation Commission. Projects in 2017 consisted of:

- Magnolia Park Project – Grand opening of the park late spring 2017.
- Reservoir Master Plan – Initial Public meetings, surveys and testing completed.
- Robbins Farm Project – Completed almost of the work including, Americans with Disability Act (ADA) upgrades, field renovations, and historical elements at the site.
- Florence ADA Upgrades – completed ADA upgrade for accessibility at the field.

2018 Goals

The Department will be working once again with the Public Schools to continue to offer its state licensed afterschool program. The steady growth in the school age population will continue to increase the need for afterschool recreational space, further compounding the challenges in 2018 and beyond. The Department has a number of projects on the books for 2018 including finalizing park improvements at Robbins Farm Park, ADA upgrades, completing the Reservoir Master Plan, and fence work at Robillard Field. The Department is in the process of requesting funding for additional projects in 2018.

New playground at Magnolia Park.

ARLINGTON PUBLIC SCHOOLS 2016-2017 ANNUAL REPORT

The tradition of excellence in the classroom, performing and visual arts, and athletics continued in the 2016-2017 school year. Motivated students, great teachers, dedicated administrators, involved parents, and a supportive community made this possible. This year continued the focus of building on past successes and moving forward on the vision of the Arlington Public Schools as detailed in the four over-arching district goals.

- The Arlington Public Schools will ensure that every graduate is prepared to enter and complete a post-secondary degree program, pursue a career, and be an active citizen in an ever-changing world by offering a rigorous, comprehensive, standards-based and data-driven K-12 system of curriculum, instruction, and assessment that integrates social, emotional and wellness support.
- The Arlington Public Schools will recruit, hire, retain, and build the capacity of a diverse staff to be excellent teachers and administrators by providing high quality professional development aligned to needs, instructional support, coaching, and an evaluation framework that fosters continuous improvement.
- The Arlington Public Schools will offer a cost effective education that maximizes the impact of taxpayer dollars and utilizes best practices, academic research, and rigorous self-evaluation to provide students and staff the resources, materials and infrastructure required for optimum teaching and learning in a safe and healthy environment.
- The Arlington Public Schools will be run smoothly, efficiently and professionally. The district will operate transparently and engage in effective collaboration and responsive communication with all stakeholders. It will provide timely, accurate data to support financial decision-making, envisioning of the district's future, and long-range planning in partnership with other Town officials. Through these actions it will create broad support for a high quality education system that is the community's most valuable asset.

The results of our efforts include:

- Clear expectations for what every child should know and be able to do (standards-based education) continued to be refined and integrated into daily life in the classroom.

District-wide common assessments continued to be refined and updated in all disciplines, including mathematics, English, and writing to help teachers pace their instruction and inform them about students who had mastered the skills and content and those who needed further instruction. The District's intensive reading program, which focuses on early intervention and intensive support for struggling readers, demonstrated continued success. All K-5 students were assessed during the school year. Data from these assessments determined the level of support provided for students not meeting benchmark standards. This initiative has helped many more students read at grade level. At all levels, teachers and administrators focused on incorporating 21st century skills into every classroom. While the content of what is taught remained in place, greater emphasis on team work, working in a multicultural global society, perseverance, communication skills, creative problem-solving, and the ability to evaluate and synthesize information was emphasized.

- Stratton Elementary School students and staff were housed in modular classrooms on site during renovation of the school during the 2016-2017 school year. The expected opening of the renovated Stratton is September 2017. Construction of six additional classrooms to address enrollment growth began at Thompson Elementary School with expected completion in September 2017. Construction commenced in the spring 2017 to renovate the sixth grade Gibbs School to house future sixth grade classes in order to alleviate over-crowding at the Ottoson Middle School (OMS). The expected opening of the sixth grade Gibbs School is September 2018.

- In May 2017, the Massachusetts School Building Authority's (MSBA) Board of Directors voted for Arlington to commence the process involved in completing the Eligibility Module, which is the first phase of the process to rebuild or renovate the high school.
- The results of the 2016 state assessments indicates that Arlington continues to be a high achieving district with moderate student growth, as high performing schools have challenges maintaining high growth. Students in Grades 3-8 took PARCC assessments in 2016 in English Language Arts (ELA) and Mathematics instead of MCAS. The district participated in the PARCC assessment program this year because PARCC assessments were determined to be more similar to the next generation MCAS assessments, which all students in Grades 3-8 will be required to take in spring 2017. PARCC scores for 2016 in ELA and Mathematics were based on a formula developed by the Massachusetts Department of Elementary and Secondary Education to compare PARCC scores to MCAS scores. A state average was available only for Grade 10 MCAS, which all MA students took in 2016. Overall trends in data reflect progress in closing the achievement gap. At the elementary level, schools where schedule and staffing allowed for consistent intervention services and coaching, data showed a positive achievement trend for high-needs students. At the secondary level, the Arlington High School (AHS) schedule supports consistent scheduling of interventions for high-needs students, resulting in the best positive trend for this sub-group in the district. AHS passing rate on MCAS for Grade 10 ELA is 98%; Math, 96%; Science and Technology/Engineering, 97%. Students who do not pass MCAS on their first try retake the failed tests and are able to successfully pass MCAS in order to graduate with a diploma.
- During the 2016-2017 school year, the staff, teachers, and administrators of Arlington Public Schools (APS) have each participated in over 70 hours of professional development focused on topics which enable the district to effectively work towards increasing the capacity of all staff to deliver an effective learning experience for all students. Teachers at all levels have participated in professional development centered around instructional techniques that are necessary to close the achievement gap between struggling and succeeding students, to assist teachers in creating supports necessary to provide each student with the social-emotional growth that will prepare them to become purposeful adults, and to provide teachers with the skills necessary to integrate the development of 21st century skills into the curriculum K-12. In order to deliver wide-spread professional development in a fiscally responsive manner, the district has frequently utilized the expertise of its teachers and staff to share knowledge through a professional learning community model. Math and literacy coaches, assisted by teacher leaders, provided an expanded level of support for improving instruction not previously offered within the district. The expansion of the skills of teacher leaders has been generously supported by the Arlington Educational Foundation (AEF). The use of mini-blended learning courses (courses which include both a face-to-face and an online component) taught by district curriculum coordinators and teacher leaders provided teachers with additional expertise in meeting the needs of English language learners and special education students. Libraries of exemplar videos have been expanded to assist teachers with continued refining of their classroom practices.
- AHS continues to excel on assessments of academic quality reflecting both high achievement and improvements in academic equity. AHS earned a Level 1 designation on the Massachusetts School Report Card for the third year in a row. This reflects not only high performance overall, but success in raising the performance of high-needs students. Given our high levels of achievement, this constant improvement becomes more difficult to maintain each year. AHS has again received Gold Medal distinction in the U.S. News & World Report Best High School Rankings, rising in its ranking both in the state and nationally. This year AHS ranked 16th among Massachusetts schools, up from 19 the year before, and in the top 2% of schools nationally. Arlington was also recognized as a top school in science, technology, engineering and mathematics, or STEM, ranking 193 nationally. Newsweek also ranked Arlington in the top 2% of schools. Students at AHS also continued high levels of performance in the National Merit Scholarship Competition over the past four years.
- The Technology Plan was further implemented this year by increasing technology hard-

ware, including LCD projectors, in all schools and increasing WAN bandwidth to 10GB to all elementary schools. The size of both of the school internet circuits were increased from 250Mb to 500Mb. Data storage capacity and security were updated and expanded. School buildings were added to the Energy Management System Network as part of Phase 1 of School/Town Energy Management Project. APS website was redesigned to include site dashboard. Network, server and desktop infrastructure were upgraded to enable the PARCC exams to be taken by students at Ottosom Middle School, Stratton, Pierce, Dallin and Bishop. BYOD (Bring Your Own Device) program was implemented at the OMS and AHS. Courses in technology expanded to increase the number of students studying digital modeling and computer science utilizing additional technology purchased through the support of AEF.

- Grants received supported the expansion of technology, curriculum initiatives, professional development and academic and social-emotional support for students.

In spring 2016, AEF awarded the district a Development and Expansion Grant for Safe and Supportive Schools. During summer 2016, over 30 teachers, administrators and parents met to develop a set of recommendations to address the growing behavioral health needs of our students. The task force had representation from all levels and buildings, special education and general education. The task force completed the Department of Elementary and Secondary Education's Safe and Supportive Schools Self-Assessment to assess where the district was in six critical areas and developed district level recommendations in these areas.

In fall 2016, the district received a Safe and Supportive Schools Grant from the MA Department of Elementary and Secondary Education, which allowed the district to build on the summer work at the pre-school, elementary schools, and OMS. These schools completed the state's Self-Assessment and developed recommendations and action plans to improve safety and supportiveness in individual schools.

AEF also awarded a sizable Development and Expansion Grant to support planning for the opening of the sixth grade Gibbs School in fall 2018. With this support, the team of teachers, specialists and administrators began developing plans in three key areas: 1) school community building, including programs and structures for ongoing support for an inclusive school environment and success for all students; 2) curriculum, instruction, and assessment, including structures for ongoing support in improving teaching and learning; and 3) building operations, including schedule development.

Additionally, AEF awarded a School Improvement Grant for Teacher Leadership, allowing the lab-site model of teacher professional development to expand the number of teachers and the number of different types of opportunities teachers have to share their instructional practice with each other during the school day.

The George and Elizabeth Sanborn Foundation continues to fund the APS to support a myriad of activities addressing tobacco prevention education, intervention for those who are users, and cancer support and education for the students in K-12, the staff and the community.

Arlington benefits from entitlement grants that are based on federal funding, which provide for small group instruction for Mathematics and English Language Arts before or after school, or in the summer, a robust induction program for teachers, and a Summer English Language Learner's program for eligible students from all elementary schools. The Individuals with Disabilities Education Act (IDEA) Federal Special Education Entitlement Grant provides support for special education.

The schools continued to work in partnership with the police, town, and community to ensure consistent and coordinated responses to inappropriate student behaviors. The Diversion Program started in 2006, which focuses on restitution and rehabilitation for first time, non-violent behavior, has proven to be an effective model. The APS partnered again this year with community and nonprofit organizations to provide more options for counseling services. Meeting the social and emotional needs of children is as high a priority as meeting the academic needs of our students. The Parent Forum series continued again this year, free to all parents and community members. These forums included a variety of topics ranging from: Addiction, Local Youth Risk Behavior Survey Results, Teen Brain Development, Guiding Good Choices, Problem Solving, Anxiety Disorders, Smoking Cessation, Cultural Diversity, Working with Talented Students, Mindfulness, Raising Responsible Children, and Supporting LGBTQ Youth.

For more information about activities, school and department highlights, and achievements in the Arlington Public Schools during 2016-2017, please see: http://www.arlington.k12.ma.us/administration/budget/fy18/fy18budgettownmeeting04-24-17.pdf.

For additional information, please see the Superintendent's newsletters: http://www.arlington.k12.ma.us/administration/newsletters/

The Arlington Public Schools have a team of talented professionals working together towards our shared vision: All students will achieve at their full social, emotional, creative, and academic potential, and will be prepared for higher level academics, workforce success, active citizenship, and life-long learning.

MINUTEMAN
A REVOLUTION IN LEARNING

Minuteman High School
Dr. Edward A. Bouquillon, Superintendent-Director
January 1, 2017 – December 31, 2017

Minuteman Breaks Ground for New School

On June 14, 2017, state and local officials joined the Minuteman School Committee, School Building Committee and hundreds of Minuteman faculty, staff, and students for a ceremonial groundbreaking for the construction of the new high school. Completion of the new school is expected by start of school, fall 2019.

"An investment in education pays the best interest," Jack McCarthy, Executive Director of the Massachusetts School Building Authority (MSBA), told the gathering. The MSBA is investing more than $44 million in the project.

Speaking on behalf of the area's legislative delegation, Rep. Jay Kaufman (D-Lexington) applauded the project and noted Minuteman's importance to students and to the region's economy. He also remembered the late Sen. Kenneth Donnelly (D-Arlington) as a big supporter of vocational-technical education and Minuteman High School.

Nothing about the Minuteman project has been easy. To secure project approval, the District needed to revise its governance structure and membership, scale back student enrollment, and change state regulations so non-members contribute to capital costs. The District was also forced to hold a district-wide election to secure final approval for bonding.

"This project nearly failed several times," said School Committee chair Jeffrey Stulin of Needham. Speaking directly to Minuteman students, Mr. Stulin urged them to take on important projects, be persistent, put their passion into it, and have the courage to accept that they might fail. In his remarks, Superintendent Dr. Edward Bouquillon urged state officials not to tinker with the existing model for career vocational-technical education. "Now is not the time to shave off the best aspects of CVTE and try to graft it onto a traditional high school schedule," he said. "All that will do is weaken our system in Massachusetts."

Guests included a host of town managers and selectmen, educational leaders, officials from the Massachusetts Association of Vocational Administrators (MAVA) and the Massachusetts Association of School Superintendents (MASS), and members of Minuteman's program advisory committees.

Minuteman Sells Bonds for New School

In September, the Minuteman School Committee approved the sale of $36 million in general obligation bonds for the construction of a new high school. The vote to issue the bonds was 10-0.

Eight financial institutions competed to purchase the bonds. The low bid was submitted by Bank of America Merrill Lynch with a true interest cost of just over 3.09%. The high bid was just over 3.43%.

The District offered the bids after receiving a credit rating of "AA" from S&P Global Ratings.

Major State Grant for Advanced Manufacturing

In March of 2017, Minuteman secured a second major competitive grant to launch its new Advanced Manufacturing & Metal Fabrication program. The new program will train high school students and adults for high-wage, high-demand jobs in the field of advanced manufacturing. The $495,000 grant was announced by Governor Charles Baker during ceremonies at Greater Lowell Technical High School. The previous year, Minuteman received a $500,000 grant.

Board Supports Minuteman Girls in STEM Program

Minuteman High School and Partnerships for a Skilled Workforce, Inc. joined forces to expand opportunities for young high school girls seeking careers in science, technology, engineering and math (STEM). With the help of a $14,500 state grant, Partnerships for a Skilled Workforce assisted in funding a series of activities for Minuteman's award-winning Girls in STEM program.

District Adopts Smaller Budget

For the second year in a row, the Minuteman School Committee adopted a budget that is ***smaller*** than the previous one. On January 31, the School Committee voted to adopt a budget of $19,449,466. That's $278,631 – or 1.41% -- smaller than the FY 2017 budget.

Students Earn Medals at National Competition

Six students from Minuteman earned medals at a national competition, two were from Arlington. The SkillsUSA National Leadership and Skills Conference was held June 19-23, 2017, in Louisville, Kentucky. SkillsUSA is a national organization that allows students in career and technical education to compete in a host of rigorous technical and leadership competitions. Adam Powell and Ethan Francis-Wright, both of Arlington, earned bronze in Web Design.

State Commends Minuteman for MCAS

In October of 2017, the Massachusetts Department of Elementary and Secondary Education (DESE) commended Minuteman High School for its 2017 MCAS scores. The school was one of only seven schools in the Commonwealth to be singled out for high achievement, making strong progress, or narrowing proficiency gaps.

Minuteman enjoys a Level 1 Accountability Rating for its students' MCAS performance. Each year, DESE rates all schools and school districts in Massachusetts from Level 1 to Level 5, with Level 1 being the best.

Minuteman Recognizes Outstanding Students

Two seniors earned recognition for exemplary character, leadership and scholastic excellence.

Davis Kahmann of Arlington, an engineering major, was selected as the school's Outstanding Vocational-Technical Student of 2017. Along with other distinguished student honorees from vocational-technical high schools and programs across the Commonwealth, he was honored at an awards ceremony at Mechanics Hall in Worcester on April 13.

Sean Datar of Acton was Minuteman's 2017 nominee for the Walter J. Markham Award. This honor is sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association. Walter Markham was a pioneer in vocational-technical education in Massachusetts.

Minuteman Students Win Logo Design Contests

Melanie Hennessey was the winner of a logo design contest sponsored by the Battlegreen Run Foundation. Battlegreen Run is a non-profit foundation that organizes an annual road race in Lexington to fund worthy local charities. Ms. Hennessey, majoring in Design & Visual Communications at Minuteman, is a graduate of the Dover-Sherborn Middle School.

John "Jack" Ross, a Minuteman student from Arlington, was the winner of a logo design contest sponsored by the Minuteman Futures Foundation, Inc. The Minuteman Futures Foundation is a private, non-profit organization that raises funds to support students and programs at Minuteman High School. Christopher Bateman, managing partner of the Lexx Restaurant in Lexington, serves as the Foundation's president.

Minuteman Students Get Laptops

Freshmen at Minuteman High School are now armed with digital learning devices because of a new initiative called "mPower—Empower Our Revolution." In early March of 2017, all ninth-graders received a laptop as part of Minuteman's one-to-one program. Under the program, each student is given an electronic device, in this case, an HP Probook x360. Students are able to use the devices in school and take them home at night.

Minuteman Featured in Nationally-Broadcast TV Documentary Minuteman High School was one of three vocational technical high schools in Massachusetts featured on "Job Centered Learning," a PBS television documentary about career and technical education. The documentary by award-winning filmmaker Bob Gliner first aired in October of 2017.

Minuteman School Committee Elects New Officers

As of July 2017, the Minuteman District includes ten member towns: Acton, Arlington, Belmont, Bolton, Concord, Dover, Lancaster, Lexington, Needham, and Stow. The newly-reconstituted District elected a new School Committee leadership team at the first meeting of the new ten-member Committee.

Members elected David Horton of Lexington as its new chair, Sue Sheffler of Arlington as its new vice-chair, and Pam Nourse of Acton as its new secretary.

Mr. Horton succeeds Jeffrey Stulin of Needham, who successfully led the School Committee from the start of planning for a new school to its groundbreaking. Mr. Horton, who formerly served as the committee's secretary, is a retired school administrator.

In addition to the three officers and Mr. Stulin, members of the School Committee include Jim Gammill of Belmont, David O'Connor of Bolton, Carolyn "Carrie" Flood of Concord, Ford Spalding of Dover, Jennifer Leone of Lancaster, and Alice DeLuca of Stow.

Comprised of volunteers appointed by each of the member communities, the School Committee approves the district budget, hires the superintendent, and sets policy for the district.

School Committee Member Receives State Award

Ford Spalding of Dover, a Minuteman School Committee member who helped lead the fight for construction of the new Minuteman High School, received a prestigious award from the Massachusetts Association of School Committees (MASC). MASC selected Mr. Spalding to receive the MASC's Division VIII All-State School Committee 2017 award. Division VIII includes more than 80 school districts in Massachusetts with state-approved (Chapter 74) vocational technical education programs.

"We're very happy that Ford is being recognized for his hard work and we're grateful for everything he's done to support vocational technical education and the students at Minuteman High School," said Dr. Edward Bouquillon, the school's Superintendent. "In both good times and bad, he's been there, fighting alongside us. He and I always agree on one thing: the kids come first."

The award was presented to Mr. Spalding at the MASC Leadership Awards Dinner in Hyannis on November 3. Mr. Spalding serves as a member of the Minuteman School Committee representing the Town of Dover He also serves as chair of the Minuteman School Building Committee, the group overseeing construction of the new $144.9 million Minuteman High School. Previously, he chaired the Campaign for Minuteman's Future, a group of volunteers that helped win a district-wide referendum for construction of the new school.

ROBBINS AND FOX LIBRARIES

Mission

Arlington's libraries are vital community centers for all. Library staff, trustees, and volunteers create opportunities for lifelong learning, personal fulfillment, and enjoyment that make Arlington a great place to live, work, study and visit. The Library is committed to services that anticipate and respond to the needs and interests of all users.

Robbins Library and Fox Branch Library	FY2016 Actual	FY2017 Actual
Children's program attendance	25,967	27,454
Adult and Teen program attendance	2,895	3,952

Robbins Library and Fox Branch Library	FY2015 Actual	FY2016 Actual	FY2017 Actual
Physical materials circulated	686,036	693,347	666,966
E-book/audio/video downloads	49,760	62,879	64,631
Interlibrary loans processed	141,725	145,677	143,729

Library booth visitors at Town Day

Accomplishments

- Engaged Ann Beha Architects in the Reimagining Our Libraries space planning project to better understand what interior renovations are needed at Robbins Library and Fox Branch Library to meet the current and future needs of all Arlington's citizens.
- Introduced weekend Saturday hours at the Fox Branch Library in September 2017, subsidized by the Friends of Fox Library, and increased weekend children's programs sponsored by the Russell Fund.
- Played a coordinating role to achieve the designation of the Arlington Cultural District by the Massachusetts Cultural Council.
- Added a "World Languages" collection in the Robbins Library Children's Room, a more inclusive and user-friendly reboot of the Foreign Language collection.
- Held a second year of the popular Girls Who Code club for girls in grades 6-12 who are interested in entering the field of technology, and introduced an Hour of Code program open to all teens.
- Conducted a "Talking about Diversity with Diverse Books" workshop for educators in Arlington elementary schools to explore vocabulary around race, diversity, and prejudice.
- The Library upgraded various technology features including: Friends of Robbins Library sponsored free printing, new circulating laptops, and a new server.

Services for Adults

The Library offered entertaining and educational programs and interactive displays for adults throughout the year. The Library offered several book clubs, including the Guys Book Group, Not-So-Young Adult Book Group, Queer Book Group (QBG) featuring works that highlight LGBTQ+ issues, and the Robbins Library Book Discussion Group. The fourteenth annual Arlington Reads Together program, co-sponsored by the Diversity Task Group of Vision 2020, took place in March with events and discussions inspired by Becoming Nicole by Amy Ellis Nutt. The Library continued outreach efforts through participation in the Arlington Cultural District, the Arlington Alive summer festival, and Town Day.

The Robbins Library Community Room, the Fox Branch Library Community Room, and the Robbins Library Conference Room were used by over 100 local organizations for meetings. In addition, the two study rooms were in constant demand by students and tutors. Many local organizations also took advantage of the Library's exhibit space in the lobby to publicize their organizations and present informational displays.

Services for Teens

Teenagers in grades six through twelve continued to make use of the facility and services. The Teen space fills with teens after school, evenings and weekends, making it a full and vibrant space for Arlington's youth. The Teen Services Librarian continued to engage teens via the teen blog and social media. The Library is a leader in offering LGBTQ+ teen programs and community outreach to local LGBTQ+ organizations, and

is recognized as a safe space for all teens. Teenagers participated in the teen summer reading program, and multiple copies of titles on the middle and high school summer reading lists were available for students all summer long. Funds from the Arlington Libraries Foundation were used to purchase extra copies of Summer Reading titles, and the Friends of the Robbins Library sponsored the purchase of popular video games. The "Girls Who Code" program was offered for the second year in a row; the program seeks to correct the gender imbalance in technology careers. Other noteworthy programs include: writer's workshops, movies, and book chats.

The Teen Services librarian continued her outreach efforts through contact with the public and alternative schools in Arlington, offering orientations to various school groups, attending local LGBTQ+ groups' meetings and visiting Arlington group homes.

'Fun at Fox' storytime

Services for Children

The Children's department welcomed children from infancy to fifth grade and their caregivers, offering books, magazines, music, books on CD, books in braille, Playaways, DVDs, and video games as well as toys, games, puzzles, a "Discover It Yourself" collection, American Girl dolls, and puppets.

Children and parents participated in many activities at the Library, including story times, sing-a-longs for infants and toddlers, craft times, toddler programs, workshops, and various performances. The children's librarians offered assistance to children, parents, and teachers in researching homework assignments and for general use of the book collection and the Internet. Staff continued to offer book groups for middle-grade readers.

Community outreach efforts included visits to all seven elementary schools, attendance at monthly school library aides meetings, letters to teachers, assignment support for teachers and students, extended loan periods for teachers, Library tours, kindergarten kits, and the preparation of curriculum kits. Children's librarians presented book talks in the schools and instruction for classes and prepared the summer reading list titles for the elementary schools. Library staff also held monthly pre-school storytimes onsite and offsite, including with a group of recently immigrated families where library staff discuss early childhood literacy and provide board books.

Russell Fund

The Library is very fortunate to have the Anne A. Russell Children's Educational and Cultural Enrichment Fund, which sponsors many special programs and services for children that could not be afforded otherwise. Program highlights include: food programs, puppet shows, animal and nature programs and summer outdoor concerts.

Edith M. Fox Library and Community Center

Children and adults in East Arlington continued to enjoy branch library services on Tuesdays, Wednesdays, Thursdays, Fridays, and Saturdays. For the first time ever the Fox Library was open every Saturday starting in September 2017, thanks to funding from the Friends of Fox. Children and parents enjoyed a variety of programs including storytimes, sing-a-longs, craft programs, drop-in play, the "Reading to Dogs" program, and the summer reading program. Elementary and nursery schools brought classes to the Fox Branch Library for stories and instruction. All ages enjoyed the monthly book displays that highlighted the collection and exhibits from community groups and the schools.

Circulation and Technical Services

The Circulation Department checked out and returned hundreds of thousands of items, coordinated the 30-person volunteer program, maintained the books in good order on the shelves, shifted collections, updated the periodical list, and checked shelves for missing items. Regular activities also included issuing new cards, reserving museum passes, and processing hold requests, which are largely submitted through the Minuteman Library Network's online catalog. The Library collected over $50,000 in overdue fines and lost book money in Fiscal Year 2017 that was returned to the general Town fund.

The Technical Services Department processed 18,226 new items in 2017, updated the records in the automated catalog, coded vendor bills, and maintained selector accounts. Circulation Department staff and the Tech Services team, along with trained staff and volunteers, tagged and encoded thousands of items for the library's enhanced RFID circulation system.

Board of Trustees

The seven-member Board of Trustees continue their commitment to administer the trust funds for the optimum benefit of the community and advocate for adequate staffing and delivery of essential Library services. The Board approved funding in FY2016 for materials for the adult, children's, young adult, and Fox Branch collections. These included reference and circulating books, books on CD, Playaways, music CDs, non-fiction DVDs, foreign language literature, language learning materials, local history books, and art prints. Other services funded include the summer reading programs, activities for children, the Community Read, volunteer and staff appreciation, Staff Development Day, and staff attendance at library conferences and workshops.

Changes

After serving on the Board of Trustees for sixteen years, Francis Murphy stepped down in September 2017. Frank participated in committee work for the Board and served as Trust Fund Liaison. He has also served several terms as a Commissioner for the Massachusetts Board of Library Commissioners, and continues to be a strong advocate for libraries.

Arlington Libraries Foundation

The Arlington Libraries Foundation was established in 2013 to continue the long tradition of supporting the libraries of our community by raising funds. The Foundation seeks to create ways to build a legacy for the Library and create ongoing sources of support. These include an annual campaign to support purchases of materials for the Robbins and the Fox libraries, creating endowed funds and named funds at the request of donors, and providing a structure for bequests. In 2017 the Foundation funded all of the downloadable e-books and audiobooks available to Arlingtonians through Overdrive Advantage. In addition, the Foundation funded books and audiovisual material for the Robbins and Fox libraries and sponsored an additional librarian to help meet the demand for children's reference services on Sundays at the Robbins Library.

Friends of the Library

Celebrating 100 years of Fox Branch Library

The Friends of the Robbins Library, with a membership of over 350, continues to assist the Robbins and Fox Branch libraries with programming, fundraising, and advocacy efforts. This vital support group raises supplemental funds for materials and services including maintenance of the library's website and the self-service laptop vending machine. They sponsor the museum pass program and provide books and prizes for the adult, teen, and children's summer reading programs. Special projects in 2017 included new canvas bags for children receiving their first card, co-sponsorship for the Arlington Community Reads speaking program, subsidized printing for library users, and a new server at the Robbins Library. The Friends' Annual Book Sale took place at Town Day, once again drawing hundreds of book-lovers and raising funds. The Friends maintained their ongoing book sale on the fourth floor of the Library and curated a themed book sale shelf in the Lobby to promote sales. The Library is very appreciative of the efforts of the Friends of the Robbins Library Board and the Friends' part-time coordinator.

The Friends of Fox Library continue to support the Fox Branch Library with programming, fundraising, and advocacy efforts. They supported the Fox Library by funding weekend service on Saturdays, and by sponsoring sing-a-longs and library materials. The Friends of Fox run the popular Little Fox Shop, collecting and reselling children's clothing and toys. The annual "Fashion at the Fox" adult clothing sale also raises funds for the Fox Library. Special projects of the Friends of Fox include supporting library activities in connection with Arlington Public Art and the Capitol Square Business Association, and a program series for adults on Wednesday evenings.

Acknowledgments

Donations

The Library acknowledges the generous gifts from citizens, businesses and organizations that allow for materials and services which would be unaffordable through the municipal budget alone. The Library is also grateful to Arlington resident Richard Duffy who donates the profits from the sale of his book, Arlington Then and Now.

Volunteers

The Library staff is grateful for the contributions made by volunteers who donated over 3,400 hours assisting with many aspects of Library operations. Lanie Cantor and Ron Sender gave significant hours to operate the homebound delivery program.

Volunteers assisting at the Robbins Library in a variety of capacities were: Kristina Arruda, Adrienne Beck, Matthias Beebe, Rick Beeny, Joanne Burstell, Nancy Brooks, Mary Cahill, Patricia Carroll, Stephanie Chiha, Graciela Correa, Kristen Dabney, Lynne Davis,

Catherine Farrell, Harold Forbes, Jeanne Friedman, Mary Fusoni, Lorraine Gatto, Heidi Gilliam, Greta Grancharova, Aileen Grunder, Kim Haase, Sara Huntington, Jeanette Isles, Mary Kokaras, Judy Larson, Nick Lee, Ann LeRoyer, Max Litvinof, Donald Mugnai, Matt Olsen, Amelia Ostling, Sonan Rambhia, Vielle Roby, Rama Savitri, Alan Schramm, Edda Shaffer, Lois Shannon, Shikhar Shere, Brad Sonnenberg, Carol Sullivan, Barbara Wagner, and Susan Whitney. Volunteers working on the RFID project include: Harold Forbes, Heidi Gilliam, Jain Himanshu, Devika Kakkarr, Donald Mugnai, Judy Nudelman, Susan Patchen, Dolores Schueler, Edda Shafffer, and Maggie Stanley.

The Library acknowledges the efforts of extraordinary teen volunteer Needle Wang, and all of the students who volunteer hours at the Robbins Library to fulfill their community service requirements for high school.

The Fox Branch Library is grateful to volunteer shelver Debbie Hayes and volunteer Guys Book Group facilitator Brad McKenna. Special recognition is given to Little Fox Shop Founder Susan Dorson and her crew of paid hourly staff and volunteers who operate the Little Fox Shop. The Fox Library also appreciates the effort of Fashion at the Fox volunteers led by Judy Hoer and Maryellen DiNatale.

Library administration and Trustees acknowledge the Friends of the Robbins Library Board members for their support: Sally Naish (chair), Ruth Hersh (vice chair), Alison Goulder, Andrew Fischer, Harold Forbes, Betsy Singer, Richard McElroy, Skye Stewart, Susi Barbarossa, David Warrington, Timothy Wilson, and Amy McElroy (coordinator).

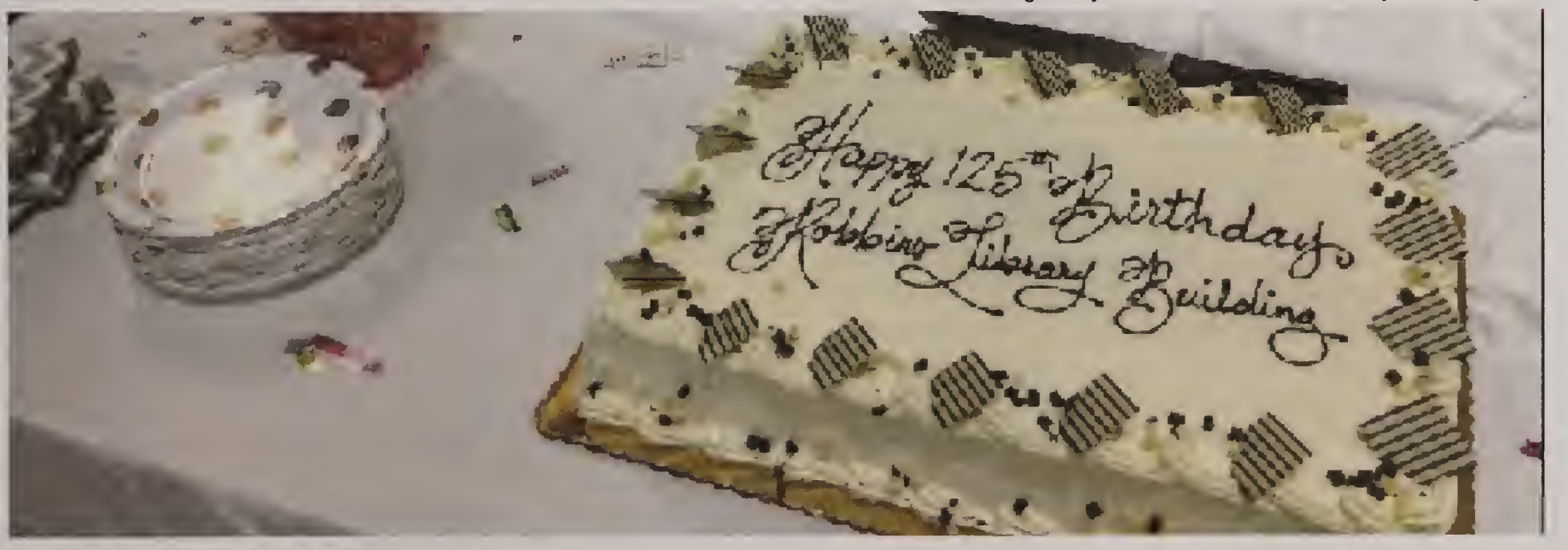
Library administration and Trustees acknowledge the Friends of Fox Library Board members for their support: Hilary Rappaport (chair), Paul Benoit, Pam DiBona, Amy Ellentuck, Jack Hurd, and Scott Weaver.

Library administration and Trustees are grateful to the Arlington Libraries Foundation Board members for all of their support: Karin Barrett (chair), Maryellen Loud (assistant chair), Richard Duffy (treasurer), Mary Ellen Bilafer Bache (assistant treasurer), Maureen Quinn (outgoing recording secretary), Ethel Doyle, Patrick Hanlon, and Michele Meagher.

Future Goals

- Use the outcome of the 2017 Reimagining Our Libraries space planning project to determine a direction and timeline for interior renovations at the Robbins Library and Fox Branch Library.
- Identify and explore funding sources for Reimagining Our Libraries renovations, including grant opportunities.
- Provide guidance and support to the Arlington Libraries Foundation as they begin a capital fundraising campaign for the Reimagining Our Libraries interior renovation project.
- Continue to strengthen Town-wide efforts to make Arlington a cultural destination for residents and visitors by supporting the Arlington Cultural District and by participating in other Town-sponsored efforts and initiatives.
- Initiate process for a new Strategic Plan for Arlington's Libraries.

Celebrating 125 years of the Robbins Library building



CULTURAL COUNCIL

The Arlington Cultural Council (ACC) is a local council of the Massachusetts Cultural Council (MCC), a state agency, consisting of volunteers appointed by the Arlington Board of Selectmen for three-year terms. Council members, who may serve for as many as two consecutive terms, are charged with the responsibility of supporting and encouraging the arts, humanities, and interpretive sciences in Arlington, primarily through the annual distribution of state allocated funds to applicants through a competitive grant process.

Though much of its business is related to grant cycle activities, occurring September through December, ACC is active year-round. ACC generally meets on the second Monday of each month. All meetings are announced in advance and are open to the public. During FY2018, meetings took place at the Town Hall Annex, First Floor Conference Room.

Major personnel changes occurred with three new members joining the Council, Kimberley Harding, a Basketry and Fiber Artist, and two MCC fellows: Asia Kepka and David B. Harris. Asia is a professional photographer and David a professional trombonist and music professor at Berklee School of Music and New England Conservatory. Seven members left the Council, three for work commitments, and the others from an upset on the Council that has now been resolved.

2016-17 has brought a welcome improvement to the application process, initiated by MCC: a transfer to a completely electronic application and award process. A great improvement, ACC members can read, track and submit grant decisions online, having electronic access to past grant history, and automatically generating the Annual Report for the MCC. The required multiple paper copies of each application are now history.

On April 11, the ACC honored its 2017 Grant Recipients at a reception at the Arlington Center for the Arts, 20 Academy St, Arlington. About 45 guests attended, including grant recipients, Arlington residents, and valued arts advocates Selectman Joe Curro and State Representative Sean Garballey. Representative Garballey presented the grantees with handsome, official State of Massachusetts Commendations, that were warmly received. Entertainment was provided by the Creek River String Band, one of the 2017 grant recipients, and refreshments were graciously donated by FoodLink, Not Your Average Joe's, Anthony's East Side Deli and Trader Joe's. Chair Lisbet Taylor welcomed guests and acted as emcee, as a new format unfolded. Each grantee, introduced by his or her Council liaison, gave a brief description of the project funded, bringing insights into the valued impact of the Cultural Council's work in the Arlington community.

In April, Council members Lisbet Taylor and Kimberley Harding participated in Robbins Library's "PLUGGED IN TO VOLUNTEER SPEED DATING," a first ever event where volunteer organizations such as ACC could explain their missions then meet one-on-one with interested prospective volunteers. Located at different tables, the two Council members spoke with about 6 people, resulting in one candidate. While no yield resulted, it was a chance to publicize ACC goals and purpose, and created cameraderie and good will among organizations and volunteers alike.

During the Spring months, ACC joined forces with other prominent arts and culture town organizations who under the leadership of the Arlington Planning Department and ACAC (Arlington Commission on Arts and Culture) created The Arlington Cultural Plan. ACC assembled lists of artists and grantees, participated in focus groups and in two Town Hall Community gatherings to disseminate and assimilate the findings. ACC looks forward to becoming a member of an ongoing umbrella group for arts and culture. It is a heady time to be part of Arlington's municipal cultural initiative.

In September, ACC conducted an Application Information Session for those planning to apply for funds. Members offered attendees advice on their proposal ideas, stressing that evidence of thoughtful planning and preparation for projects and their budgets, including letters of agreement with venues, earned higher points in the selection process.

By October , ACC's FY 2017 deadline, because the 15th fell on a weekend, a total of 30 grant applications from schools, individual artists, and cultural groups were submitted to ACC. Requests for funds totaled $31,977. $12,300 was the allocation from the MCC.

Following the application deadline, applicants were invited to a choice of two optional presentation sessions in November, providing an opportunity for them to elaborate on their projects and answer clarifying questions from Council members.

On December 12, the ACC held a proposal deliberation meeting, for a total of $12,300 in available MCC funds to be allocated. Eighteen grants were awarded. Applicants not receiving funds were notified by the following week, and those receiving funds were notified in January 2017, as per MCC guidelines.

2017 Grant Recipients

- Arlington Center for the Arts: Arlington Porchfest $1,000
- Arlington Children's Theatre: ACT's Summer Season 2017 Actor Financial Aid $800
- Arlington Commission on Arts and Culture: Pathways $1,400
- Belmont World Film: Family Festival $750

- Cantilena Inc.: Commissioned piece: Of a Sun She Can Remember $500
- Nayda A Cuevas: Puerto Rico and the U.S.: the untold and forgotten histories of my Puerto Rican heritage $750
- Delvena Theatre Company: Truly Eleanor $550
- Claudia Donnet: Middle Eastern Dance Performance $500
- Dan Fox: 6th Annual Arlington Jazz Festival $1,000
- Marc Gurton: Día de los Muertos artist residency at 13forest Gallery $750
- Steve Henderson: Mabel and Jerry, an original play $200
- Laura Kiesel: Writing for Survival: Where I Come From and Where I am Going $600
- Old Schwamb Mill: Annual Fall Open House $400
- Powers Music School: Musical Storytelling Programs $300
- Robbins Library: Arlington Author Salons $1,500
- Lawrence "Stroker" Rogovin: Creek River String Band $300
- True Story Theater: Protecting Our Loved Ones $1,000

The ACC is pleased to report on three grant highlights: the crowd-pleasing, well-attended "Porchfest," with over 100 music groups on porches throughout the Town; Cantilena's May 7th premiere of *A Sun She Can Remember*, an original work for women's chorus by Ellen Gilson Voth at First Parish Unitarian Universalist Church; and the popular *Arlington Author Salon* series, held at The Kickstand Café.

Plans for 2018 include recruiting for new members, the annual "Celebration of Arts and Culture" in the Spring, Town Day booth in September, and the annual Grant Cycle, with grant applications due on October 16, 2017.

COMMISSION ON ARTS & CULTURE (ACAC)

The mission of Arlington Commission on Arts and Culture (ACAC) is to advocate for arts and cultural opportunities throughout Arlington and advise the Town on matters of a cultural and artistic nature.

The Commission meets monthly, on the first Thursday of the month in the Jefferson Cutter Gallery. All meetings are open to the public.

Town-wide Cultural Plan

ACAC, in partnership with the Department of Planning and Community Development (DPCD) completed an Arts and Culture Action Plan for the Town in August 2017. The plan was completed with the Metropolitan Area Planning Council (MAPC) through a technical assistance grant (PMLA). We appreciated the opportunity to work with MAPC who were able to integrate the needs of multiple arts constituencies with the priorities outlined in a recently completed Master Plan, particularly in the areas of creating complete streets, wayfinding, pedestrian safety, repurposing buildings, and activating public space. The cultural plan has strengthened relationships between the arts and cultural community, Arlington boards and commissions, and the DPCD and created opportunities for exciting new collaborations, such as those currently underway: the Pathways public art project along the Minuteman bike path aimed at providing continuity through the Cultural District, the vacant storefronts project, and the development of a centralized arts and culture website. We also look forward to the infusion of creativity into future Town planning initiatives and development.

The plan includes an additional organizational plan, completed by TDC and funded by community block grant funds, to help coordinate and consolidate Arlington's multiple arts organizations. In the fall of 2017, representatives from this commission, Arlington Public Art (APA), Arlington Cultural Council (ACC), Arlington Tourism and Economic Development Committee (ATED), Arlington Center for the Arts (ACA), and the Cultural District Managing Partnership (CDMP) came together in several meetings to work out the structure, charter, and budget request of the merger recommended by TDC. The proposed result of the merger to take effect in FY18 is an expanded Arlington Commission on Arts and Culture to be known as AC^2, pending discussion with our brand consultant/website developer.

Website Development

A $12,000-15,000 allocation from the FY17 budget was made toward the development of a comprehensive arts and culture website for the Town, inclusive of a cultural calendar. The Commission is currently reviewing proposals and anticipate a website by end of FY18.

Cultural District Designation Application

Since the completion of the plan in August of 2017, the Town has been awarded Cultural District designation from the Massachusetts Cultural Council. MCC's decision was delayed until the ACA's new location was secure, the CDMP had started meeting, and the gap between East Arlington and Arlington Center was being addressed. With the installation of Pathways, public art along the bike path, starting in June of 2017, the ACA's signed lease and renovation funds raised, and a strong line of communication developed between MCC and the DCDP to issue reports on the CDMP and other infra-

structure issues, the MCC deemed Arlington ready for the Designation. The CDMP has held monthly meetings to work out their procedures, structure and subcommittees, and a group to consider how to activate the section on Mass Ave. between Franklin St. and Lake St. (otherwise known as the "Committee to Fill the Gap" subcommittee is already active.

Bike Path Projects

The MCC had advised ACAC and the MP to think about how to make the Cultural District feel continuous from Arlington Center to East Arlington, so ACAC engaged Cecily Miller, public art consultant who has been working with APA. Miller advised that the area between Mass Ave and Arlington Center would be a longer term, larger budget process and suggested starting by mounting smaller scale public art on the bike path. On behalf of ACAC, Miller solicited proposals from nine artists. Proposals were reviewed for consideration and prioritization for implementation, contingent on fundraising. Also on Miller's advice, ACAC applied to the Arlington Cultural Council for a pilot grant to start with just three public art projects for the same bike path area that could be mounted this spring/summer.

This initiative celebrates art, nature, community, and the 25th Anniversary of the Bikeway.

All installations are on the Minuteman Bikeway in Arlington between Linwood Circle and Swan Place near Spy Pond.

FLUTTER - Fort Point-based collaborators **Claudia Ravischiere** and **Michael Moss** have created FLUTTER, 60 translucent blue plexiglas butterflies arranged in a meandering pattern across a chain-link fence overlooking scenic Spy Pond. Butterflies are symbols of strength, courage and transformation in many cultures.The public is invited to contemplate their extraordinary journeys and consider the impact of habitat destruction.

FLUTTER exhibit at Spy Pond

Rhetoric of Opposites - Arlington-based artist and graphic designer **Nilou Moochhala** has created a piece inspired by the way that polarizing language has become a divisive force in current national debate. She has developed 25 pairs -- for the Bikepath's 25 years -- of juxtaposed words that highlight difference and eliminate nuance, grey area, or common ground. "Us/Them" "True/False" "Stay/Leave" and "All/None" are examples.

City Fox - A London-based street artist who goes by "**Stewy**" has sent two of his stenciled prints of urban wildlife across the Atlantic to a new home. London's green parks and back yards offer food and shelter to many of the same animals -- or their cousins -- found in Arlington. Stewy is collecting an A-Z visual "dictionary" of them, and uses street art to remind city dwellers of these creatures; like street art itself, urban wildlife is sometimes a source of delight and other times viewed as pests to be exterminated. A London fox and rabbit are wheatpasted to the walls of a pedestrian underpass that runs underneath the Bikeway. This small tunnel is the ideal site for a tribute to the marginalized, barely tolerated wild animals who survive in hidden spaces along green corridors such as the Bikeway.

Current - Provincetown-based environmental artist **Frank Vasello** arrived for a short residency in early October. Vasello constructed "Current", a sculpture from natural materials gathered along the Bikeway in September and worked with students at Ottoson Middle School to create a second sculpture on the grounds of the school.

"Current " exhibit seen along Minuteman Bikepath.

Thanks to the efforts of Cecily Miller, the ACAC was awarded a matching grant in the amount of $2500 to help implement the Pathways projects.

Ripple exhibit along Minuteman bikepath

Ripple - Arlington artist Adria Arch designed RIPPLE, a participatory installation. Working under Adria's leadership, The Arlington Knitting Brigade -- a new group of community volunteers recruited for the project -- created colorful sleeves for a grove of trees along the path. Knitters used a common 5-color yarn palette but each develop their own designs. 57 community knitters created 4 foot sections which now adorn some 14 trees and will stay on location through the winter. RIPPLE celebrates the beauty of the path and has engaged many knitters who have contributed their skills to a larger effort and in a way that they might never have imagined.

Pathways is supported by a grant from the Arlington Cultural Council, a local agency funded by the Massachusetts Cultural Council, a state agency. SunBug Solar is a co-sponsor of Rhetoric of Opposites.

Goals for 2018

- Implementation of TDC organizational plan to reorganize Arlington's art organizations under one umbrella.
- Implementation of Arts and Culture Action Plan working closely with DPCD.
- Assist in the launch of an Arlington Cultural District.
- Building and maintaining website, as a one-stop source of information about cultural events and programs for Town residents and visitors.
- Continue to advocate for arts and cultural activities and institutions within the Town as well as to promote Arlington as an arts and culture destination.

Arlington Knitting Brigade

ARLINGTON HISTORICAL COMMISSION

The Arlington Historical Commission (AHC) was established in 1970 as the Town agency responsible for community-wide preservation planning as described in Massachusetts General Laws, Chapter 40, Section 8D.

The Commission is an advocate for historic preservation in Arlington and;

- Encourages appropriate maintenance and restoration of the Town's historic structures and open spaces.
- Educates and advises municipal departments, boards, commissions, and citizens on historic preservation and the significance of Arlington's historic buildings, landscapes, objects, documents and other landmarks.
- Provides guidance and advice to owners of historically significant properties.
- Participates in the management and maintenance of historic resources owned by the Town, e.g., Arlington Town Hall, the Whittemore-Robbins House.

In addition, the Commission reviews and acts upon any applications for building permits that involve changes to historically or architecturally significant structures in Arlington under the Town's demolition-delay bylaw.

To accomplish these goals, the Commission maintains Arlington's *Inventory of Historically and/or Architecturally Significant Properties* and administers the demolition delay bylaw through formal public hearings and informal meetings with owners of inventoried properties.

Hearings and Property Monitoring

The Commission conducted formal hearings on eleven inventoried properties in 2017:

21 Ashland Street, 47 Bartlett Avenue, 89 Beacon Street, 15 Colonial Drive (demolished), 418 Massachusetts Avenue, 1167 Massachusetts Avenue, 30 Orvis Road, 12 Schouler Court (1-yr demolition delay), 39 Winter Street (1-yr demolition delay), 43 Winter Street (1-yr demolition delay), 27 Wyman Street, in addition to three informal hearings on inventoried properties.

Oversight on the properties from 2016-17 hearings continued throughout the year. Monitored properties included the ones listed above plus 122 Claremont Avenue, 187 Forest Avenue, 252 Gray Street, 3-11 Lakeview Street, 1210 Massachusetts Avenue, 7 Medford Street, 47 Mystic Lake Drive, 22 Williams Street and the Whittemore-Robbins Carriage House.

In addition to property hearings, the Commission held formal hearings for approval of seven new signs in the Arlington Center National Register Historic District at:

9 Mystic Street, 444 Massachusetts Avenue, 454 Massachusetts Avenue, 458 Massachusetts Avenue, 487 Massachusetts Avenue, 489 Massachusetts Avenue, and 677 Massachusetts Avenue.

Arlington Community Preservation Act (CPA)

The Historical Commission is actively supporting three historic preservation grants approved by the CPA Committee and Town Meeting in 2017. Members of the Commission are working with the Town on the implementation of a grant to add additional properties to Arlington's *Inventory of Historically and/or Architecturally Significant Properties*. In 2018 135 properties will be researched and added to the inventory. In addition CPA-funded projects to restore the water features in the Winfield-Robbins Memorial Garden and to prepare a Preservation Plan for the Old Burying Ground began in 2017.

Historic Markers

The historic house marker program is for all Arlington properties on the *Inventory*. Each plaque displays the year the property was built and a historic house name, if any.

Web Site

The Commission continues to maintain its own web site that provides a copy of the *Inventory of Historically and/or Architecturally Significant Properties* and describes the process for hearings before the Commission as well as listing our publications and projects. www.arlingtonhistoricalcommission.org.

Education and Outreach

Throughout the year, Commissioners participate in activities that educate and inform citizens about historic preservation. The AHC participated in Town Day with a booth.

Other Activities

The Commission continues to work with other Town agencies on the maintenance and restoration of the Whittemore-Robbins House and its outbuildings, the Winfield Robbins Memorial Garden, the Town Hall and its grounds.

Commissioners represented the Historical Commission on various municipal boards and historic organizations in Arlington, including the Arlington Preservation Fund (Patrick Guthrie and Dianne Schaefer) the Arlington Historical Society (Pamela Meister), and the Arlington Community Preservation Act Committee (JoAnn Robinson).

ARLINGTON HISTORIC DISTRICT COMMISSION

The Historic Districts Act, M.G.L. Chapter 40C, was created to protect and preserve the historic resources of the Commonwealth through a local review system that encourages and ensures compatible improvement and development. Over 340 Local Historic Commissions across Massachusetts are already established and working closely with the Massachusetts Historical Commission. They serve as local preservation advocates and as an important resource for information about their community's cultural resources and preservation activities.

Arlington has seven established historic districts that include approximately 351 properties that the community has recognized as unique resources worthy of protection. The seven districts and the dates they were established or most recently enlarged are: Avon Place, 1996; Broadway, 1991; Central Street, 1982; Jason/Gray, 1998; Mount Gilboa/Crescent Hill, 1991; Pleasant Street, 2006; and Russell, 1983.

The Arlington Historic District Commission (AHDC) is required by law to review the architectural appropriateness of most proposed exterior design changes, whether they be a minor alteration, new additions, or removal of trim or structures. The Commission consists of qualified volunteers appointed by the Board of Selectmen and always includes a property owner or resident of each District (if one is willing to serve), an architect, a real estate professional, and a representative from the Arlington Historical Society.

During 2017 the Commission met twelve (12) times to hold hearings for property owners seeking approval for certificates for exterior work to be conducted on their properties. Part of the regular meetings included twelve (12) Informal Hearings held for property owners seeking advice or resource information for work to be conducted and twenty-three (23) Formal Hearings. As a result of those meetings and additional CONA applications not requiring a hearing, twenty-one (21) Certificates of Appropriateness (COA), thirty-seven (37) Certificates of Non-Applicability (CONA) to be undertaken were granted. In addition, there were four (4) Application Denials (7 Pelham Terrace, 75 Westminster Ave. and 41 Westminster Ave. (twice denied)).

During the year the Commissioners also worked on educating the public on the role of the Historic District Commission, updating maps of the Historic Districts and on the town's Master Plan and Community Preservation Act. Letters of support were sent on various CPA applications.

Commissioner Changes in 2017

Jonathan Nyberg stepped down in November 2016 as a Commissioner-at large after many years of service as the Board's appointed "realtor". A letter was sent to the Greater Boston Area of Realtors (GBAR) asking for a potential replacement candidate, and Ellen "Nellie" Aikenhead was nominated and ultimately sworn in in May of 2017 as the "realtor" designee to the AHDC.

CYRUS E. DALLIN ART MUSEUM BOARD OF TRUSTEES

The Cyrus Dallin Art Museum promotes new insights into our shared history by exploring the life, work, and values of this celebrated sculptor of Arlington. The values of the Museum are shaped by Cyrus Dallin's own values, as manifest in his life and work. In accord with Dallin's ideals, the museum makes art accessible to all, provides opportunities for learning and exploration, works in partnership with others who share Dallin's commitment to artistic expression, education, and social justice, and interprets our country's complicated history.

Over 900 people from around the world visited the museum in 2017. The museum is open year-round on Fridays, Saturdays and Sundays from 12:00 to 4:00 P.M. Volunteer docents offer tours during regular hours and group tours at other times by appointment. Tours are tailored for adults and children with consideration for each group's area of special interest. The museum is located in the Jefferson Cutter House at 611 Massachusetts Avenue. Contact the museum at info@dallin.org or call 781-641-0747. The web address is www.dallin.org.

The Museum offers programs throughout the year for members and visitors of all ages. Additionally, progress has been made on strategic goals.

Goals Achieved

- Fostered local partnerships with the Chamber of Commerce, Historical Society, Commission for Arts & Culture, Friends of the Drama, and Arlington Continuing Education to collaborate on cultural projects and programming.
- Supported the successful nomination of the Arlington Cultural District to the Massachusetts Cultural Commission.
- Marketed the museum to new group audiences including the Osher Lifelong Learning Institute at UMass Boston.
- Furthered historical research about Dallin's

Cyrus Dallin instructing sculpture students at the Massachusetts Normal Arts School (now the Massachusetts College of Art and Design). This vintage photo is a recent purchase by the museum and supports our understanding of Dallin's teaching career.

advocacy efforts on behalf of the civil rights of Native American peoples. Museum Director Heather Leavell presented a talk at Plimouth Plantation on this subject in November.

- Continued to collect and preserve Dallin's artwork. This year's acquisitions included a plaster bust of Charles Lindbergh and an oil painting of a French landscape titled, *Auvers-sur-Oise*, which is on long-term loan from Dallin descendant Pat McCabe. Received a grant from the Arlington Cultural Council to help with the costs of conservation and cleaning of the Lindbergh bust and another oil painting by Dallin.
- Embarked on a new digitization initiative with financial support from family members Jim and Misty Corey, resulting in the scanning of over 1,000 archival photos by Dorian Color.
- Collaborated with the Chamber of Commerce to host visitors at First Lights tree lighting event.
- Continued an affiliation with the North American Reciprocal Membership organization, which offers discounted or free admission at over 880 participating institutions.

Activities and Programs

- A children's sculpture workshop took place in February during school vacation week. This popular program offers an age-appropriate tour of the galleries and a hand-building sculpture class during which children build armatures and work with clay to create their own animals and other figures.
- Nick Batzell of Skylight Studios presented a talk about the traditional sculpture making process as Dallin would have worked in his day.
- Offered a hands-on sculpture workshop for adults led by instructor Rosalyn Grunmann.
- Organized a museum tour for the Osher Life-long Learning members from UMass Boston.
- Assisted the museum non-profit with the second annual Summer Soiree Gala fundraiser.
- The Museum's busiest day of the year, Art on the Green, is an important part of Town Day celebrations. This event gives artists an opportunity to exhibit and sell their works. Artists and craftsman offered a colorful display of original works. Local writers were on site for book signings.
- Director-Curator Heather Leavell presented a talk at Plimouth Plantation on the subject of Dallin's social activism and leading role in

reform efforts to improve the government's treatment of Native peoples.

Future Goals

- Celebrate the 20th anniversary of the opening of the museum on Oct. 18, 2018 with special programming.
- Participate in next steps for the newly designated Arlington Cultural District as a member of the Managing Partnership.
- Continue renovation of museum galleries, unveil recent acquisitions, and seek funding for interior restoration of the Jefferson Cutter House.
- Seek to broaden our audience via social and traditional media, outreach to tour groups, and ongoing community participation.
- Work with area schools to develop additional learning opportunities for students.
- Upcoming spring events: April 15, 2018: Reading of Longfellow's *Paul Revere's Ride* during Patriot's Day weekend celebrations. April 24, 2018: Heather Leavell will speak about Dallin's social advocacy on behalf of the civil rights of Native Peoples in a talk co-sponsored with the Arlington Historical Society.

Special Recognition

As we enter our twentieth year as a museum, we would like to give special recognition to museum founders James McGough and Geraldine Tremblay, both of whom are still active in museum activities and dedicate many hours of their time to the betterment of the organization. James P. McGough and his father operated the Town Barber Shop across the street from Town Hall from 1970-2007. James often would ask his clients about the artist who designed the Robbins Memorial Flagstaff. His inquiries eventually led to the establishment of a committee to survey the works in Town buildings by artist Cyrus E. Dallin. The survey in turn led to the establishment of the museum Board of Trustees. Geraldine (Geri) Tremblay was for many years the Latin teacher at Arlington High School. Now retired, she is the President of the non-profit Board of Directors of the museum as well as an active member of the Board of Trustees. Geri, James, and nine others were the founding members of the Board of Trustees, who on a sunny afternoon on October 18, 1998, cut the ribbon and opened the doors to the museum with its two galleries in the Jefferson Cutter House. The Museum would like to recognize James and Geri's vision, hard work, and dedication to making this Town gem a reality and an ongoing enterprise.

James McGough and Geraldine Tremblay, two of the original founders of the Cyrus E. Dallin Art Museum, enjoy the fruits of the labors at the Dallin Museum's Summer Soirée in August 2017.

James P. McGough (right) and his father in the Town Barber Shop across the street from Arlington Town Hall.

Redevelopment Board

The Arlington Redevelopment Board (ARB) is the Town's Planning Board, under M.G.L. Chapter 41 § 81. There are five members of the board. Four are appointed by the Town Manager and the fifth is a gubernatorial designee appointed by the Massachusetts Department of Housing and Community Development.

The board serves as the Town's special permit granting authority for projects which require an Environmental Design Review (EDR); eight applications were reviewed and approved by the board in 2017. Applicants showed a strong interest in using the Town's new mixed-use zoning bylaw, adopted at 2016 Annual Town Meeting. Three mixed-use buildings were proposed and approved along Arlington's commercial corridors, including on Broadway, Massachusetts Avenue, and Summer Street, which will add a total of 4,257 square feet of commercial and office space and 14 one- to three-bedroom residential units, one (1) unit will be affordable.

The ARB is also the Town's Urban Renewal Authority under M.G.L. Chapter 121; with Town Meeting approval, the Board may hold land or buildings to improve and rehabilitate them to meet community development goals. The ARB currently manages three properties: the Central School at 20 Academy Street, 23 Maple Street, and the Jefferson Cutter House at 611 Massachusetts Avenue, which includes Whittemore Park. Building tenants include the Senior Center, Town departments, and nonprofit organizations.

Lastly, the ARB serves as the Board of Survey with authority to approve the design of roads for the purposes of ensuring that new building lots can meet zoning frontage and access requirements. There were no Board of Survey applications for consideration in 2017.

2017 Highlights

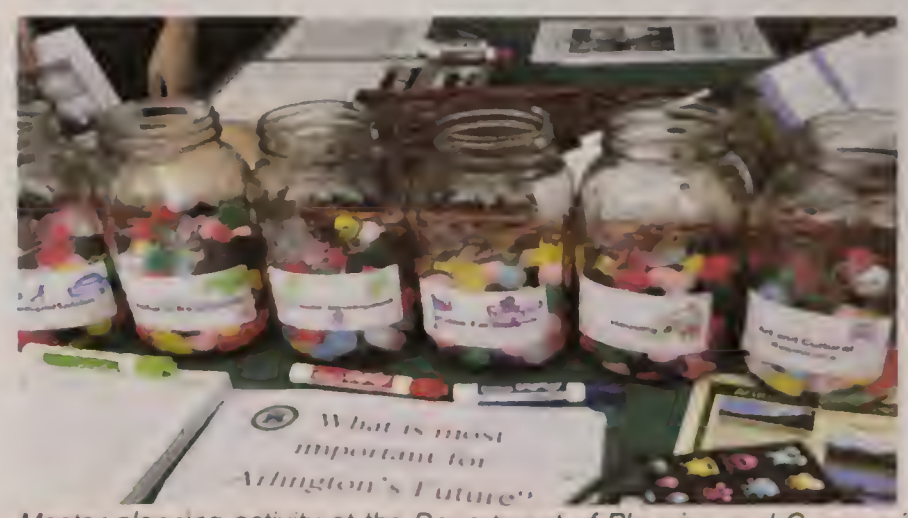
The ARB signed a long-term lease with the Arlington Center for the Arts (ACA). ACA secured a matching $187,000 grant from the Massachusetts Cultural Council to help transform office suites on the third and fourth floors of the Central School building into their new home for ACA. The ARB commends ACA on their fundraising efforts and the community demostrating support of the organization as Arlington's signature cultural hub.

Vertex was hired as our Project Manager for the Senior Center renovation project. They will help oversee the design and construction process for the ground and first floor renovations. The project is projected to begin during Fiscal Year 2020.

Planning & Community Development

The Department of Planning and Community Development (DPCD) is committed to improving the quality of life in Arlington by advancing housing and economic development opportunities, ensuring access to transportation, neighborhood improvement and stabilization, and protection and promotion of natural, historic, and cultural resources. DPCD administers programs that serve low- and moderate-income households through the Community Development Block Grant program. The Menotomy Weatherization Program makes homes more energy efficient for income-eligible households across a seven-town service area, including Arlington, Belmont, Cambridge, Lexington, Somerville, Waltham, and Watertown.

DPCD has 13 full-time and two part-time staff members. Staff support and participate in a range of Town committees, commissions and boards, and work with other departments in support of Town initiatives. The groups and projects with DPCD involvement include: Arlington Redevelopment Board; Conservation Commission, Master Plan Implementation Committee and four sub-groups (Zoning Recodification Working Group, Residential Study Group, Mill Brook Study Group, Historic and Cultural Resources Working Group); Vision 2020 and its Task Groups; Open Space Committee; Bicycle Advisory Committee; Transportation Advisory Committee; Housing Plan Implementation Committee; Arlington Tourism and Economic Development; Arlington Commission on Arts and Culture; Parking Implementation and Governance Committee; Disability Commission; Arlington Center Merchants Association; Arlington Heights Merchants Association; Support Arlington Heights; Support Arlington Center; and the Arlington Chamber of Commerce. The Department also represents the Town regionally at the Boston Region Metropolitan Planning Organization (MPO), the Metropolitan Area Planning Council Executive Committee, the Battle Road Scenic Byway Committee, the North Suburban HOME Consortium and the Somerville/ Arlington Continuum of Care.



Master planning activity at the Department of Planning and Community Development booth at Town Day

The Department also reviews a range of permits and applications: reviewed and approved 20 sign permits; reviewed and provided memos to the Zoning Board of Appeals on 22 dockets; and reviewed and commented on 24 license applications. The Economic Development Coordinator assisted 161 businesses through office visits, site visits, merchants' meetings, and in coordination with the Chamber of Commerce.

2017 Highlights

The Master Plan Implementation Committee formed four subgroups in 2016 to address four key issues identified in the Master Plan: zoning recodification, new residential development in existing residential neighborhoods, the Mill Brook Corridor, and protecting historic resources.

Recodifying Arlington's Zoning Bylaw

The Master Plan, adopted in 2015, set a vision for land use, housing, economic development, transportation, and public facilities and recommends policies to realize that vision. Recodifying the Town's Zoning Bylaw is one of the first recommended steps in implementing the Plan, laying the foundation for future policy changes aligned with Master Plan goals. Our current Zoning Bylaw was written in 1975. The bylaw has been amended many times over the past 40 years, making it more challenging to navigate and out-of-sync with various local, state, and even federal rules and requirements.

The **Zoning Recodification Working Group** formed in 2016 and has been working with DPCD staff to advance this effort. After much public input, the recodified Zoning Bylaw was passed by Special Town Meeting in early 2018.

Community Leaders discuss recodification of the Town's zoning.

The **Residential Study Group** continued working on addressing neighborhood concerns about new residential development in existing residential neighborhoods. The group has representation from Town officials, residents, Town Meeting Members, and the real estate and development community. Zoning Bylaw amendments successfully passed at 2017 Annual Town Meeting to encourage surface parking and discourage steeply-sloped driveways. Town Meeting also successfully passed Town Bylaw amendments to require a "Good Neighbor Agreement" governing demolitions, new construction, and large additions and address noise, dust, refuse, and other issues that can occur during construction.

The **Mill Brook Working Group** was formed to increase awareness and guide changes in the Mill Brook corridor. The Mill Brook was recognized by the Master Plan as a hidden gem with the potential to create transformative change. As a multi-faceted resource for the town, the working group is seeking actions to create opportunities for conserving and protecting this resource while leveraging recreational, economic development, and historic preservation opportunities. During this past year the group coordinated a community-wide brook cleanup event at Wellington Park and has been closely collaborating with the Mystic River Watershed Association to develop a new design for the portion of the brook adjacent to the park.

Volunteers from First Parish Unitarian Universalist in Arlington worked alongside Town officials and members of the Mill Brook Working Group to clean up Mill Brook in Spring 2017.

The **Historic and Cultural Resources Working Group** includes representatives from the Town's Historic Districts Commission and Historical Commission, the Arlington Historical Society, and DPCD. The group is primarily focused on updating the *Inventory of Historically or Architecturally Significant Properties in the Town of Arlington*. With funding from both the Community Preservation Act (CPA) and the Massachusetts Historical Commission's (MHC) Survey and Planning Grant Program, the group is working with a consultant

and MHC to add properties to the Inventory which were not previously documented.

New Arts and Culture Action Plan and Cultural District Designation

In 2016, DPCD launched a town-wide cultural planning process working with the Metropolitan Area Planning Council (MAPC), the Arlington Commission on Arts and Culture (ACAC), and others. The Arts and Culture Action Plan was completed in 2017 and aims to strengthen and grow arts and cultural opportunities in Arlington, leading to a thriving arts and cultural life for all. The plan also bolsters the Arlington Cultural District which spans from Arlington Center to East Arlington designated by the Massachusetts Cultural Council.

Cultural District designation ceremony in North Adams. Photo courtesy of MA Cultural Council

New Housing and Visioning Initiatives

The Town was awarded a $24,380 Planning Technical Assistance Grant from the Massachusetts Office of Executive and Environmental Affairs. Funds will be used to hire a consultant to analyze and amend Arlington's Zoning Bylaw to encourage and incentivize appropriate multi-family residential development. The effort will help advance Master Plan and Housing Production Plan goals to create and preserve housing that is affordable.

DPCD also received $40,000 in technical assistance from MAPC to develop an action plan for Arlington Heights and complete several Master Plan implementation actions relevant to the Heights, such as exploring options for spurring revitalization efforts along Massachusetts Avenue to attain its potential for affordable and market-rate housing, and commercial development. The project will also examine potential barriers to development and recommend future zoning or regulatory amendments.

Vacancy Registry Bylaw

Beginning in 2014, a number of businesses closed in Arlington Center; DPCD conducted a survey in 2015 that identified 17 available properties and 23,000 square feet of available commercial space in Arlington Center. While some of these vacancies were filled in a timely manner, many remained vacant for a year or more. concerned citizens organized to support local business owners, and Town officials met with key property owners to address their concerns with the long-term vacancies.

These discussions led to creation of the Registration and Maintenance of Vacant Commercial and Industrial Buildings bylaw, adopted at 2016 Special Town Meeting. The bylaw requires property owners to state their efforts to fill the vacancy and to maintain a code-compliant property. An annual registration fee of $400 is required. Property owners who do not meet the bylaw's requirements face a fine of $100 per day. What differentiates Arlington's bylaw from similar vacant property bylaws and ordinances in Massachusetts is its focus on commercial properties and economic vitality. Additionally, the bylaw allows DPCD and Inspectional Services to waive the annual registration fee for property owners who can either demonstrate financial hardship or choose to display public art in their vacant storefront. Experienced in curating storefront exhibitions, Arlington Public Art volunteers started referring artists to property owners who will allow art exhibitions in their vacant storefronts in lieu of paying the registration fee.

Since the bylaw went into effect, vacancies are now at 1.2% townwide. The 17 vacancies identified in Arlington Center in June of 2015 have been reduced to 5 as of September 2017. As a result of the bylaw's effectiveness and transferability to other municipalities, the Massachusetts Municipal Association gave the Town a *Kenneth E. Pickard Municipal Innovation Award.*

Climate Adaptation and Resiliency Preparedness

The Municipal Vulnerability Preparedness Core Group was formed in the spring of 2017 to coordinate a community resilience planning process to address the local impacts of climate change. This initiative is the result of a $23,000 Municipal Vulnerability Preparedness Grant, which was awarded to Arlington by the State's Executive Office of Energy and Environmental Affairs. At the core of the planning process is a Community Resilience Building Workshop, which will involve community members in the development of a climate change vulnerability assessment and action plan. Overall, successful completion of this process will enable Arlington to be eligible for future State funding for resilience planning. In addition to advancing aims of the Master Plan, this process will fulfill key objectives of Arlington's Open Space and Recreation Plan (2015-2022).

Parking Benefits District

Town Meeting voted to establish a Parking Benefits District to separate parking revenue for expenditure in Arlington Center in association with the newly-installed parking meters. The first of its kind district in the

state, the revenue can fund a wide range of purposes including parking meter maintenance, increased street sweeping or snow removal, beautification, or larger street and infrastructure improvements such as lighting improvements or roadway improvements. Members of the Parking Implementation and Governance Committee worked with DPCD to identify the first suite of expenditures from the district and to be approved at 2018 Special Town Meeting.

New Transportation Initiatives

DPCD helped introduce new transportation initiatives in 2017, including continued discussions about bikesharing, self-driving cars, and bus rapid transit (BRT). The Town received a $100,000 grant through the Barr Foundation to pilot BRT. Arlington was one of four municipalities in Greater Boston to receive the funding. Working in cooperation with the City of Cambridge and the MBTA, a month-long pilot will include the temporary installation of BRT elements along the #77 bus route on Massachusetts Avenue, between the Arlington Heights Busway (in Arlington Heights) and Harvard Square Station (in Cambridge). The pilot aims to improve travel conditions for existing bus users as well as increase the number residents using public transit for their morning commute.

The Bikeshare Working Group continued exploring opportunities for bringing bikeshare to Arlington. The goal is to ensure that bikeshare in Arlington is safe, affordable, sustainable, accessible, and dependable. The group, which includes members of the Bicycle Advisory Committee, Transportation Advisory Committee, and East Arlington Livable Streets, as well as DPCD staff and other Town departments, was formed after the DPCD was approached by a bikeshare vendor about operating in Arlington. The group began investigating options for expanding Hubway into Arlington. However, because there is not a clear path for municipalities that are not part of the existing Hubway system to join and benefit from Hubway, the group began examining options for bringing dockless bikeshare to the community. Dockless bicycles include a built-in locking mechanism that obviates the need for expensive fixed docking stations. Currently, in collaboration with MAPC and 12 neighboring municipalities, the group is working to establish a regional dockless bikeshare system that would potentially include Arlington.

Lastly, in the fall of 2017, MAPC and DPCD hosted a special forum on autonomous vehicles (AV) and the future of this technology in the region. Presenters included: Scott Smith from the Volpe National Transportation Systems Center and member of ABAC, who offered an overview of what autonomous vehicles are and the expected timing and availability of this technology, as well as the role of the federal government in rolling them out; Eric Bourassa, Director of Transportation at MAPC, who outlined the potential impacts of autonomous vehicles on public infrastructure and land use; and Rafael Mares from the Conservation Law Foundation, who presented on the ways autonomous vehicles may influence public revenue sources, including impacts to the state budget, municipal finances, the future of the gas tax, and roadway usage fees. AV discussions will continue as the Town enters into a Memorandum of Understanding with MAPC to continue to study and pilot AVs.

Community Development Block Grant program celebrates successes

The Community Development Block Grant (CDBG) program, a federal program under the Department of Housing and Urban Development (HUD), received $1,033,162 for 2016-2017. Non-profits, Town departments, and local agencies apply for funding to improve the lives of low- and moderate-income residents. These funds are used to support the development and rehabilitation of affordable housing, non-profit programs and services, public facility projects, local businesses, and for housing and planning activities that benefit income-eligible residents and neighborhoods. A portion of the funds were used to support compliance with Americans with Disabilities Act (ADA) requirements with the installation of sidewalk ramps. The Weatherization and Rehabilitation loan program continues to make low interest loans available for low-income homeowners to make energy improvements and other code improvements. The weatherization program is also supported by MADHCD, Eversource, and National Grid. This year's funds also supported student athletic scholarships, scholarships to attend the Boys and Girls Club and Fidelity House throughout the summer, food rescue and distribution to local Arlington programs and agencies, summer meals to students who may depend on school meals during the school year, rehabilitation of local homes, a summer jobs program through the Boys and Girls Club and Fidelity House, youth counseling services, a homework help program, senior transportation and volunteer coordinator, and the Life and Skills Building to be constructed at Menotomy Manor.

Representatives from CDBG-funded programs and Town officials joined federal and state officials in celebrating CDBG Week in April 2017. Photo by Julie Wayman.

Farewell to long-time staffer, welcome to new staff

At the close of 2017, Laura Wiener, Assistant Planning Director/ Director of Housing, announced her departure. Laura provided 17 years of excellent service to the Town. She worked closely with the Housing Corporation of Arlington and to advance initiatives designed to increase housing affordability, implementation of the Master Plan, and transportation planning initiatives. We thank her for her years of service.

The Department welcomed Lela Shepherd as the Town's first Environmental Planner/ Conservation Agent. In 2017 Town Meeting approved a new full-time position in the Department, which combines the responsibilities of the Arlington Conservation Commission's (ACC) Agent with broader environmental planning concerns around Arlington. The Environmental Planner assists with coordination of a range of sustainability and environmental efforts, provides grant support, tracks local and state environmental policies, and serves as a liaison to Town committees and community groups while supporting the ACC's work.

L to R: Laura Wiener, former Assistant Director; Lela Shepherd, Environmental Planner/ Conservation Agent; Jennifer Raitt, Director; Julie Wayman, CDBG Administrator; Pam Hallett, Executive Director, Housing Corporation of Arlington (HCA) at HCA's 2017 Annual Meeting.

On the Horizon in 2018

- The Department will continue to advance those efforts outlined above and also the following:
- Implementation of the Arlington Master Plan with particular focus on advancing Housing, Economic Development, Transportation, and Historic and Cultural Resource Areas strategies;
- Implementation of the Housing Production Plan, including adding units to the Subsidized Housing Inventory;
- Implementation of the Open Space and Recreation Plan;
- Improve sections of the Mill Brook Corridor, including increasing connections to the brook and organizing clean-ups to improve access and water quality;
- Secure design and engineering funding for Massachusetts Avenue Streetscape Phase II Plan;
- Work with property owners and developers of properties along Massachusetts Avenue and Broadway to continue encouraging mixed-use, including residential and commercial development;
- Update administrative, permitting, and coordination across boards and commissions to ensure clear protocols and procedures are followed;
- Work with all business districts to understand challenges and opportunities in each and direct resources and assistance to each to assist with business development, recruitment and retention;
- Implement Vacancy Commercial and Industrial Property Registry Bylaw, including assisting property owners with marketing of available spaces, installing public art in vacant spaces, and enforcing maintenance of properties;
- Work with the CDBG Subcommittee to improve the Town's Community Development Block Grant Program.
- Assess Arlington Redevelopment Board property portfolio and determine need for renewal of Arlington Center Urban Renewal Plan.
- Continue to work on numerous capital plan projects at five properties.
- Work with stakeholders to celebrate the 25th anniversary of the Minuteman Bikeway and consider improvements along the corridor, including lighting and bikeway hours.
- Secure grants and other capital for the Senior Center at the Central School to begin a major renovation to begin in 2020;
- Continue to provide reviews of ZBA cases, licenses, and permits.

PERMANENT TOWN BUILDING COMMITTEE

The Permanent Town Building Committee (PTBC) was established by Town Meeting to oversee the design and construction of new buildings and major renovations for Town of Arlington properties. The Committee is comprised of five citizen members, appointed jointly by the chairs of the Selectmen, Finance Committee, and School Committee, a representative of the School Committee and in addition the Town Manager, Superintendent of Schools, and Facilities Director or their designees.

Activities in 2017

Community Safety Building Phase 3 (interior renovations): This multi-phase project was completed in 2017, and achieved a LEED (Leadership in Energy and Environmental Design) v3 Silver designation. Project cost $7.0M.

Stratton School – Media Center

Stratton School (partial renovation): The scope of work included a new roof, windows and HVAC on the east side of the building to match prior work on the west side; a new Media Center and expanded Food Service and Administration areas; cafetorium and gym renovations; technology, fire protection, lighting, and accessibility upgrades throughout. Modular classrooms were erected on-site to house students during the construction period. Repairs were made to the adjacent playground, which was used as a parking lot during the construction phase. The building was open for the start of the fall 2017 school term, and marked the completion of the voter-approved program to rebuild all seven elementary schools in the Town. Project cost $15.5M.

Thompson School (addition): Modular classrooms were leased to accommodate the growing school population while construction of a six classroom addition was undertaken. Construction issues delayed the opening of the addition by about two months. As of late December 2017 the project has been completed and is being closed out. Project cost $3.8M.

Gibbs School (renovation): The scope of work includes reconfiguration of interior space, building envelope improvements, the complete rebuilding of internal spaces, and upgraded building systems in order to reopen this building as a dedicated sixth grade school. Construction started in July 2017 following the departure of former tenants of the building. Significant additional renovation needs were uncovered early in the construction phase, and were addressed by expansions in the scope of the project. As of early 2018 construction is on schedule for the opening of the school for the fall 2018 school term. The Committee anticipates achieving a LEED v4 Silver designation for this project. Project budget $27M.

Hardy School (addition): A six classroom addition to the Hardy School was approved for the initial phases. This project is expected to be similar in scope to the Thompson School addition, plus renovations to the cafeteria to accommodate the increase in students. An Owners Project Manager and an Architect were selected, and by early 2018, construction documents have been developed and prepared for contractor bidding. Project budget $4.8M.

Public Works Yard (renovation): An Owners Project Manager and Architect were selected to produce a feasibility study for improvements to this important, historic, and challenging site.

Central School (renovation): A feasibility study is underway to define the scope of a renovation project for the ground and first floors of this building, which is under the jurisdiction of the Arlington Redevelopment Authority. As of early 2018 the project timeline and cost estimate had not been developed.

On September 19, 2017, John Cole announced his resignation as Chair of the Committee, and Allen Reedy was elected as the new Chair. The Committee members expressed their deep gratitude to Mr. Cole for his many years of wise leadership of the Committee and dedication to the Town. On October 3, 2017, Brett Lambert was elected as the new Vice-Chair of the Committee.

Hardy School - Addition

COMMUNITY PRESERVATION COMMITTEE

Arlington began implementing the Community Preservation Act (CPA) in 2015. The CPA allows cities and towns to reserve dedicated funds to preserve open space and historic sites, create affordable community housing, and develop outdoor recreational facilities. CPA projects are financed by local revenues collected from a property tax surcharge (in Arlington, 1.5% of the net tax levy minus exemptions), plus annual distributions from the state CPA trust fund.

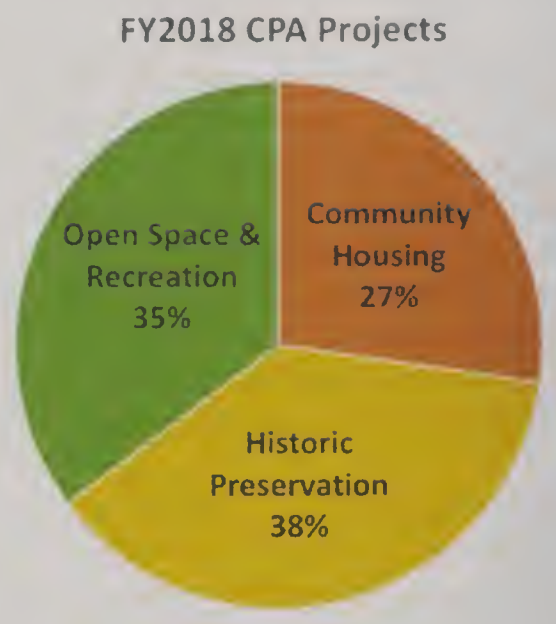
The Community Preservation Committee studies local community preservation needs, recommends CPA appropriations to Town Meeting, and oversees projects funded by CPA. In 2017, the committee reviewed project applications for CPA funding in fiscal year 2018, hosted public applicant presentations, and ultimately recommended nine projects to Town Meeting for funding. The Committee consulted with the Board of Selectmen, Finance Committee, Capital Planning Committee, and other Town leaders in reaching our recommendations.

CPA Projects Funded for FY2018

Following the recommendation of the Committee, Town Meeting appropriated a total of $2,197,816 in CPA funds for FY2018 projects supporting local community housing, historic preservation, and open space and recreation:

- $64,920 for a comprehensive preservation plan for the Old Burying Ground and Mt Pleasant Cemetery.
- $643,213 to restore and reconstruct the water features in the Robbins Town Garden.
- $115,000 to comprehensively update the record of Arlington's historic resources.
- $500,000 toward the construction of 9 units of community housing at 20 Westminster Street.
- $100,000 to help create 34 units of community housing at Downing Square.
- $56,783 for a pilot study of a Mill Brook linear pathway between Brattle and Grove Streets.
- $65,000 for a planning and design study for the revitalization of Whittemore Park.
- $100,000 for a master plan and survey of the Arlington Reservoir.
- $552,900 for Phase 2 (construction) of the Spy Pond Erosion Control project.

For more information, please visit arlingtonma.gov/communitypreservation.



ZONING BOARD OF APPEALS

In 2017 the Zoning Board of Appeals as prescribed in Massachusetts General Laws, Chapter 40A, The Zoning Act, and, also, as further clarified by the Town's Zoning Bylaw, heard and rendered decisions on eleven petitions. Since its inception in 1946 the Zoning Board of Appeals has heard and rendered decisions on over 3,300 appeals. Petitions heard by the Board include Variances, Special Permits, Appeals from the Decision of the Building Inspector, and Comprehensive Permits (Chapter 40B).

2017 Petitions Heard By ZBA	
Petitions for Variance	2
Applications for Special Permits	19
Appeal of Decision of Inspector of Buildings	1
Amendments to SP/Variances	1
Comprehensive Permits	0
Total	
Total Petitions filed with Town Clerk	22
Total Hearing Continued by the board	23
Total Petitions withdrawn	4
Total Petitions sent to ARB	5

The Zoning Board of Appeals is comprised of five regular members: the Chair and four appointees and two associate members. For any decision to be granted, the vote of the five-member board must carry a super majority. All hearings are open to the public and are generally held on the second and fourth Tuesdays of the month, as needed. The meetings are usually held in the conference room located on the second floor of the Town Hall Annex. All hearings are advertised in The Arlington Advocate for two consecutive weeks and posted on the Town Clerk's Bulletin Board at least three weeks

prior to the hearing date. Hearings are also posted on the Town website and abutters to the property are notified by mail. To receive ZBA Agendas by email, subscribe online atarlingtonma.gov/subscribe. The Rules and Regulations of the Zoning Board of Appeals are on file in the Office of the Town Clerk and in the Zoning Board of Appeals' Office at 51 Grove Street.

CONSERVATION COMMISSION

The ACC is required by state and local laws to protect and preserve wetlands, waterways, and their surrounding areas. The ACC is comprised of seven volunteer Members and one volunteer Associate Member, who are appointed by the Town Manager with the approval of the Board of Selectmen, and supported by the Environmental Planner/Conservation Agent at bi-monthly meetings and on-site visits. The ACC works to ensure that all construction and development projects, residential and commercial, that may alter any wetlands, floodplains, rivers, streams, ponds, and/or lakes are in compliance with state and local regulations. The ACC also protects and manages the Town's Conservation Lands and natural resources.

The ACC is mandated to protect wetlands, waterways, water supplies, fisheries, wildlife and wildlife habitat as well as regulate activities in a floodplain through its administration of the Massachusetts Wetlands Protection Act and the Arlington Bylaw for Wetlands Protection. ACC members regularly seek continuing education to keep abreast of frequently changing regulations and to assist applicants through the regulatory process.

In 2017, the ACC held twenty-seven (23) public meetings, and provided coordination, monitoring, permit review, and consultation on numerous residential and municipal developments around Town. The ACC issued nine (9) Permits/Orders of Conditions, four (4) Certificates of Compliance, and five (5) Determinations of Applicability. The ACC initiated five (5) Enforcement actions and conducted over fourteen (14) site visits/inspections.

Mystic Riverfront Restoration Project

In the fall of 2016, the Massachusetts Department of Environmental Protection (DEP) awarded $47,325 through the Natural Resource Damages Assessment and Restoration Program to the Town. The grant funds will create a native riverbank (riparian) habitat and improve stormwater quality. The project is located along the Mystic River at the end of Park Street in the area that was directly impacted by oil released from a tanker truck that overturned nearby on Route 60 in May 2013. Work began in October of 2017 to stabilize the slope along the riverbank, remove the broken concrete headwall, and repair the drainage pipe. Enhancements to the riparian habitat, including native plantings and educational signage, will begin in Spring of 2018. The final phase of the restoration will include direct involvement from the community.

Mystic River Restoration Project in progress photos. By Lela Shepherd.

Spy Pond Shoreline Protection Project

Following passage of the CPA in Arlington, the ACC applied for and was awarded $49,760 for a feasibility study and detailed survey of four Town-owned parcels along Spy Pond (Spy Pond Park, Scannell Field, land adjacent to the Boys and Girls Club, and Spring Valley Street). This Phase 1 work was completed in December 2016. A Phase 2 CPA grant was awarded for FY2018 in the amount of $552,900. Additionally, Land and Water Conservation funds were sought and granted from the Massachusetts Executive Office of Energy and Environmental Affairs in the amount of $40,040 to be used for trails.

Phase 2 of the project began in June of 2017. The work undertaken during this phase included a stakeholder and public site walk, botanical surveying, wetlands delineation, soil sampling, and completion of a 30% design concept. A survey with the National Heritage and Endangered Species Program confirmed that Spy Pond's shoreline is home to a rare plant, the Engelmann's Umbrella Sedge. Tree species were also identified, bringing to light the lack of diversity in genus and

species type in both Spy Pond Park and Scannell Field. These discoveries will have implications for both the design and implementation components of the project.

As the project moves forward into the 60% design concept, the goals remain to preserve, stabilize and strengthen the pond's banks to control erosion; protect and enhance wildlife habitat; prevent unauthorized paths; broaden and strengthen constituency groups; increase water quality and recreational opportunities; and improve stormwater infiltration.

Spy Pond shoreline project. Photo by Lela Shepherd.

Conservation Land Stewards

The ACC's volunteer citizen organization, Arlington Land Stewards (ALS) has assisted in managing twenty-eight (28) Town-owned conservation lands comprising approximately fifty-three (53) acres, thirty-three (33) acres fall under the jurisdiction of ACC, and the balance under P&R. Land stewards monitor, coordinate, and maintain (with permission from the ACC) conservation land of their choice, often in their immediate neighborhood or sometimes elsewhere in Town. Each land steward is provided with a stewardship handbook listing the location of conservation lands, conservation land regulations as well as problem/solution management information.

Additional outreach was conducted this year to increase stewardship and identify opportunities for clean-up events. A volunteer will be responsible for the administrative and educational aspects of the Stewardship Program, in coordination with the Environmental Planner/Conservation Agent.

Water Bodies Oversight

The ACC, through its Water Bodies committee, continued investigation of the iron flocculation at the McClennen Park Detention Ponds to improve the site's aesthetic, recreational, and wildlife values and functions. The results of the sampling and analysis performed in 2016-2017 by the contractor Brown & Caldwell were received and evaluated. The report of this initial assessment indicated that 1) the concentration of volatile organic compounds (VOCs) and metals that are present in the surface water and sediments do not pose a risk to human health and 2) recommended further investigation of the potential ecological risk from high iron and manganese content in the surface water and sediments.

Woods Hole Group (WHG) was chosen as the contractor to assist the Commission with the recommended ecological investigations. WHG performed a site visit in June 2017 and from that prepared a Sampling and Analysis Plan (SAP) for visual and chemical measurements of surface water and sediments in the ponds, in the wetlands, and in Reeds Brook. The SAP was approved by the Commission in Fall 2017 and will be implemented in Spring and Summer 2018. Results from this sampling and analysis will be used to conduct an Ecological Risk Characterization and to determine whether or not a condition of "readily apparent harm" (as defined by MassDEP) to organisms exists at the site.

Arlington Reservoir Master Plan

CPA funding was obtained for developing a Master Plan for the Arlington Reservoir; this is the first step of a major capital improvement project. The goal is to assess all aspects of the Reservoir, considering both terrestrial and aquatic issues from both environmental and recreational perspectives. This project is being led by the Park and Recreation Commission with participation of the Conservation Commission and the Vision 2020 Reservoir Committee. Weston & Sampson, the firm that managed the dam restoration work in 2006, was chosen as the consultant to lead the planning process. In the summer/fall of this year, Weston & Sampson carried out a number of assessments of the Reservoir area including a full land survey. Some preliminary findings and recommendations were presented at public meetings in the late fall.

An application for the next phase of CPA funding for FY 2019 was submitted in December, 2017. Most of the funding request is for phase 1 implementation, which will include a new water treatment and pump system for the beach, as the current infrastructure is old and close to failure. Future phases will address some of the broader environmental issues. A full report will be released by Weston & Sampson in early 2018. Public documents related to this master planning process can be found at the Reservoir committee website at Arlingtonreservoir.org.

Arlington's Great Meadows

Arlington's Great Meadows (AGM) are comprised of 193 acres, making it Arlington's largest open space parcel. Located adjacent to the Minuteman Bikeway, the AGM are mostly wetlands, but contain many upland trails through the Across Trail System, which makes connections to the Arlington Reservoir and the Whipple Hill conservation area. The Friends of Arlington's Great

Meadows (FoAGM) are active in increasing Arlington's awareness of this wonderful area. In 2017, FoAGM organized multiple walks at AGM, organized a booth for Town Day, and produced a brochure which was distributed out of Robbins Library.

FoAGM volunteers maintain the trails and boardwalks at the Meadows. This includes removing invasive plants, consisting primarily of Japanese Knotweed, along the Minuteman Bikeway. More information on FoAGM can be found at: www.FoAGM.org.

2018 Goals and Beyond

The ACC will continue to encourage, support, and assist the various volunteer and environmental advocacy groups that are dedicated to preserving the Town's valued conservation lands and other open spaces within its immediate borders as well as those directly adjacent to it. These groups include, among others: Arlington Land Stewards, Arlington Land Trust, Open Space Committee, Friends of Arlington's Great Meadows, Friends of Spy Pond Park, Mystic River Watershed Association, and the Massachusetts Association of Conservation Commissions. Additional specific goals include the following:

- Spy Pond Shoreline Project contract document finalization, bidding contract, and project construction;
- Mystic Riverfront Restoration project completion;
- McClennen Park Detention Ponds continuing sampling and analysis to evaluate potential ecological impairment; and
- Revision of Conservation Land Stewards program materials and incorporation of educational trainings.

Acknowledgments

The ACC would like to express its sincere gratitude and best wishes to Conservation Commissioner Janine White for over three years of service on the ACC providing valuable stormwater management evaluations and review of conservation projects. The ACC also thanks Eileen Coleman who served as an interim, consulting Conservation Agent for nine months.

The ACC sincerely thanks all individuals and organizations that contributed directly or indirectly to the activities of its fifty-second (52nd) year. Many special thanks go to the scores of volunteers who came out for cleanup projects, assisted as land stewards, or participated in the many Friends groups that work to preserve the Town's natural resources and conservation lands.

Open Space Committee

Arlington's Open Space Committee (OSC) was established by Town Meeting in 1996. Members are appointed by the Town Manager and include concerned citizens and representatives of key Town departments and commissions. The Committee meets monthly to exchange ideas and discuss ways to protect, maintain, and promote the Town's open space and recreation resources. The Committee serves an oversight function but does not have direct management responsibility for Town properties. It seeks to enhance communication and coordination among those entities that do have ownership and management authority. In addition, the OSC works to raise broad-based community concerns and to advocate for the protection, stewardship, and appropriate uses of the Town's open spaces.

The Committee's primary responsibility is to prepare the Town's official Open Space and Recreation Plan (OSRP), monitor its provisions and goals, and document accomplishments. The current Plan covering the years 2015 to 2022 was approved as required by the state and adopted as Town policy in the fall of 2015. Printed copies of the complete Plan and Appendices are available at the Robbins and Fox libraries, Department of Planning and Community Development (DPCD), Board of Selectmen's and Town Manager's offices, and on the Committee's website.

The OSC website also features several other ongoing initiatives. Working with DPCD staff, the Committee developed "Experiencing Arlington's Open Spaces," a web-based application that makes much of the Plan's site information available for viewing on a computer, smart phone or tablet. For each of the 19 open space sites featured there are multiple photographs and a brief description of the property, as well as a map showing access points and internal walking trails.

Another project that continued through 2017, Take A Walk, also builds on the OSRP by promoting safe and interesting walking routes that connect open spaces and other significant sites around Arlington. The first phase focused on routes in East Arlington, and additional routes are being drafted throughout the Town. The website currently hosts a map of East Arlington routes, and other routes will be added in 2018.

A third project, developed by OSC member John Pickle, encourages residents with digital cameras and smart phones to take documentary photos at designated locations at Menotomy Rocks Park and the Reservoir, with other sites to be added later. This Picture Post initiative is linked to a national database that archives photos documenting the same

locations over time so the visual data can be analyzed for future scientific, maintenance and planning purposes.

Committee members also continued to monitor and contribute to a wide range of open space projects and activities that affect the Town and its residents' quality of life, including those funded by the Community Preservation Act; the Water Bodies Fund, which funds control of invasive plants and water quality issues at Spy Pond, the Reservoir and other sites; and expansion of the ACROSS Lexington trail system into Arlington's Great Meadows and the Reservoir area, in coordination with the Conservation Commission. As part of its community education goals, OSC participated in Town Day in September, as always.

An ongoing open space concern is the proposed development of the Mugar property in East Arlington under the state's Chapter 40B provision. Protection of this sensitive wetland has been a goal of the Town's Open Space and Recreation Plan since the 1990s. OSC has joined many Town entities, the Arlington Land Trust, and other environmental organizations to advocate for conservation of the Mugar land due to potential flooding and related ecological problems.

The Committee's previous work on researching and raising awareness about Mill Brook and the possibility of enhancing that natural resource corridor was adopted as a priority in the Town's 2015 Master Plan. OSC members continue to be involved with the Mill Brook Working Group, part of the Master Plan Implementation Committee, and with the Mystic River Watershed Association, which received a CPA grant to explore improvements at Wellington Park and adjacent sections of the brook between Grove and Brattle Streets.

The Committee is monitoring the many goals and objectives outlined in the 2015-2022 Open Space and Recreation Plan and has established a process for documenting accomplishments, in preparation for the next version of the Plan. In 2018 it will continue work on the Take A Walk and Picture Post projects, and expand use of the Town website to disseminate maps and other information about local open spaces and recreational facilities. Members will continue their collaborations with both Town departments and community organizations to ensure that open space and recreation recommendations are fully incorporated into all future town-wide planning.

Transportation Advisory Committee

The goal of the Transportation Advisory Committee (TAC) is to enhance the quality of life in Arlington by improving safety, mobility, and access for people using all modes of transportation, and contribute to improving the environment and public health. In this effort, the TAC works closely with the Arlington Police Department's Traffic Division, the Public Works Department, and Department of Community Development Department (DPCD), along with Arlington Schools and the Arlington Bicycle Advisory Committee.

The Traffic Authority for Arlington is the Board of Selectmen. The TAC was established by the Board of Selectmen in 2001 to advise the Board on transportation matters. Resident and business members of the Committee at the end of 2017 were: Seth Federspiel, Charles Giroux, Michael Gordon (Co-Secretary), Pamela Heidell, Brian Kmetz, Melissa Laube, Jeff Maxtutis, Marjorie Moores (Vice Chair), Howard Muise (Chair), Victor Rivas, Scott Smith, and Town Staff members -- Officer Corey Rateau (Arlington Police Department (APD), Wayne Chouinard (Department of Public Works (DPW), and Laura Wiener (DPCD, Co-Secretary).

Major TAC Activities in 2017

Lake Street Corridor Recommendations: TAC completed a comprehensive analysis of the Lake Street Corridor and recommended the installation of a traffic/pedestrian/bicycle signal at the intersection of Lake Street and the Minuteman Bikeway that would be coordinated with the signal at Brooks Avenue and Lake Street. The Board of Selectmen approved the recommendation and a Design Review Committee was established in early 2017 to develop a construction plan for the recommended improvements. Jeff Maxtutis serves as the TAC representative on the committee, which also includes TAC members Wayne Chouinard representing the DPW and Corey Rateau representing the APD. The Design Review Committee worked through 2017 to develop a 100 percent design plan for the improvements, which include installation of the new signal to improve operations and safety; signal improvements at Brooks Avenue; signage and pavement marking changes; handicap access improvements; and vegetation maintenance. The Town has applied to the MassDOT for Complete Streets funding for the proposed improvements

Parking Implementation and Governance Committee: This committee was formed to implement improvements to parking in Arlington Center as described in "Arlington Center Parking Study" approved by the BoS in 2014. The study of Arlington Center parking was initiated by the TAC, which conducted an analysis of existing parking conditions in 2013. The committee was established by the Board of Selectmen following their approval of the Parking Study's recommendation. The committee oversaw the replacement of the multi-space parking meters in the municipal parking lots and the installation of on-street single-space parking meters on Massachusetts Avenue, Medford Street and Court Street in Arlington Center. In 2017 monitoring of current

utilization was conducted and showed the effectiveness of the parking changes. Town Meeting approved formation of a Parking Benefits District, so that excess parking revenue (revenue minus operating costs) can be returned to Arlington Center to provide improvements to the Russell Common Parking Lot, and pedestrian improvements to parking lot access, lighting, sidewalks and signing. The Parking Committee will make recommendations to the Selectmen regarding improvements to be funded with excess revenue. Several members of TAC served on the parking committee in 2017: Howard Muise, TAC Chair, was the TAC representative, Laura Wiener was the Planning Department representative; Corey Rateau was the Police Department representative; and Michael Gordon was the resident representative.

Safe Pedestrian Access at Bus Stops: TAC continued a study to evaluate pedestrian access at stops on all bus routes in town, except Route 77 which was upgraded as part of the MBTA Key Bus Routes Study and the reconstruction of Massachusetts Avenue in East Arlington. A working group has completed documentation of existing pedestrian access to bus stops, including sidewalk conditions, crosswalks, signage, visibility for cars and pedestrians, boardings, and traffic volume. The full TAC is expected to adopt final recommendations in 2018. The working group also reviewed and commented on draft plans by the MBTA for upgrading access at five stops in Arlington.

Crosswalk Flag Program: TAC continued to maintain the pedestrian crossing flag program principally near elementary schools, to provide more visibility for students crossing busy streets on the way to school. The program was expanded by the addition of the crosswalk across Massachusetts Avenue at Varnum Street to a total of nine locations around town. The program is now being funded by the Arlington Schools. TAC previously adopted Flag Program Guidelines which it uses for evaluating potential new locations requested by residents. TAC members currently maintain the flags and canisters at each location.

Lowell Street Improvements: Following implementation of safety improvements (signing) on Lowell Street adjacent to the Town Reservoir, the TAC continued working with the neighborhood to evaluate additional infrastructure improvements to reduce traffic speed and improve safety in this area. A plan for infrastructure changes was developed by the Town Engineer, recommended to the Board of Selectmen by TAC, and approved by the Board. The recommended Lowell Street infrastructure improvements include new concrete sidewalk, LED warning blinker signs, smart driver feedback sign, solar powered pedestrian activated warning beacon, and ADA compliant handicap access ramps.

Complete Streets Policy: A Complete Street is one that serves all users—pedestrians, drivers, bicycle riders, transit riders and freight carriers. TAC and its partners developed a policy that was adopted by the Board of Selectmen for the Town to encourage safety for all modes of transportation, reduce car travel and encourage alternative modes of transportation. The Town was awarded $400,000 in Complete Streets funding from MassDOT for sidewalks and other pedestrian improvements on Gray Street to encourage more Ottoson Middle School students to walk to school rather than being driven. The project was completed in 2017. As noted above the Town has applied for complete streets funding for the proposed improvements at the intersection of the Minuteman Bikeway and Lake Street.

Local Speed Limits and Speed Safety Zones: The Legislature approved changes to the motor vehicle laws that allow local governments to adopt a reduction in the default speed limit from 30 mph to 25 mph and establish speed safety zones with speed limits of 20 mph. The TAC recommended adoption of the 25 mph default speed limit in February 2017 and the Board of Selectmen approved the change effective May 1.

Speed Table at Magnolia and Herbert Streets: The Parks and Recreation Department completed construction of improvements at Magnolia Park in 2017. As part of its plans, the Department asked the TAC (via the BoS) to evaluate installing a raised intersection at the entrance to the park at the intersection of Herbert and Magnolia Streets. The TAC recommended against a raised intersection because of the high cost of utility and drainage work required to accommodate the raised intersection. The TAC committed to investigate the possibility of establishing a speed safety zone along Herbert Street at the entrance to Magnolia Park.

Other Projects: Gibbs School, Townwide Bike Share Program, and school zones.

Reports: TAC studied and adopted recommendations to the Board of Selectmen on the following:

- Lesley Elllis School
- Local Speed Limits and Local Speed Safety Zones
- Magnolia Street and Herbert Street Intersection

BICYCLE ADVISORY COMMITTEE

The Arlington Bicycle Advisory Committee (ABAC) has continued to work on making Arlington a better place to bicycle within and through. It has maintained its annual events:

ABAC's Winter Social was a great success: Alan McClennen, a former director of the Department of Planning and Community Development and leading proponent of the Minuteman Bikeway's creation, presented on the history of the Bikeway. The event, which was filmed by ACMi, was well attended, and the presentation and accompanying video were well received. Mr. McClennen's presentation kicked off the Town's yearlong celebration of the Minuteman Bikeway's 25th anniversary. ABAC's Executive Board and at-large members were instrumental in the creation of Arlington's Minuteman Bikeway 25th Anniversary Committee, and the coordination of the Committee's activities.

Members of ABAC and the Minuteman Bikeway 25th Anniversary Committee with guest speaker, Alan McLennan, at anniversary celebration event. Photo by Jennifer Raitt

ABAC's annual tour of Arlington was again privileged by agreeable weather, and it highlighted the Minuteman Bikeway and local open spaces. The tour concluded with a reception at the Old Schwamb Mill.

Committee members participated in Town Day, distributing over 50 youth helmets and a case of high visibility vests generously supplied by the law firm of Breakstone, White & Gluck PC. The committee also sold Minuteman Bikeway 25th anniversary t-shirts to raise funds for future bikeway efforts. ABAC members spoke with many residents about several relevant topics, such as establishing a local bikeshare program, the importance of following local bicycling rules and regulations, and the importance of safety and visibility regarding sharing the road with other types of users. Another significant topic that was discussed is the initiative to redesign the Lake Street crossing. An ABAC member has been an active participant on the Lake Street/Bike Path Intersection Design Review Committee.

ABAC continued attending semiannual meetings with the bicycle advisory groups in Lexington and Bedford to discuss common issues, such as unified wayfinding signage, Minuteman Bikeway counts, and plans for the Bikeway's 25th anniversary.

Minuteman Bikeway counts were conducted at Swan Place over two days (one a weekday and the other a Saturday) in May and September to gather data on the volumes of different types of Bikeway users. Like previous counts, the data indicates that the Bikeway is extremely popular and is a critical local and regional transportation artery, as well as a major recreational destination.

Arlington's COBWEB (Cops on Bicycles with Education for Bicyclists) officers have regularly attended ABAC's meetings, which has led to productive exchanges of ideas. ABAC is currently holding discussions with the Arlington Police Department regarding Minuteman Bikeway security in light of the recent bikeway tragedy in New York City.

ABAC worked with the Town's consulting public artist, Cecily Miller, to bring several well received artworks to the Minuteman Bikeway.

Other ABAC Activities and Initiatives

- Worked with Kim Downey, a film student at a local university, to produce a video entitled, Revival: The Story of the Minuteman Commuter Bikeway.
- Provided interviews for ACMi's new video on the Minuteman Bikeway.
- Collaborated with the Lexington and Bedford bicycle advisory groups to begin preparations for a joint event to celebrate the Minuteman Bikeway's 25th anniversary.
- Worked with the Department of Planning & Community Development to produce a local bicycle parking map.
- Welcomed new Executive Committee member, Elizabeth Shea, who replaced retiring member, Stephan Miller.

VISION 2020

About Vision 2020

Vision 2020, established by Town Meeting in June 1992, is a collection of committees that brings together residents, Town employees and Town leaders to study ideas for creating the community envisioned in the Town Goals enacted by Town Meeting in 1993. The Standing Committee is charged to "create, implement, monitor, and review methods for town-wide participation in the Vision 2020 process."

Vision 2020's Task Groups support goals related to: Business, Communication, Community and Citizen

Service, Culture and Recreation, Diversity, Education, Environment, Fiscal Resources, and Governance. Task Groups may include multiple committees focused on specific missions. Task Group information can be found at arlingtonma.gov/vision2020.

A modest budget from the Town allows Vision 2020 to print materials for meetings and events, pay fees for Town Hall use, reimburse Task Groups leaders for out-of-pocket expenses, maintain survey software, purchase equipment for public events, and enable Task Groups to explore new programming ideas in response to events in the community.

Annual Vision 2020 Survey

Vision 2020 volunteers work with Town departments and organizations to create an annual survey to obtain data Town entities can use for planning. Results of the survey are provided to Town Meeting and to the groups who helped compose the survey; results are also posted on the Town website

The 2017 Vision 2020 Survey was mailed to 19,350 households as an insert to the Town's Annual Census mailing in January. Thirty-three percent of households responded, resulting in the processing of 6,439 surveys. Survey results can be found arlingtonma.gov/vision2020.

After four years of response rates averaging thirty-three percent, Vision 2020 decided to move the survey online to reduce costs associated with printing and scanning paper surveys. The Standing Committee will consider additional changes over the next few years to help residents adjust to the new format.

Other Notable Activities

Hosted a table at the Civics Day event in March and presented the first draft of a diagram identifying employees, officials and volunteers in Town arranged by Town Goal. Updating this graphic and making it interactive are goals for 2018.

Sponsored Warrant Article 48 (Water Bodies Fund) for the 2017 Annual Town Meeting to appropriate $50,000 to the Town's Water Body Fund for the maintenance, treatment, and oversight of the Town's water bodies.

Arlington Public Art, part of the Vision 2020 Culture & Recreation Task Group, formally became a subcommittee of the Arlington Commission on Arts and Culture focusing on public art programming. This reflects a tradition of Vision 2020 supporting new committees until they become part of a larger town structure.

Task Group Highlights

Diversity: The Diversity Task Group (DTG) meets regularly during the year to engage residents on a wide range of issues and provides ongoing leadership to the Superintendent's Diversity Advisory Committee, advocating for recruiting, employing and retaining staff of color in the Arlington Public Schools.

In the first part of 2017, Arlington Diversity Task Group invited organizations and residents that run town-wide operations with educational, social, cultural, and economic impact to share their stories with our members as part of a speaker series. The speakers were:

- Jeff Thielman, Executive Director of the International Institute of New England as well as a member of the Arlington School Committee
- Mel Goldsipe, Co-chair of the Arlington Human Rights Commission (AHRC), who discussed Arlington as sanctuary Town
- Pam Hallett, Exec. Dir. of Housing Corporation of Arlington, who spoke about affordable housing concerns in Arlington
- Cindy Sheridan-Curran, APS Homeless Liaison, who spoke about her role as liaison for the schools

In the second part of 2017, members of the Diversity Task Group engaged in a design thinking exercise to build consensus about a specific area to focus the Task Group's resources. The Task Group members decided to support the Arlington Public School commitment to work on cultural competency.

Governance: The Governance Task Group organized three large events for the public in 2017. Candidates Night in March with the League of Women Voters, Orientation for New Town Meeting Members led by Town Moderator John Leone, and the Meeting for All Precincts in early April to provide a forum for newly elected Town Meeting members and residents from their precincts to discuss issues on the warrant.

Fiscal Resources: The Fiscal Resources Task Group (FRTG) researches topics related to the town's financial situation and reports out findings and recommendations to the appropriate department or officials. In 2017 the following activities were undertaken:

Financial Transparency: FRTG met with Deputy Town Manager, Sandy Pooler to discuss the town's current financial situation and future financial challenges.

Warrant Article Review: FRTG reviewed and discussed 2017 Annual Town Meeting Warrant and considered approaches by which FRTG could work to enhance and promote resident understanding of Town Meeting and the Town form of government.

Citizens Corner: FRTG developed and published in the *Arlington Advocate* a series of articles summarizing how the Town functions; including articles on Town elections, Town Meeting, Town/school department organization and functioning. FRTG will continue this series.

Education: The Education Task Group's primary mission is to foster community dialogue on the future of public education in Arlington. The ETG's key goal for 2018 is to co-create a vision and strategic plan for public education in Arlington, that: includes multiple viewpoints; embraces the community's values; has actionable & measurable outcomes; and builds excitement, commitment, and support for innovation in education.

In March 2017, the ETG and the Arlington Public School co-sponsored the Reimaging Education Forum at the Arlington Town Hall, which highlighted classroom innovations from across the Arlington Schools in an evening with APS teachers. In June the ETG organized a Gibbs Curriculum Planning update with the new school leadership and District leaders. During the fall of 2017 the ETG prepared materials to support the case for a district wide visioning and strategic planning process. In December 2017 and into the new year the ETG prepared a School Committee presentation to gain support for its proposal.

Reservoir Committee: The Reservoir Committee is one of three committees of the Environment Task Group of Arlington Vision 2020. The Committee works with Town departments to maintain and improve the area around the Reservoir. Information about projects, a photo album, and the option to join a Committee email list can be found at arlingtonreservoir.org.

2017 was a busy year for the Arlington Reservoir Committee. The Wildlife Habitat Garden had its seventh growing season. The committee continued activities at the "island" in the parking lot and planted, or transplanted, a number of new plants this year. The committee had help from many people on public workdays - and from many volunteers at other times as well. The committee welcomes schools, community groups, and others to participate in the committee's growth and evolution.

Water chestnut mechanical harvesting continued in the summer under the management of the Arlington DPW. In addition, the Mystic River Watershed Association (MyRWA) held corporate and public hand harvesting events in the spring and fall. The committee hopes to increase these volunteer efforts in the future.

This year Community Preservation Act (CPA) funding was obtained for developing a Master Plan for the Arlington Reservoir—the first step of a major capital improvement project. The goal is to assess all aspects of the Reservoir, considering terrestrial and aquatic issues from both environmental and recreational perspectives. This project is being led by the Park and Recreation Commission with participation of the Conservation Commission and the Vision 2020 Reservoir Committee. Weston & Sampson, the firm that managed the dam restoration work in 2006, was chosen as the consultant for this work. In the summer/fall of this year, W&S carried out a number of assessments of the Reservoir area including a full land survey. Some preliminary findings and recommendations were presented at public meetings in the late fall.

An application for the next phase of CPA funding in 2018 has been submitted. Most of this funding request for phase 1 implementation will be for the water treatment system for the beach area, which is old and close to failure. The intent for the future phases is to address some of the broader environmental issues. A full report will be released by Weston & Sampson early in 2018. Public documents related to this master planning process can be found at the Reservoir committee website. More information about the committee's activities, along with photos, can be found at the Reservoir website: www.arlingtonreservoir.org, where you can also join the Reservoir email list.

Sustainable Arlington: Sustainable Arlington (SA) is one of three committees of the Environment Task Group of Arlington Vision 2020. The Committee encourages environmental awareness and steps to protect the local environment on the part of residents and Town government. Monthly meetings and other events are listed at sustainablearlington.org.

Collaboration with other Town groups was a significant feature of Sustainable Arlington's work throughout 2017 and is an important outreach effort. Currently, Sustainable Arlington members serve on the Town Manager's Energy Working Group; the Arlington High School Building Committee; the Recycling Committee; the Municipal Vulnerability Preparedness program; and the Town Manager's Gas Leaks Task Force. Throughout 2017, a member of Sustainable Arlington also worked on the Minuteman Bikeway 25th Anniversary Celebration Committee.

Sustainable Arlington supported the Robbins Library's new Library of Things, which became available to the public in 2017, by researching and supporting the purchase of items related to home energy efficiency and food preparation.

Sustainable Arlington worked with the Arlington chapter of Mothers Out Front to publicize the start of the Town's Community Choice Aggregation electricity program. The joint efforts also focused on educating residents about the advantages of opting up 50% or 100% local renewable energy through this program.

Sustainable Arlington wrote a letter of support for the Town's successful application to the statewide Municipal Vulnerability Program and a member participates in the Town committee that was formed in response to receiving an MVP grant.

Sustainable Arlington organized an event, "The New Economy: A panel of Activists and Innovators," offered through Arlington Community Education. Central questions were: what does a just, sustainable and re-

silient economy look like and how can we apply New Economy concepts in Arlington to create jobs and small businesses that support Arlington?

Sustainable Arlington collaborated with other Town groups to plan and host the 2018 EcoFest, a free, four-hour public event to be held at Town Hall to entertain as well as educate the public about choices for caring for our yards, gardens, and public open spaces. Sustainable Arlington also contributed questions to the 2018 Vision 2020 Survey.

During the past year, Chair Charlotte Milan stepped down after a second stint in that role. New co-chairs are Amos Meeks and Brucie Moulton.

Spy Pond Committee: The Spy Pond Committee is part of the Environment Task Group for Arlington Vision 2020. Meetings are usually the first Tuesday, September-May. Anyone is welcome to attend, 7:30 pm in the Town Hall Annex first floor conference room. The website is online at arlingtonma.gov/spypond.

AHA Arlington HOUSING AUTHORITY MASSACHUSETTS
www.arlingtonhousing.org
4 Winslow Street, Arlington, MA 02474 p. 781-646-3400 f. 781-646-0496

ARLINGTON HOUSING AUTHORITY

The Arlington Housing Authority is proud of its distinction of being the largest single provider of affordable housing in the community.

Our mission is to provide adequate, affordable and safe housing to low, very-low and extremely low-income families from the Town of Arlington and surrounding communities through collaborative partnerships with community agencies and to manage Housing Authority finances in a fiscally responsible manner. This year marks the Housing Authority's seventieth year offering housing to low and moderate income persons either through direct housing in government owned developments or subsidized housing in privetly owned dwellings.

The Arlington Housing Authority manages 1,156 housing units: 520 units for the elderly and disabled at Winslow Towers, Chesnut Manor, Cusack Terrace, Drake Village, Decatur Gardens and the Hauser Building, 179 units of family housing at Menotomy Manor, with ten handicapped accessible wheel chair units, the Donnelly House for 13 developmentally challenged residents, and 422 Housing Choice Vouchers that help participants live in privately-owned dwellings throughout the community.

The Authority is a quasi-governmental agency created by Arlington's Town Meeting in 1948 that administers these programs sponsored by the State or Federal government. Properties owned by the Authority are exempt from local property taxes, yet the Authority annually pays the maximum "in lieu of" taxes as allowed by state statute.

Board of Commissioners

Board of Commissioners, clockwise from top left: Richard Murray, Nicholas Mitropoulos, Joseph Daly, Daniel Brosnan, and Brian Connor.

The Board of Commissioners of the Authority is the policy making body of the agency. The five members of the Arlington Housing Authority's Board of Commissioners are: *Chairman,* Richard B. Murray, *Vice-Chairman,* Daniel Brosnan, *Treasurer*, Joseph Daly and *Members,* Brian Connor and Nicholas Mitropoulos.

The Executive Director, John J. Griffin, is appointed by the Board of Commissioners and manages the day to day operations of the Authority.

Year in Review

In 2017, the AHA continued modernization work to all of its buildings, as well as the continued expansion of its tenant services support programs, and worked on creative partnerships with many housing groups and service providers in the community.

Below are a few highlights of successful projects at each building.

Cusack Terrace, 67 Units
8 Summer Street

Modernization projects that were completed during 2017 include the installation of new locks on tenant doors. Upcoming projects include an elevator replacement and parking lot upgrades.

Winslow Towers, 132 Units
4 Winslow Street

Winslow Towers modernization projects that were completed include the replacement of two elevators,

upgrades to the parking lot, fire alarm upgrades to the building and the installation of new locks on tenant doors. Current projects include a new fire pump room and an evaluation of the building envelope, i.e. windows, concrete, etc. Future projects planned are the replacement of windows that have been leaking and causing damage to the units.

Chestnut Manor, 100 Units
54 Medford Street

Modernization projects that were completed in 2017 include adding a canopy to the handicapped ramp and the installation of new locks on tenant doors. Upcoming projects include replacing the sewerage ejector pump and upgrading building fire alarms.

Drake Village, 72 Units and the Hauser Building, 144 Units
37Drake Road

2017 modernization projects included replacing 41 year old original windows with new energy efficient windows. AHA received a $1.4m HILAPP Award and $200k from Arlington CPA funds for this project. Upcoming projects include upgrading fire alarm systems.

Monotony Manor, 179 Units
Freemont Court

2017 modernization projects included the groundbreaking of the new life and skills center, this exciting new project will create a larger space for programs including Operation Success, Fidelity House and the food pantry. The AHA also received a $2.4 million dollar grant for the installation of new energy efficient furnaces and hot water heaters in all 179 units at Menotomy Manor.

998 Mass. Ave.
Special Needs Housing

Current projects include siding and porch replacements as well as interior renovations.

Community Partnerships

2017 was a great year in expanding our partnerships with a number of community service program providers. The Authority continued to take advantage of the Community Work Program (CWP) sponsored by the Middlesex Sheriff's Office. Under the supervision of correctional personnel, inmates assisted the AHA maintenance staff in its spring and fall cleanup efforts.

Minuteman Senior Services has been very successful at our Drake Village location by providing services to our seniors and a meals program. The quality of life for our residents has improved with the helpful resources that Minuteman Senior Services provides.

In 2017 the Fidelity House continued afternoon programs in our Menotomy Manor Development that provides transportation to children, free memberships and financial assistance to make summer programs more attainable for families and their children. This program has been extremely successful, with a large number of residents participating.

The award winning evening program, Operation Success, continues to be a major factor in improving grades by providing homework help and guidance for the residents of Menotomy Manor. Janet Maguire and Peggy Regan run this program with a large group of young volunteers.

The continued partnership between the AHA and the Arlington Police Department has had a positive effect on the residents and neighbors of Menotomy Manor. The AHA continues to see a large decrease in crime and expanded services to the area.

The annual cookouts for the elderly and disabled residents were held in each of our four elderly/handicapped developments. Residents continue to enjoy the good food, music and great company.

The Arlington Housing Authority Board would like to thank all our partners for their hard work and we look forward to many new and exciting ideas being put into action in the coming year.

Future

The average rent in our 520 units of elderly/disabled housing is $430. per month and includes heat, hot water and electricity. The average rent in our family units at Menotomy Manor is $655 per month with the resident paying their own utilities. Over 95% of the residents living in the Arlington Housing Authority's public housing units would not be able to afford the new affordable housing units being built in Arlington. While the AHA applies for all funding opportunities available, and utilizes 100% of the funds received, there is still a great deficit in the funding needed to ensure optimal quality of life for our residents.

Administrative Services

The Authority continues to be a member of the MassNAHRO Centralized Section 8 Wait List program. The list is now open to all daily. Arlington residents are given a preference.

The AHA's website, arlingtonhousing.org, provides valuable information to those wishing to learn more about the AHA and its programs. Applications for housing can be downloaded from our website.

Wait Lists

Stated-Aided Elderly/Handicap One Bedroom Units

Arlington Applicants:	98
Non-Arlington Applicants:	370
Total	468

State-Aided Family 2-Bedroom Units

Arlington Applicants:	51
Non-Arlington Applicants:	638
Total	689

State-Aided Family 3-Bedroom Units

Arlington Applicants:	13
Non-Arlington Applicants:	255
Total	268

Section 8 Wait List

Arlington Applicants:	*727

*Because Arlington is on a centralized wait list, the Section 8 wait list is extremely long; therefore, only Arlington residents and those employed in Arlington are listed for this program.

State Program Rents

Average Elderly/Handicap Monthly Rent: $430/month (includes all utilities)

Average Family Monthly Rent: $655/month (tenant pays utilities)

Acknowledgments

The Arlington Housing Authority would like to thank all its employees for their dedication throughout the year.

MODERATOR

John D. Leone. Moderator

Town Meeting

Arlington's Legislative body, Town Meeting, held its 211th Annual Meeting over the course of five sessions.

During the first night activities the Arlington Minutemen marched, fifed, and drummed in the colors, the State of the Town Address was given as well as the traditional invocation. Each session thereafter started with the singing of the National Anthem accompanied by Town Meeting members Eric Helmuth, Jane Howard, or Kevin Greeley on the piano.

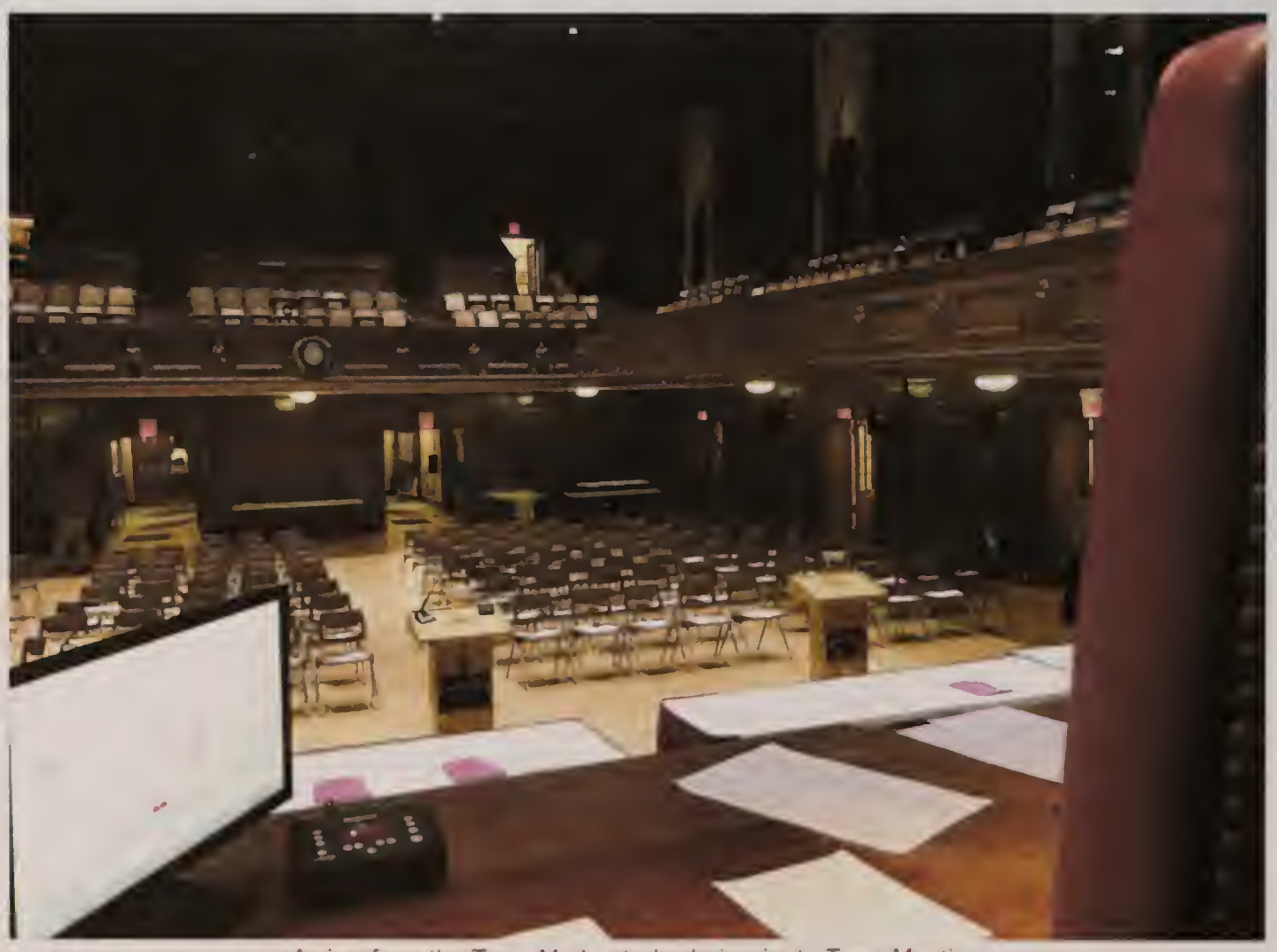
Warrant Articles

Warrant Articles of note in 2017 were the approval of Zoning Bylaw amendment to allow for mixed use development of up to five stories in height throughout the Business Districts, restrictions on construction noise, and open excavations. The Meeting all also approved: the establishment of a new Pride Commission; a ban of plastic shopping bags; and an appropriation for a complete Zoning Bylaw recodification. In the final evening, with very little debate, Town Meeting approved making Arlington a Sanctuary Town.

Budgets

After a debate lasting one and a half nights on the omnibus budget, the capital budget, and a multitude of warrant articles calling for other appropriations, a balanced budget, for Fiscal Year 2018 expenditures totaling $151,978,207, was passed.

In a major vote during the Special Town Meeting the Meeting approved funding the addition to the Hardy School and a complete renovation to the Gibbs school, which is to become a Town-wide sixth grade.



A view from the Town Moderator's chair prior to Town Meeting

PRECINCT 1

Chaplin, Monique	35 Michael Street	2020
Hartshorne, Charles K.	11 Marrigan Street	2020
Hildebidle, Christina M.V.	123 Sunnyside Avenue	2020
King, Marian E.	122 Decatur Street, Apt. 4	2020
Cleinman, Stuart P.	113 Sunnyside Avenue	2019
Marshall, Paul Townsend	14 Yale Road	2019
Moir, Juliet M.	14 Wellesley Road	2019
Ortez, Omar A.	22 Silk Street	2019
Dennis, Gregory D.	19 Wheaton Road	2018
Mills, Kevin M.	28 Mystic Valley Pkwy.	2018
Revilak, Stephen A.	111 Sunnyside Avenue	2018
Pennington, Calen J.H.	3 Norcross Street	2018

PRECINCT 2

Fiore, Peter J.	58 Mott Street	2020
Gast, Peter M.	36 Margaret Street	2020
Hayner, Bill	19 Putnam Road	2020
Logan, William	5 Mary Street	2020
Cella, Steven R.	99 Spy Pond Parkway	2019
Chhabra, Samit	26 Spy Pond Parkway	2019
Reeder, Virginia S.	79 Spy Pond Parkway	2019
Sullivan, Brendan M.	319 Lake Street	2019
Bilsky, Alexander B.	65 Colonial Drive	2018
DeCourcey, Stephen W.	7 Cheswick Road	2018
Fiore, Elsie C.	58 Mott Street	2018
McCabe, Mark W.	4 Dorothy Road	2018

PRECINCT 3

Hayward, William F.	68 Cleveland Street, #2	2019
Smith, Stacie, N.	9 Henderson Street	2019
Susse, Jennifer R.	45 Teel Street	2019
Vanderberg, Laura E.	20 Waldo Road	2019
Auster, Adam	10 Cottage Avenue	2018
Dratch, Robin M.	70 Teel Street	2018
Hoppe, John K.	63 Teel Street	2018
Thompson, Anne K.	14 Cottage Avenue	2018
Griffin, Jean M.	42 Oxford Street	2017
Stamps, Susan D. 3	9 Grafton Street	2017
Summers, Richard S.	79 Marathon Street	2017
Tosti, Allan	38 Teel Street, #2	2017

PRECINCT 4

Kaba, Nawwaf W.	7 Thorndike Street	2019
Leary, Kate J.	39 Milton Street	2019
Marshall, Joseph M.	74 Varnum Street	2019
McClure, DayDelpha M	27 Boulevard Road	2019
Costa, Patricia A.	82 Milton Street	2018
Laite, George	25 Lafayette Street	2018
Rowe, Clarissa	137 Herbert Road	2018
Zimmer, Ethan P.	18 Lake Street, #3	2018
Flueckiger, Molly E.	55 Fairmont Street, #2	2017
Grass, Jessica Dee	79 Fairmont Street	2017
Kerins, Katelyn M.	27 Fairmont Street	2017
Reiss, Peter William	68 Milton Street	2017

PRECINCT 5

Donnelly, Jason M.	36 Amherst Street	2019
Farrell, Catherine L.	76 Park Street	2019
Kelleher, Christa M.	153 Medford Street	2019
Tibbetts, Gary F.	15 University Road	2019
Ledger, Lauren	169 Franklin Street	2018
Smith, Scott B.	39 Amherst Street	2018
Supprise, Rita B.	71 Webster Street	2018
Veatch, Phillip Alan	46 Park Street	2018
DuBois, Abigail	83 Park Street	2017
Goodfader, Emily	25 Bowdoin Street, #2	2017
Messina, Peter J.	18 University Road	2017
Watson, David M.	170 Franklin Street, #1	2017

PRECINCT 6

Ballin, James	30 Swan Place	2019
Jalkut, Daniel C.	17 Randolph Street	2019
Kraus, Adele A.	438 Mass. Ave., #116	2019
Reynolds, Lisa M.	1 Pond Terrace	2019
Fischer, Andrew S.	25 Lombard Road	2018
Kaplan, William H.	57 Spy Pond Lane	2018
Peluso, Theodore L.	438 Mass. Avenue, #420	2018
Waxman, Lesley A.	60 Pleasant Street, #303	2018
Batzell, Stephen W.	374 Mass. Avenue, #3	2017
Bisson, Susan	29 Marion Road	2017
Cronin, John Stephen	29 Wyman Terrace, #A	2017
Snyder, Jill A.	276 Mass. Avenue, #305	2017

PRECINCT 7

Goff, Phil E.	94 Grafton Street	2019
Stone, Betty J.	99 Harlow Street	2019
Younkin, Rebecca J.	30 Harlow Street	2019
Yontar, Timur Kaya	58 Bates Road	2019
Connors, Joseph M.	78 Bates Road	2018
Hanson, Linda	11 Webster Street	2018
Michelman, Thomas S.	20 Everett Street, #2	2018
Pedulla, Lisa A.	20 Everett Street, #2	2018
Baron, Sheri A.	10 Raleigh Street	2017
Bengtson, Andrew P.	15 Allen Street, #1	2017
Hughes, Timothy M.	20 Webster Street	2017
Sharpe, Theodore W.	51 Palmer Street	2017

PRECINCT 8

Foskett, Charles T.	101 Brantwood Road	2019
Knobloch, Nicole K.	35 Academy Street	2019
Rehrig, Brian H.	28 Academy Street	2019
Worden, John L. III	27 Jason Street	2019
Grossman, Irwin S.	16 Peabody Road	2018
Lobel, Joshua	73 Jason Street, #2	2018
Starks, Cindy	1 Monadnock Road	2018
Worden, Patricia B.	27 Jason Street	2018
Band, Carol L.	57 Bartlett Avenue	2017
Bean, David	50 Jason Street	2017
Berkowitz, William R.	12 Pelham Terrace	2017
Leone, John D.	51 Irving Street	2017

PRECINCT 9

Chakrabarty, Jacqueline	87 Medford Street	2019
Dobbs, Benedict G.	140 Medford Street, #1	2019
Ruderman, Julia	9 Alton Street	2019
Stewart, Susan R.	23 Alton Street	2019
Boltz, Barbara Ann	54 Medford Street, #510	2018
Edelstein, Debra A.	63 Webcowet Road	2018
Herlihy, Robert E.	51 Maynard Street	2018
Schlichtman, Paul	47 Mystic Street, #8C	2018
Allen, Harold J., Jr.	7 Bacon Street	2017
Liggett, Steven M.	25 Hayes Street	2017
Makowka, Stephen D.	17 Russell Street	2017
Ruderman, A. Michael	9 Alton Street	2017

PRECINCT 10

Pyle, Elizabeth M.	66 Gloucester Street	2019
Quinn, Michael J.	15 Shawnee Road	2019
Spengler, Mark N.	189 Jason Street	2019
Wren, Donna K.	75 Hillsdale Road	2019
Costa, Barbara M.	26 Woodland Street	2018
Forbes, Danuta M.	4 Iroquois Road	2018
Klein, Christian MacQuarrie	54 Newport Street	2018
Varoglu, Mustafa	26 Shawnee Road	2018
Howard, Jane L.	12 Woodland Street	2017
Howard, Peter B.	12 Woodland Street	2017
Martin, John A.	60 Arlmont Street	2017
Moyer, William David	49 Hillsdale Road	2017

PRECINCT 11

Heigham, Christopher J.	82 Richfield Road	2019
Pierce, Judson L.	42 Draper Avenue	2019
Schwartz, Paulette	20 Robin Hood Road	2019
Wagner, Carl A.	30 Edgehill Road	2019
Bilafer, Mary Ellen	59 Cutter Hill Road	2018
Caccavaro, Thomas, Jr.	28 Ridge Street	2018
Carney, Christine C.	98 Richfield Road	2018
Schwartz, Carroll E.	20 Robin Hood Road	2018
Greeley, Kevin F.	363 Mystic Street	2017
Heigham, Leba	82 Richfield Road	2017
Radochia, Joyce H.	45 Columbia Road	2017
Radochia, Robert J.	45 Columbia Road	2017

PRECINCT 12

Ames, Benjamin B.	14 Hawthorne Avenue	2019
Dieringer, Larry F. Jr.	11 Coolidge Road	2019
DiTullio, James E.	31 Fountain Road	2019
Jamieson, Gordon A., Jr.	163 Scituate Street	2019
Bielefeld, Lisa A.	132 Mt. Vernon Street	2018
Dohan, Marc	43 Chester Street	2018
Jefferson, Robert J.	27 Park Circle	2018
Thielman, Jeffrey D.	37 Coolidge Road	2018
Baker, Michael P.	31 Chester Street	2017
Brazile, Juliana H.	56 Coolidge Road	2017
Cayer, Michael J.	191 Newport Street	2017
Helmuth, Eric D.	33 Grandview Road	2017

PRECINCT 13

Grunko, Zachary P.	21 Old Middlesex Path	2019
Lombard, Mark	52 Hodge Road	2019
Poage, Lee	10 Cherokee Road	2019
Sankalia, Priya	253 Pheasant Avenue	2019
Dupont, DeAnne	32 Oldham Road	2018
Gilligan, Nancy M.	77 Falmouth Road	2018
Gilligan, Stephen J.	77 Falmouth Road	2018
Krepelka, Marie A.	12 Mohawk Road	2018
Deyst, John J., Jr.	26 Upland Road West	2017
Deyst, Mary A.	26 Upland Road West	2017
Fowles, Heather J.	51 Windmill Lane	2017
Good, David F.	37 Tomahawk Road	2017

PRECINCT 14

Goldstein, Amy R.	29 Albermarle Street	2019
Moore, Christopher B.	80 School Street	2019
O'Day, Brendan F.	48 Walnut Street	2019
Stern, Michael W.	10 Farmer Road	2019
Bahamon, Guillermo E.	22 Oakland Avenue	2018
Jones, Alan H.	1 Lehigh Street	2018
Pachter, Adam E.	67 Quincy Street	2018
Tully, Joseph C.	329 Gray Street	2018
Hillis, Robert Glen	17 Mount Vernon Street	2017
Hooper, Gwenyth R.A.	1 School Street, #102	2017
Maher, John F.	990 Mass. Avenue, #44	2017
Mahon, Diane M.	23 Howard Street, #2	2017

PRECINCT 15

Downing, William J.	24 Fabyan Street	2019
Allison-Ampe, Kirsi C.	2 Governor Road	2019
Christiana, Gregory F.	82 Ridge Street	2019
Morgan, Jane Pierce	172 Brattle Street	2019
Curro, Joseph A., Jr.	21 Millett Street	2018
Fanning, Richard C.	57 Yerxa Road	2018
LaCourt, Annie	48 Chatham Street	2018
Mara, Nancy A.	63 Epping Street	2018
Ciano, Frank J.	65 Woodside Lane	2017
Harrington, Virginia	10 Woodside Lane	2017
Kerble, Joseph W.	92 Morningside Drive	2017
Sweet, Peter A.	167 Woodside Lane	2017

PRECINCT 16

Boyle, Lauren V.	28 Hillside Avenue	2019
Lewiton, Marvin	18 West Street	2019
Ruiz, Daniel F.B.	144 Wollaston Avenue	2019
Weiss, John C.	237 Appleton Street	2019
Czapski, Holly	25 Ely Road	2018
Phelps, Judith Ann	77 Oakland Avenue	2018
Reedy, Allen W.	153 Renfrew Street	2018
Thornton, Barbara	223 Park Avenue	2018
Garrity, Robert K.	275 Park Avenue	2017
Koch, Kevin P.	100 Florence Avenue	2017
O'Brien, Andrew E.	109 Hillside Avenue	2017
Phelps, Richard S.	77 Oakland Avenue	2017

PRECINCT 17

Brown, Michael J.	10 Brattle Terrace	2019
Buck, M. Sandra	28 Forest Street	2019
Burke, William K.	2 Old Colony Lane, #3	2019
LeRoyer, Ann M.	12 Peirce Street	2019
Burks, Sarah L.	993 Mass. Ave., #225	2018
Fitzgerald, Ann V.	162 Summer Street, #1	2018
Monju, Joseph J.	8 Brattle Street, #2	2018
Smith, Ann L.	38 Washington Street	2018
Finochetti, John V.	55 Dudley Street	2017
Leonard, John R.	26 Grove Street, #10	2017
Olszewski, Angela M.	1 Watermill Place, #428	2017
Spencer, Matthew J.	34 Clark Street, #6	2017

PRECINCT 18

Cusce, Joseph A., Jr.	90 Hathaway Circle	2019
Donato, John Richard	16 Homer Road	2019
Irizarry, Gilbert	42 Standish Road	2019
Parsons, Carolyn M.	23 Brewster Road	2019
Belskis, John V.	196 Wollaston Avenue	2018
Canniff, Shirley M.	71 Hathaway Circle	2018
Ford, William J.	6 Mayflower Road	2018
Gersh, Jon	24 Kipling Road	2018
Canniff, Kevin	504 Appleton Street	2017
Hadley, David E.	202 Sylvia Street	2017
Meagher, Robert F., Jr.	14 Golden Avenue	2017
Tarantino, Michael F.	219 Wollaston Avenue	2017

PRECINCT 19

Butler, Deborah Sirotkin	19 Overlook Road	2019
Broughall, John E, III	101 Wright Street	2019
Durocher, Michelle M.	65 Huntington Road	2019
Monks, Flynn, C.	14 Wright Street	2019
Deshler, Christine P.	65 Huntington Road	2018
Foran, Brian P.	5 Reed Street	2018
O'Conor, James M.	63 Overlook Road	2018
Trembly, Edward D.	76 Wright Street	2018
Doherty, Leo F. Jr.	8 Gay Street	2017
Dunn, John J., Jr.	36 Aerial Street	2017
Gray, Christopher K.	6 Peter Tufts Road	2017
Hutchinson, Robert	28 Thesda Street	2017

PRECINCT 20

Bloom, Raymond M.	90 Sylvia Street	2019
Connors, Curtis A.	46 Tanager Street	2019
Kardon, Leonard J.	65 Tanager Street	2019
May, Michaela C.	29 Aberdeen Road	2019
Carman, Dean E.	29 Kilsythe Road	2018
Fuller, Peter T.	7 Kilsythe Road	2018
Haase, Camilla B.	88 Park Avenue, #401	2018
Tosi, Robert L., Jr.	14 Inverness Road	2018
Gormley, Maureen E.	1250 Massachusetts Ave.	2017
Larkin, Maureen O'Connell	31 Inverness Road	2017
Loosian, Katherine Norian	39 Inverness Road	2017
Scott, Martha I.	1 Arnold Road	2017

PRECINCT 21

Doctrow, Susan R.	99 Westminster Avenue	2019
Dunn, Daniel J.	58 Alpine Street	2019
Mayer, Leslie A.	131 Crescent Hill Avenue	2019
White, David E.	55 Bow Street, #2	2019
Boudreau, Jeffrey K.	61 Crescent Hill Avenue	2018
Canaday, John T.	269 Lowell Street	2018
Hallett, M. Pamela	1 Gilboa Road	2018
Weber, Janice A.	29 Crescent Hill Avenue	2018
Fitzgerald, Leanne	64 Westminster Avenue	2017
Memon, Zarina G.	15 Sunset Road	2017
Phillips, Walter C.	2 Crescent Hill Avenue	2017
Trembly, Micah B.	41 Park Ave. Ext., Apt. #2	2017

2017 ANNUAL TOWN MEETING

SESSION	DATE	TOWN MEETING MEMBER TOTAL	TOWN MEETING MEMBERS PRESENT	PERCENTAGE
1	4/24/17	251	224	89%
2	4/26/17	251	217	86%
3	5/01/17	252	223	88%
4	5/03/17	252	223	86%
5	5/08/17	252	216	86%

Average **87.40%** **Dissolved - 10:45 P.M.**

	ARTICLE			ACTION	DATE
*	2	STATE OF THE TOWN ADDRESS	VOTED:	UNANIMOUS	04/24/17
*	3	REPORTS OF COMMITTEES	VOTED:	RECEIVED	04/24/17
*	4	APPOINTMENT OF MEASURER OF WOOD AND BARK	VOTED:	UNANIMOUS	04/24/17
*	5	ELECTION OF ASSISTANT TOWN MODERATOR	VOTED:	UNANIMOUS	04/24/17
*	6	ZONING BYLAW AMENDMENT/ MIXED USE IN BUSINESS AND INDUSTRIAL ZONES	VOTED:	ELECTRONIC TALLY YES - 207, NO - 7	04/24/17
*	7	ZONING BYLAW AMENDMENT/ DEFINITIONS ARTISANAL FABRICATION	VOTED:	ELECTRONIC TALLY YES - 216, NO -2	04/24/17
*	8	ZONING BYLAW AMENDMENT/ RESIDENTIAL DRIVEWAY AND AND PARKING ACCOMODATION ZONING CHANGES	VOTED:	ELECTRONIC TALLY YES - 200, NO - 13	04/24/17
	9	ZONING BYLAW AMENDMENT/ MEDICAL MARIJUANA TREATMENT CENTER BUFFER ZONE	VOTED:	UNANIMOUS NO ACTION	04/24/17
	10	ZONING BYLAW AMENDMENT/R2 TO R1 DESIGNATION	VOTED:	UNANIMOUS NO ACTION	04/24/17
*	11	BYLAW AMENDMENT/ RESIDENTIAL CONSTRUCTION, OPEN EXCAVATION, AND DEMOLITION ACTIVITY REGULATIONS: NEIGHBOR NOTIFICATIONS AND MEETINGS	VOTED:	ELECTRONIC TALLY YES - 205, NO - 3	04/24/17

*	12	BYLAW AMENDMENT/ RESIDENTIAL CONSTRUCTION, OPEN EXCAVATION, AND DEMOLITION ACTIVITY REGULATINS: BUILDING SITE MAINTENANCE	VOTED:	ELECTRONIC TALLY YES - 205, NO - 4	04/24/17
*	13	BYLAW AMENDMENT/ RESIDENTIAL CONSTRUCTION, OPEN EXCAVATION, AND DEMOLITION ACTIVITY REGULATIONS: ABUTTER AND PUBLIC PROPERTY PROTECTIONS	VOTED:	ELECTRONIC TALLY YES - 205, NO - 4	04/24/17
*	14	BYLAW AMENDMENT/ RESIDENTIAL CONTRUCTION, OPEN EXCAVATION, AND DEMOLITION ACTIVITY REGULATIONS: NOISE ABATEMENT	VOTED:	ELECTRONIC TALLY YES - 199, NO - 9	04/24/17
*	15	BYLAW AMENDMENT/ PRIDE COMMISSION	VOTED:	ELECTRONIC TALLY YES - 189, NO - 12	04/26/17
	16	BYLAW AMENDMENT/ ADDITION OF CERTAIN DELINQUENT MUNICIPAL FEES/FINES TO BE A LIEN ON REAL ESTATE TAX ACCOUNT	VOTED:	NO ACTION	04/24/17
*	17	BYLAW AMENDMENT/ REGULATION OF PLASTIC BAGS	VOTED:	ELECTRONIC TALLY YES - 188, NO - 21	04/26/17
*	18	BYLAW AMENDMENT/ APPRAISALS OF TOWN INTERESTS	VOTED:	ELECTRONIC TALLY YES - 198, NO 5	04/26/17
*	19	VOTE/APPOINTMENT OF TOWN TREASURER	VOTED:	ELECTRONIC TALLY YES - 154, NO 57	05/01/17
	20	VOTE/EMAIL ACCOUNTS FOR MEMBERS OF PUBLIC BODIES	VOTED:	NO ACTION	04/26/17
*	21	VOTE/ SURVEILLANCE STUDY GROUP	VOTED	NO ACTION UNANIMOUS	05/01/17
*	22	ACCEPTANCE OF LEGISLATION/ SENIOR PROPERTY TAX WORK-OFF PROGRAM	VOTED:	ELECTRONIC TALLY YES - 202, NO - 5	05/01/17

*	23	ACCEPTANCE OF LEGISLATION/ VETERAN PROPERTY TAX WORK-OFF PROGRAM	VOTED:	ELECTRONIC TALLY YES - 199, NO - 7	05/01/17
*	24	ACCEPTANCE OF LEGISLATION/ EDERLY AND DISABLED TAXATION FUND	VOTED:	ELECTRONIC TALLY YES - 201, NO - 5	05/01/17
*	25	ACCEPTANCE OF LEGISLATION/ CPI ADJUSTMENT FOR ELDERLY RESIDENTS	VOTED:	ELECTRONIC TALLY YES - 199, NO - 4	05/01/17
*	26	ACCEPTANCE OF LEGISLATION/ ESTABLISHMENT OF A PARKING BENEFITS DISTRICT	VOTED:	ELECTRONIC TALLY YES - 170, NO - 28	05/01/17
*	27	ACCEPTANCE OF LEGISLATION/ SPECIAL EDUCATION RESERVE FUND	VOTED:	ELECTRONIC TALLY YES - 208, NO - 0	05/08/17
	28	ACCEPTANCE/LOCAL LOCAL OPTION TAXES	VOTED:	UNANIMOUS NO ACTION	04/26/17
*	29	ENDORSEMENT OF CDBG APPLICATION	VOTED:	ELECTRONIC TALLY YES - 205, NO - 1	05/08/17
*	30	BYLAW AMENDMENT/ DEPARTMENTAL REVOLVING FUND BYLAW	VOTED:	ELECTRONIC TALLY YES - 204, NO - 4	05/08/17
*	31	REVOLVING FUNDS	VOTED:	ELECTRONIC TALLY YES - 196, NO -1	05/08/17
*	32	POSITIONS RECLASSIFICATION	VOTED:	ELECTRONIC TALLY YES - 208, NO - 1	05/08/17
*	33	APPROPRIATION/TOWN BUDGETS	VOTED:	ELECTRONIC TALLY YES - 211, NO - 0	05/08/17
*	34	CAPITAL BUDGET	VOTED:	ELECTRONIC TALLY YES - 205, NO - 0	05/03/17
*	35 A	RESCIND BORROWING UTHORIZATIONS FROM PRIOR YEARS	VOTED:	ELECTRONIC TALLY YES - 190, NO - 3	04/26/17
*	36	APPLICATION OF BOND PREMIUM	VOTED:	ELECTRONIC TALLY YES - 199, NO - 0	05/03/17

* 37	APPROPRIATION/PUBLIC ART	VOTED:	NO ACTION	04/26/17
* 38	APPROPRIATION/ZONING BYLAW RECODIFICATION	VOTED:	ELECTRONIC TALLY YES - 206, NO - 7	05/08/17
* 39	APPROPRIATION/PARKING OPERATING COSTS	VOTED:	ELECTRONIC TALLY YES - 203, NO - 5	05/08/17
40	APPROPRIATION/CAPITAL BUDGET/GIBBS SCHOOL RENOVATION	VOTED:	NO ACTION	05/08/17
* 41	APPROPRIATION OR TRANSFER/ REVALUATION OF REAL PROPERTY	VOTED:	ELECTRONIC TALLY YES - 155, NO - 2	05/08/17
* 42	APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF SEWERS AND SEWERAGE	VOTED:	ELECTRONIC TALLY YES - 190, NO - 3	04/26/17
* 43	APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND WATER FACILITIES	VOTED	ELECTRONIC TALLY YES - 190, NO - 3	04/26/17
* 44	APPROPRIATION/MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL & OUT OF DISTRICT VOCATIONAL PLACEMENTS	VOTED:	ELECTRONIC TALLY YES - 216, NO - 3	05/01/17
* 45	APPROPRIATION/COMMITTEES AND COMMISSIONS	VOTED:	ELECTRONIC TALLY YES - 198, NO - 5	05/08/17
* 46	APPROPRIATION/TOWN CELEBRATIONS AND EVENTS	VOTED:	ELECTRONIC TALLY YES - 190, NO - 3	04/26/17
* 47	APPROPRIATION/MISCELLANEOUS	VOTED:	ELECTRONIC TALLY YES - 190, NO - 3	04/26/17
* 48	APPROPRIATION/WATER BODIES FUND	VOTED:	ELECTRONIC TALLY YES - 196, NO - 0	04/26/17
* 49	APPROPRIATION/COMMUNITY PRESERVATION FUND	VOTED:	ELECTRONIC TALLY YES - 198, NO - 5	05/08/17

* 50	APPROPRIATION/HARRY BARBER COMMUNITY SERVICE PROGRAM	VOTED:	ELECTRONIC TALLY YES - 190, NO - 3	04/26/17
* 51	APPROPRIATION/PENSION ADJUSTMENT FOR FORMER TWENTY-FIVE YEAR/ACCIDENTAL DISABILITY EMPLOYEES	VOTED:	UNANIMOUS	04/26/17
* 52	APPROPRIATION/OTHER POST EMPLOYMENT BENEFITS (OPEB) TRUST FUND	VOTED:	UNANIMOUS ELECTRONIC TALLY YES - 200, NO - 0	04/26/17
53	TRANSFER OF FUNDS/SPECIAL EDUCATION STABILIZATION FUND	VOTED:	NO ACTION	04/26/17
* 54	APPROPRIATION/OVERLAY RESERVE	VOTED:	ELECTRONIC TALLY YES -190, NO - 3	04/26/17
* 55	TRANSFER OF FUNDS/CEMETERY	VOTED:	ELECTRONIC TALLY YES - 190, NO - 3	04/26/17
* 56	USE OF FREE CASH	VOTED:	ELECTRONIC TALLY YES - 185, NO - 1	04/26/17
* 57	APPROPRIATION/LONG TERM STABILIZATION FUND	VOTED:	ELECTRONIC TALLY YES - 190, NO - 3	04/26/17
* 58	APPROPRIATION/FISCAL STABILITY STABILIZATION FUND	VOTED:	ELECTRONIC TALLY YES - 188, NO - 0	05/08/17
* 59	RESOLUTION/SANCTUARY TOWN	VOTED:	ELECTRONIC TALLY YES - 173, NO - 19	05/08/17
60	RESOLUTION SUPPORTING STATE AND FEDERAL LEGISLATION THAT PROVIDES GREATER TRANSPARENCY IN POLITICAL DONATIONS AND LIMITS THE INFLUENCE OF MONEY IN POLITICS	VOTED:	NO ACTION	04/26/17

SPECIAL TOWN MEETING
APRIL 26, 2017

ARTICLE			ACTION	DATE
* 1	ZONING BYLAW AMENDMENT/ DEFINITIONS	VOTED:	ELECTRONIC TALLY YES - 185, NO - 25	04/26/17
2	ZONING BYLAW AMENDMENT/ RECREATIONAL MARIJUANA MORATORIUM	VOTED:	ELECTRONIC TALLY YES - 44, NO - 167	04/26/17
* 3	APPROPRIATION/CAPITAL BUDGET/HARDY SCHOOL CAPACITY EXPANSION	VOTED:	ELECTRONIC TALLY YES - 215, NO - 1	05/03/17
* 4	APPROPRIATION/CAPITAL BUDGET/GIBBS SCHOOL RENOVATIONS	VOTED:	ELECTRONIC TALLY YES - 217, NO - 0 UNANIMOUS	05/03/17
* 5	TRANSFER OF FUNDS/SPECIAL EDUCATION STABILIZATION FUND	VOTED:	ELECTRONIC TALLY YES - 211, NO - 2	04/26/17

TOWN CLERK

The Town Clerk's Office records births, deaths and marriages and forwards copies to the Secretary of the Commonwealth as required by law; some records are now electronically sent eliminating the snail mail. Certified copies are available to the public, for most records, however, customers are required to go through the Records Access Officer now for assistance. A total of 2,274 dog licenses were issued by the Town Clerk's Office for the calendar year 2017. The office now has an updated dog licensing system and in 2018 online payments are anticipated. Thanks to the Treasurer's Office and GIS Department for working on these systems.

Raffles, bazaar permits and gasoline permit renewals were issued. Financing statements, utility pole locations, cemetery deeds and business certificates were recorded. Decisions of the Zoning Board of Appeals, decisions on request for Special Permits from the Redevelopment Board, and Amendments to the Traffic Rules and Orders were also placed on file in this office. Legal complaints from citizens were received, time stamped and forwarded to the Legal Department on Pleasant Street; copies are retained in our office. Licenses, raffle permits and business certificates were reported to the correct departments of the Commonwealth.

Also placed on file in this office are: street permits, drain layer, blasting and other surety bonds covering contractors. Oaths of office were administered to all elected or appointed Town Officials and each were given copies, if needed, of the Open Meeting Law and the Conflict of Interest Law.

Notices of meetings of all boards, committees or commissions were publicly posted upon receipt, as required by the Open Meeting Law. Town Officials and Departments were notified of all Legislative Acts affecting them. The Town Clerk's Office is also responsible for running all elections.

Fines were collected for citations issued under Section 21D, Chapter 40, General Laws, for violation of the Town By-Laws. Citations for persons who did not pay the penalties within the required time of twenty-one days, were referred to the Clerk of the District Court of Middlesex for further action. The Clerk's and Registrars Offices are always busy preparing for upcoming elections as these offices run the elections.

Following are the vital statistics of the Town for 2017, which are recorded at this time. It should be noted, however, that the summaries of births and deaths are incomplete, inasmuch as records thereof pertaining to Arlington residents are still being received by our office from the cities and towns where these events occurred.

Vital Statistics	2015	2016	2017
Births	571	575	503
Deaths	384	363	377
Marriages	190	194	153

Registrars of Voters

As mandated by law, a combined Annual Town and School Census was conducted during the months of January and February of 2017. The census was conducted entirely by mail, with computer preprinted forms sent to each household in Arlington requesting that information contained therein be confirmed or corrected. The census forms contained the names of all persons residing in Arlington. Once returned to the Registrars' Office, all census and voter information was entered and continually updated in the Town's computer base by the Registrars' Office. A list of children eligible for Kindergarten for the following year was transmitted to the School Department upon request.

Fees Collected	2015	2016	2017
Marriage Intentions	$5,900	$5,760	$4,620
Miscellaneous Certificates	$40,166	$39,981	$43,331
Renewal of Gasoline Permits	$226	$950	$190
Miscellaneous Books/CD's	$433	$435	$145
Miscellaneous Violations/Licenses	$5,125	$8,737	$7,930
Filing Fees/Special Permits	$1,325	$400	$400
Dog Licenses	$52,220	$25,140	$25,140
TOTAL	**$105,428**	**$82,997**	**$90,806**

TOWN CLERK & ELECTIONS

The Jury commissioner obtained juror information directly from the Massachusetts Voter Registration Information system from data entered into the system by this office. The Annual True List of Person, seventeen years of age and older, was published as required by law. In accordance with the True List information that had been presented, notices were sent by first class mail, as required by law, to persons whose names were to be removed from the voting list because they had not been reported as residing in Arlington on January 1, 2017. Those who proved residence were reinstated. The total number of registered voters upon completion of the annual revision of the voting list for the last election of the year was 30,458. The following number of voters in the four political parties are as follows:

Registered Voters	2015	2016	2017
Total Registered	30,225	31,110	30,458
Democrats	13,899	14,309	13,886
Republicans	1,968	1,853	1,743
Unenrolled	14,180	14,698	14,587
Libertarian			42
Miscellaneous designations are not included			

Throughout the year, daily sessions for registration of voters were held during regular business hours in the Office of the Town Clerk. Special sessions were also held until 8:00 p.m. on the last day to register for each of the three elections. Mail-in voter registrations have eliminated the requirement that special evening and Saturday sessions for the registration of voters to be held except for the final day prior to the deadline for registration for primaries and elections. Special forms for mail-in voter registration were made available at various locations throughout Arlington and all other cities and towns in the State.

In addition, persons were allowed to fill out voter registration affidavits at public offices throughout Massachusetts, such as the Registry of Motor Vehicles, Social Security, Welfare, Medicaid, Food Stamps, Military Recruitment Offices and other State and Federal departmental offices and online. These affidavits were forwarded through the computer or by mail to the Registrars of Voters or Election Commissioners of the voters' places of residence. As required by law, acknowledgment forms were sent to persons who registered to vote at special locations, or mailed in registration affidavits, notifying them of their precincts and voting places.

The Board certified voter signatures appearing on nomination papers filed by, or on behalf of, candidates seeking offices at the Annual Town Election. Also, petitions for articles to be inserted in the warrant for the 2017, Annual and any Special Town Meetings, also applications for absentee ballots for the Annual Town Election. After nomination papers for the Annual Town Election had been certified by the Registrars of Voters and filed with the Town Clerk, the Registrars of Voters held a meeting to draw names for the order of position on the official ballot for the election, as required by law. During all elections, the Registrars of Voters were in session throughout the entire time the polls were open to assist voters who had questions relating to registration, name and/or address changes, precincts, polling places, and other problems arising during that time. After the polls closed, the Registrars assisted in the tabulation of the ballots until the final results were announced.

During the year, the information contained on approximately 20,000 census forms of residents of the Town on January 1, was transferred to the VRIS system in the computer. From such information, certificates of residence are issued, when requested, to establish eligibility for attendance at state and regional schools, colleges and universities, receipt of old age assistance, veterans' services, social security, employment in state or federal civil service, and for many other purposes. In addition, Registered Voters' Certificates were issued throughout the year from the Board's records for identification purposes and for proof of citizenship.

TOWN CLERK & ELECTIONS

ARLINGTON ANNUAL TOWN ELECTION, APRIL 1, 2017

Total of Ballots Cast - 2778
% of total number of registered voters - 8.96%

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballots Cast	63	140	57	50	178	69	117	113	171	99	170	249	150	98	383	172	54	175	112	87	71	2778

Town Clerk for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Stephanie Lucarelli	60	106	48	41	134	59	92	92	132	89	145	180	106	70	283	141	49	129	94	73	57	2180
Write-in Votes	0	0	3	2	3	1	0	2	0	1	0	2	3	2	0	1	0	4	1	0	2	27

Treasurer for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Dean Carman	57	101	46	41	131	51	87	89	119	76	126	177	108	68	263	126	37	121	84	72	63	2043
Write-in Votes	0	1	3	2	4	0	0	3	0	2	1	1	1	3	1	1	2	1	2	1	1	30

Selectman for Threee Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Diane M. Mahon	60	106	40	46	132	55	87	82	121	86	128	186	96	73	263	133	43	128	93	73	53	2084
Daniel J. Dunn	51	103	48	40	128	55	89	88	104	80	128	190	101	72	258	125	40	111	81	69	58	2019
Write-in Votes	3	2	3	1	7	3	4	3	3	5	7	9	10	4	12	2	0	3	10	0	4	95

Assessor for One Year (1)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Mary Winstanley O'Connor	55	99	46	39	130	53	88	86	120	83	133	172	101	66	266	137	42	120	85	64	59	2044
Write-in Votes	1	1	1	1	1	1	0	2	0	0	0	1	1	3	1	0	0	2	1	0	1	18

School Committee for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Jennifer R. Susse	51	97	45	38	136	49	90	83	115	79	118	190	95	66	241	129	42	67	71	55	43	1984
Paul Schlichtman	48	93	42	35	132	43	82	87	100	74	120	185	84	64	245	120	40	108	79	62	59	1902
Bill Hayner	52	110	39	38	129	52	81	77	101	76	130	171	99	65	255	125	43	113	80	60	59	1955
Write-In Votes	3	0	5	1	9	0	3	5	0	0	0	2	6	3	2	2	1	1	1	1	2	47

TOWN CLERK & ELECTIONS

PRECINCT 1 Three Years

Chaplin, Monique	35 Michael Street	55
Hartshorne, Charles K.	11 Marrigan Street	51
Hildebidle, Christina M.V.	123 Sunnyside Av	54
King, Marian E.	122 Decatur St, Apt. 4	51

PRECINCT 2 Three Years

Fiore, Peter J.	58 Mott Street	70
Gast, Peter M.	36 Margaret Street	101
Hayner, Bill	19 Putnam Road	70
Logan, William	5 Mary Street	109
Hayner, Bonnie M.		97

PRECINCT 3 Three Years

Ellis, John R.	59 Teel Street	41
Stamps, Susan D.	39 Grafton Street	41
Tosti, Allan	38 Teel Street, #2	47
Urick, Courtney	11 Teel Street	39

PRECINCT 4 Three Years

Atlas, Alia K.	49 Magnolia Street	41
Kerins, Katelyn M.	27 Fairmont Street	41
Phelan, Michele J.	135 Thorndike Street	43
Sullivan, Carolyn F.	32 Milton Street	41

PRECINCT 5 Three Years

Badik, Adam E.	1 Beacon Street	126
Hanlon, Patrick M.	20 Park Street	127
Swanson, David F.	21 Dartmouth Street	135
Watson, David M.	170 Franklin Street, #1	87

PRECINCT 6 Three Years

Lim-Miller, Aimee I.	11 Pond Lane	52
McNinch, George J.	22 Whittemore St., #2	50
Snyder, Jill A.	276 Mass. Ave, #305	50
Sosnoski, Tracey L.	25 Marion Road	53

PRECINCT 7 Three Years

Bagnall, Alexander G.	10 Wyman Street	91
Baron, Sheri A.	10 Raleigh Street	86
Bengtson, Andrew P.	15 Allen Street, #1	93
Sharpe, Theodore W.	51 Palmer Street	82

PRECINCT 8 Three Years

Band, Carol L.	57 Bartlett Avenue	92
Bean, David	50 Jason Street	83
Berkowitz, William R.	12 Pelham Terrace	94
Leone, John D.	51 Irving Street	96

PRECINCT 9 Three Years

Blankespoor, Lisa S.	11 Webcowet Road	102
Liggett, Steven M.	25 Hayes Street	71
McCabe, Susan	22 Russell Street	87
Ruderman, A. Michael	9 Alton Street	74

PRECINCT 10 Three Years

Howard, Jane L.	12 Woodland Street	82
Howard, Peter B.	12 Woodland Street	82
Martin, John A.	60 Arlmont Street	78
Moyer, William David	49 Hillsdale Road	73

PRECINCT 11 Three Years

Goodsell, Ian	193 Mystic Street	110
Greeley, Kevin F.	363 Mystic Street	96
Heigham, Leba	82 Richfield Road	112
Radochia, Joyce H.	45 Columbia Road	88

PRECINCT 12 Three Years

Brazile, Juliana H.	56 Coolidge Road	188
Helmuth, Eric D.	33 Grandview Road	185
Murray, Caroline H.	95 Glenburn Road	180
Vorce, Sandra	168 Cedar Avenue	151

PRECINCT 13 Three Years

Deyst, John J., Jr.	26 Upland Road West	77
Deyst, Mary A.	26 Upland Road West	86
Fowles, Heather J.	51 Windmill Lane	90
Good, David F.	37 Tomahawk Road	95

PRECINCT 14 Three Years

Graham, Deanna M.	30 Harvard Street, #2	61
Hooper, Gwenyth R.A.	1 School Street, #102	73
Maher, John F.	990 Mass. Ave., #44	55
Mahon, Diane M.	23 Howard Street, #2	64

PRECINCT 15 Three Years

Dobbs, Rachelle A.	84 Brattle Street	229
Friedman, Beth Ann	10 Hazel Terrace	217
Greenfield, Naomi L.	169 Mountain Avenue	222
Starr, Edward A.	7 Twin Circle Drive	220

PRECINCT 16 Three Years

Koch, Kevin P.	100 Florence Avenue	68
Milton, Samuel P.	15 West Street	118
Phelps, Richard S.	77 Oakland Avenue	77
Wachs, Karen Therese	53 Valentine Road	71

PRECINCT 17 Three Years

Finochetti, John V.	55 Dudley Street	47
Leonard, John R.	26 Grove Street, #10	43
Olszewski, Angela M.	1 Watermill Pl., #428	47
Slutzky, Amy Lynne	1 Watermill Pl., #407	41

PRECINCT 18 Three Years

Cooke, Heather A.	134 George Street	100
Kasparian, Kaspar	285 Renfrew Street	94
Levy, David	95 Rhinecliff	110
Parmer, Daniel W.	1 Brewster Road	78

TOWN CLERK & ELECTIONS

PRECINCT 19 Three Years

Dunn, John J., Jr.	36 Aerial Street	80
Easton, Paul C.	133 Sunset Road	79
Gray, Christopher K.	6 Peter Tufts Road	75
Hutchinson, Robert	28 Thesda Street	80

PRECINCT 20 Three Years

Fields, Richard R. W.	44 Aberdeen Road	65
Gormley, Maureen E.	1250 Mass. Ave.	70
Larkin, M. O'Connell	31 Inverness Road	62

PRECINCT 21 Three Years

Memon, Zarina G.	15 Sunset Road	48
Phillips, Walter C.	2 Crescent Hill Ave.	59
Rowell, Christopher R.	88 Westminster Ave.	54
Weinstein, Jordan E.	23 Lennon Road	55

PRECINCT 7 One Year

Tyrell, Moriah D.	87 Harlow Street, #2	96

PRECINCT 9 Two Years

Write-in Votes	45

PRECINCT 17 One Year

Write-in Votes	3

PRECINCT 21 One Year

Greenwold, David	69 Westminster Ave.	60

STATE PRIMARY ELECTION RESULTS 6/27/2017

Registered Voters	30794
Cards Cast	7732
% Voter Turnout	25.11%

DEMOCRAT

SENATOR IN GENERAL COURT

Cindy Friedman	3245
Sean Garballey	4253
Mary Ann Stewart	66

SPECIAL STATE ELECTION RESULTS 7/25/2017

Registered Voters	30833
Cards Cast	4467
% Voter Turnout	14.49%

SENATOR IN GENERAL COURT

Cindy Friedman	3991
Ian T. Jackson	332

TOWN OFFICIALS AND COMMITTEES

as of December 31, 2017

Elected by Arlington's Citizens

Board of Selectmen	**Term**
Kevin F. Greeley, 363 Mystic St.	2019
Daniel J. Dunn, 58 Alpine St.	2020
Diane M. Mahon, Chair, 23 Howard St.	2020
Joseph A. Curro Jr., 21 Millett St.	2018
Steven M. Byrne, 28 Upland Rd.	2018

Moderator	
John Leone, 51 Irving St.	2019

Town Clerk	
Stephanie Lucarelli, 20 Laurel St.	2020

Town Treasurer	
Stephen Gilligan (Retired 3/31/17)	
Dean Carman (Elected)	

Board of Assessors	
Mary Winstanley O'Connor, 781 Concord Tnpk	2020
Robert Greeley, 38 Edgehill	2018
Kevin P. Feeley, 25 Baker Rd.	2018

School Committee	
Jeffrey Thielman, 37 Coolidge Rd.	2018
Kirsi C. Allison-Ampe, 12 Brattle Terrace	2019
Leonard Kardon, 45 Teel St.	2019
Paul Schlichtman, 47 Mystic St.	2020
William Hayner, 19 Putnam Rd.	2020
Jennifer Susse, 65 Tanager St.	2020
Cindy Starks, 1 Monanock Rd.	2018

Arlington Housing Authority
Brian Connor
Joseph Daly
Nicholas Mitropoulos
Richard B. Murray
Daniel Brosnan

Appointed by Town Moderator

Finance Committee**	
John J. Deyst, Jr. (1)	2018
Darrel Harmer (12)	2018
Christine P. Dreshler (19)	2018
Richard C. Fanning, Vice Chair (15)	2018
Allan Tosti, Chair (3)	2018
David McKenna (21)	2018
Brian Beck (9)	2018
Grant Gibian (17)	2018
David Levy	2018
Charles T. Foskett, Vice Chair (8)	2019
Stephen W. DeCourcey (2)	2019
Jonathan Wallach (7)	2019
Alan H. Jones, Vice Chair (14)	2019
Rohit K. Duvadie (18)	2019
Paul J. Bayer (13)	2019
Carolyn White (6)	2019
Peter B. Howard, Secretary (10)	2020
Mary M. Franclemont (5)	2020
Thomas Caccavaro Jr. (11)	2020
William Kellar (16)	2020

Elizabeth Diggins, Executive Secretary

***Appointed by the Town Moderator, Chairman of the Finance Committee, and the Board of Trust Fund Commissioners.*

Minuteman Regional High School Committee Representative
Sue Sheffler

Appointed by the Board of Selectmen

Town Manager	**Term**
Adam W. Chapdelaine	2/23/18

Comptroller	
Richard Viscay (resigned in late 2017)	8/18

Board Administrator
Marie A. Krepelka

Bicycle Advisory Committee	
Ron Sender	2018
Doug Greenfield	2018
Jack W. Johnson	2019
Christopher Tonkin	2019
Philip Goff	2019
Elizabeth Shea	2020

Zoning Board of Appeals	
Joseph Moen, Esq.	2018
Roger A. DuPont	2018
Christian Klein	2019
Patrick Quinn	2019
Shawn O'Rourke	2020

Board of Registrars of Voters	
Adele Kraus	2019
William Logan	2018
Stephanie Lucarelli, ex-officio	
John L. Worden III	2020

Arlington Cultural Council	
Lauren Richmond	2018
Brigitte Buhler-Probst	2019
Kimberley Harding	2019
David Harris	2019
Asia Kepka	2019
Gabrielle Marroig	2019
Elisabeth Taylor	2019
Rebecca Holmes-Farley	2020
Jeff Timperi	2018

Commission on Arts and Culture (ACAC)	
Barbara Costa	2019
Adria Arch	2019
Leland Stein	2017
Carla Dorato	2017
Aimee Taberner	2017
Jonathan Hyde	2018
Stephanie Marlin-Curiel	2018
Marga Varea	2019
Stephen Poltorzycki	2020

Dallin Museum Trustees	
Sarah Burks, Co-Chair	2019
Aimee Taberner, Co-Chair	2019
Anne-Marie Delaunay-Danizio	2019
Geraldine Tremblay	2017
Dan Johnson	2017

Ellen Aamodt	2020
Tracy Skahan	2020
Chris Costello	2018
James McGough, Trustee Emeritus	

Historic District Commissions
John L. Worden III, Secretary (at large)
Nellie Aikenhead (realtor)
Marshall Audin (architect)
David Baldwin
Charles Barry
Michael Bush
Margaret Capodanno (Avon Place)
Beth Cohen
Cynthia L. Hamilton
Stuart Lipp (at large)
Stephen Makowka,Chair
Carol Tee (at large)
Carol Greeley, Executive Secretary

Transportation Advisory Committee	
Melissa Laube, Precincts 8-14	2019
Michael Gordon, Precincts 15-21	2020
Marjorie J. Moores (School Committee)	2017
Howard Muise, Chair	2018
Wayne Chouinard	
Officer Corey Rateau	
Victor Rivas, at large	2017
Scott Smith, Precincts 1-7	2019
Laura Wiener (Planning)	
Seth Federspiel, at large	2018
Lenard Diggins (Chamber of Commerce)	2020
Associate Members (non-voting)	
Jeff Maxtutis	
Cary Conrad	

Appointed by the Town Manager

Town Manager's Office
Sanford Pooler, Deputy Town Manager
James Feeney, Assistant Town Manager
Kristen DeFrancisco, Executive Secretary
Domenic Lanzillotti, Purchasing Officer
Joan Roman, Public Information Officer
Amy Fidalgo, Management Analyst

Legal
Douglas Heim, Town Counsel
Edward M. Marlenga, Workers' Compensation Agent

Planning and Community Development
Jennifer Raitt, Director

Community Safety
Frederick Ryan, Chief, Police
Robert Jefferson, Chief, Fire

Libraries
Andrea Nicolay, Director

Public Works
Michael Rademacher, Director

Facilities
Ruthy Bennett, Director (Resigned November 2017)

Health and Human Services
Christine Bongiorno, Director

Information Technology
David Good, Chief Technology Officer

Human Resources/Affirmative Action
Caryn E. Malloy, Director

Inspectional Services
Michael Byrne, Director

Council on Aging
Susan Carp, Executive Director

Veterans' Services
Jeff Chunglo, Veterans Agent

Weights and Measures
Joseph Carabello, Sealer/Health Compliance Officer

Recreation
Jon Marshall, Director
Erin Campbell, Program Supervisor

Ed Burns Arena
David Cunningham, Facilities Supervisor

Appointed by the Town Manager
Subject to the approval of the Board of Selectmen

Redevelopment Board	**Term**
Andrew West	2020
Andrew Bunnell	2020
Eugene Benson	2020
Kin Lau	2019
David Watson	2018

Board of Health	
Kenneth Kohlberg	2019
Kevin J. Fallon, M.D.	2019
Marie Walsh Condon	2018

Board of Library Trustees	
Heather Calvin	2018
Adam Delmolino	2019
Amy Hampe	2019
Joyce H. Radochia	2019
Lois Rho	2019
Jonathan Gates	2019
Kathleen Fennelly	2020

Park and Recreation Commission	
Leslie Mayer	2019
Shirley Canniff	2020
Donald Vitters	2018
Jennifer Rothenberg	2018
Elena Bartholomew	2019
Christine Tarantino (Assoc)	

Board of Youth Services	
Lori Pescatore	2020
Joan Lehrich	2020
Mary DeCourcey	2017
Carlene Newell	2020
Kristen Barnicle	2019
Kimberly Cayer	2019
Roblyn Anderson Brigham	2018
Hannah Simon	2019
Justine Bloch	2019

Equal Opportunity Advisory Committee
Barbara Boltz
Augusta Haydock
Jack Jones
Lori Lennon
Andrea Haas
Patricia O'Donoghue
Caryn Cove Malloy, ex-officio

Historical Commission
Pamela Meister
JoAnn Robinson
Eric Stange
Patrick B. Guthrie
Diane Schaefer
Richard Duffy, Assoc
Vicki Rose, Assoc

Council on Aging	**Term**
Noreen Murphy	2020
Paul Raia	2020
James Munsey	2020
Rick Fentin	2019
Marjorie Vanderhill	2018
Ann Fitzgerald	2018
Jill Greenlee	2018
Mara Klein Collins	2018
Richard Phelps	2018
Joe Curro (Selectmen Laision)	

Conservation Commission	
Pamela Heidell	2020
Susan D. Chapnick	2020
Michael S. Nonni	2020
Nathaniel Stevens	2019
Charles Tirone	2019
Curtis Connors	2019
David White	2018
Catherine Garnett (Assoc)	2020
Lela Shepherd, Conservation Administrator	

Disability Commission	
Liza Molina	2020
Maureen St. Hilaire	2019
Susan James	2017
Kerrie Fallon	2018
Michael Rademacher	2018
Beverley Bevilacqua	2018
Susan Savage Tennant	2018
Cynthia DeAngelis	2018
Karen Mathiasen	2020
Patrick Quinn	2018

Open Space Committee	
Ann LeRoyer	2019
David White	2019
Jane Auger	2019
John Pickle	2019
Elisabeth Carr-Jones	2020
Teresa DeBenedictis	
Kelsey Cowen	2019
Brian Kelder	2019
Wendy Richter	2019
Nat Strosberg	2019
Elena Bartholomew	

Human Rights Commission
Sheri A. Baron
Kristina Fontanez
Christine C. Carney
Naomi Greenfield
A. Nick Minton
Mel Goldsipe
Sharon Grossman
William Logan
Christopher Huvos
David Swanson
D'ondria Maxwell
Gary Horowitz
Christine Bongiorno

Constables	**Term**
Tina M. Helton	2020
Richard Boyle	2019
Roland A. Demers, Jr.	2018

Various Appointing Authorities

Capital Planning Committee
Charles T. Foskett, Chair
Stephen J. Andrew
Dean Carman
Sanford Pooler
Richard Viscay
John Danizio
Barbara Thornton
Brian Rehrig

Permanent Town Building Committee
John Cole, Chair
William Hayner
Brett Lambert
Robert Jefferson
Ruthy Bennett (left 11/17)
John Danizio
John Maher
Allen Reedy
Adam Chapdelaine

Vision 2020 Standing Committee
Juli Brazile, Chair
Amy Goldstein, Vice Chair
Nat Strosberg
Annie LaCourt
Scott Lever
Jen Toole
Elisabeth Carr-Jones
Sue Doctrow

TOWN OF ARLINGTON
www.arlingtonma.gov

TELEPHONE REFERENCE GUIDE
To Reach All Town Offices: 781-316-3000

Office	Extension
Assessors	3050
Cemetery	3276
Clerk	3070
Comptroller	3330
Consumer Affairs	3408
Council on Aging	3400
Council on Alcohol Education	3252
Emergency Management	781-643-4000
Engineering	3320
Fair Housing	3429
Fire (Non-Emergency)	3800
Fire Prevention	3803
Health	3170
Human Resources	3120
Human Rights	3250
Human Services	3250
Information Technology	3340
Inspections	3390
Legal	3150
Libraries	3200
Nights and Weekends	781-316-3200
Fox Library	3198
Parking Clerk	3031
Planning & Community Development	3090
Police (Administration)	3900
Police (Non-Emergency) (24 Hour)	781-643-1212
Public Works:	
Administration at Grove Street	3108
Town Yard at Grove Street	3300
Nights and Weekends	781-316-3301
Water/Sewer Nights/Weekends	781-316-3301
Recreation	3880
Redevelopment Board	3090
Registrars of Voters	3070
Sealer of Weights & Measures	3193
Selectmen	3020
Town Manager	3010
Treasurer/Tax Collector	3030
Veterans' Services	3166
Zoning Board of Appeals	3396

ARLINGTON PUBLIC SCHOOLS
869 MASSACHUSETTS AVENUE
To Reach All School Offices: 781-316-3500

Office	Extension
Superintendent of Schools	3501
Chief Financial Officer	3511
Chief Technology Officer	3343
Special Education	3531
English Language Learners	2339
METCO	3662
Athletics	3366
Data Integration forCurriculum, Instruction, and Assessment	3534
Transportation	3503
High School	3594
Ottoson Middle School	3745
Bishop Elementary	3791
Brackett Elementary	3705

STATE AND FEDERAL LEGISLATORS

OfficePhone Number	
Senator Cindy Friedman (4th Middlesex District) Room 413-D, State House Boston, MA 02133	617-722-1432
Representative Sean Garballey (23rd Middlesex District) Room 540, State House Boston, MA 02133	617-722-2090
Representative David M. Rogers (24th Middlesex District) Room 134, State House Boston, MA 02133	617-722-2400

OTHER PUBLIC SERVICES

Arlington Chamber of Commerce	781-643-4600
Arlington Historical Society	781-648-4300
Arlington Housing Authority	781-646-3400
Arlington Senior Center	781-316-3421
Center for Mental Health	781-646-7300
Jason Russell House/Smith Museum	781-648-4300
Logan International Airport (Public Info)	617-561-1800
MBTA (Route Info)	617-222-3200
Mass. Water Resources Authority	617-727-5274
Middlesex County Offices	617-494-4000
Minuteman Regional High School	781-861-6500
Registry of Motor Vehicles	617-351-4500
Skating Rink	781-643-4800
Whittemore-Robbins House	781-316-3260
Youth Consultation Center	781-316-3255

Town Directory

Incorporation: The Town of Arlington was originally settled in 1635 as a village under the name Menotomy. In 1807 the Town and a section of what is now Belmont were set off from Cambridge and incorporated as West Cambridge. In 1867 the Town was renamed to Arlington in honor of the heroes buried at Arlington National Cemetery in Arlington, Virginia.

Population

1970 (Federal Census)	52,720
1975 (State Census)	50,223
1980 (Federal Census)	48,219
1985 (State Census)	46,465
1990 (Federal Census)	44,630
2000 (Federal Census)	42,389
2005 (American Community Survey by U.S. Census)	41,224
2010 (Federal Census)	42,844
2015 (Federal Census)	44,128

Location: Arlington is situated six miles northwest of Boston, in latitude 42 degrees 25 minutes north, longitude 71 degrees 09 minutes west. The Town is bordered on the north by Winchester, on the east by Medford and Somerville, on the south by Cambridge and Belmont, and on the west by Lexington.

Elevation: The Town elevation above mean tide ranges from a low of 4 feet to a high of 377 feet. Elevations include 10 feet at Massachusetts Avenue and the Cambridge line, 48 feet at Massachusetts Avenue and Pleasant Street, 155 feet at Massachusetts Avenue and Park Avenue, 281 feet at Crescent Hill Avenue and Park Place, and 377 feet at Park Circle and Eastern Avenue.

Area: Arlington covers 3,517.5 acres, or 5.5 square miles, of which 286.2 acres are covered by water. There are 158.27 acres of parkland owned by the Town and 52.25 acres under the control of the Massachusetts Department of Conservation and Recreation. Just over fifty-nine acres of the land area is devoted to cemeteries.

Form of Government: The Town of Arlington is governed by the "Town Manager Act of the Town of Arlington, Massachusetts," the "By-Laws of the Town of Arlington," and Massachusetts General Laws Chapter 43A, "Standard Form of Representative Town Meeting Government." The executive branch is made up of an elected five-member Board of Selectmen. The Board hires a professional manager to administer the daily operations of the government. The legislative branch is a Town Meeting made up of 252 representatives, elected from each of the twenty-one precincts in Town. Arlington is also a member of the 7th Massachusetts Congressional District, 4th Middlesex State Senatorial District, and the 23rd and 26th Middlesex State Representative Districts.

Infrastructure: There are 95.27 miles of public streets and Town ways, 24.36 miles of private streets open for travel, 6.11 miles of state highways and parkways, and 3.24 miles of paper streets. The permanent water system consists of 131.43 miles, and the sewer system consists of 117.37 miles. There are 77.37 miles in the Town's storm drain system, and the Town maintains 3,698 catch basins. There are 104.09 miles of permanent sidewalks and 94 miles of curbing.

Transportation: Arlington is bounded on the south by Route 2, a major transportation route allowing access to Boston and the western part of Massachusetts. Arlington is also a short distance from Interstate Routes 93 and 95. Other major routes that go through the Town are Routes 2A and 3. Public transportation is provided through the Massachusetts Bay Transit Authority (MBTA), servicing the Greater Boston area with bus service and a subway system. View bus and subway routes at www.mbta.com.

Education: The Town of Arlington operates an excellent school system with seven elementary schools, one middle school, and one Arlington High School. The elementary schools are: Bishop School, 25 Columbia Road; Brackett School, 66 Eastern Avenue; Dallin School, 185 Florence Avenue; Hardy School, 52 Lake Street; Peirce School, 85 Park Avenue Extension; Stratton School, 180 Mountain Avenue, and Thompson School, 70 North Union Street. The Ottoson Middle School is located at 63 Acton Street. Arlington High School is located at 869 Massachusetts Avenue.

Additional Information: Town of Arlington website at www.arlingtonma.gov.

MAY 07 2018

A view from above Arlington Town Hall in summer reveals the details of the clock tower and some of Arlington's [illegible]scape. The clock was built in 1913 and restored in 2013 for the building's centennial.

TOWN OF ARLINGTON
MASSACHUSETTS

TOWN OF ARLINGTON